

Eldridge Community Center Minutes  
April 10, 2024

The Eldridge Community Center Board meeting was called to order at 11:30 a.m. by Chairman Paul Petersen at the Eldridge Community Center.

Board Members present: Paul Petersen, Gigi Seibel, Deanna Jensen-Valliere, and Mark Goodding. Also present Lexie Diedrich, Gage Lane, Jeff Martens, Sadie Wagner, and Nevada Lemke.

Board Members Absent: Tracy Harris

Seibel made a motion to approve the agenda with an amendment to remove Item #10 regarding the Eldridge Fest Pancake Breakfast, second by Goodding. 3 ayes, 0 nays. Motion carried.

Seibel made a motion to approve the minutes from February 20, 2024 with two corrections, add Paul Peterson as in attendance and update monthly revenue from \$4,800 to \$48,000. Goodding seconded. 3 ayes, 0 nays. Motion carried.

Jensen-Valliere made a motion to approve the Bills Payable as presented on the report in the amount of \$21,082.06, second by Goodding. 3 ayes, 0 nays. Motion carried. \*Seibel asked about getting Denise Benson's name removed from the Access account, Nevada agreed she would reach out to take care of this.

End of Month/Manager's report was presented by Diedrich and Lane. The Shine On Dance event was a big success and the organization booked another event to take place in September. The Cotton Candy machine was repaired and will be back in service tomorrow. Nothing extra for the upcoming month outside of the booked events. Lexi reported that she did have to kick a kid out for fighting and informed the Board of the incident. Jeff Martens asked Lexi about a written policy for incidents that occur like this and Lexi stated that they have policies, but they are not all written out. Jeff agreed that the City's Risk Management team with Porter Insurance could help with this to ensure that the Community Center has a written policy and records of any incidents from verbal warnings to removal. It was also suggested that there should be a Chaperone Contact required from all schools that book a school skate event. Lexi further stated that she is looking at updating rules and procedures and would like the Risk Team's assistance with that as well, and added that in addition to altercations, there are also some issues with acceptable dress code and public displays of affection, even with adult attendees.

Two customer evaluations were received. Both contained positive remarks of excellent service, no negative comments. Lexi and Gage stated they were beginning to give evaluation forms to guests with their booking paperwork and asking them to fill them out before they leave, to get a better return response for evaluation forms.

Old Business:

- A. The Board asked for an update on the bathroom remodel list. Peterson asked about the buildings max. capacity and noted that there would be a requirement for number of stalls based on the max. capacity. He also mentioned that the ADA compliance would be a factor for the remodel. Martens stated that Inspector Ray Nees could assist with the max. capacity question. Lexi stated she would like to add Urinal stall dividers and that a Family bathroom would be needed. The Board asked about proposals and Gage stated he would gather a proposal from Alec with Vermillion Construction. There were also suggestions for proposals from Darrin Guffey with QC Construction and Bruce Builders. Lexi stated that she does not want to use whatever contractor did the last remodel, due to the issues that they experienced on that project. The Board also asked about the rink floor project. Lexi stated if this project does happen in the next FY, she would look at the week of the Moonlight Chase or MVF week because those are slow periods. She stated the last rink project that was not done in house was approximately \$36,000 by Tite Coat. The Board recommended reaching out to other skating rinks to determine who they use so we can find more vendors to provide proposals. Gage agreed to proceed on this.

#### No New Business

Personnel: Lexi stated that there are no current staff issues. They have a good group of staff that are dependable and work well together. She stated that she did have one item to address that was brought forward to her by Ashley Lacey at City Hall, regarding the City's Parks Department softball league, Wapsi. She stated that the coaches meeting had traditionally taken place at the Community Center free of charge, but Lexi was not sure if they should be charged the \$50 like the North Scott Schools. The Board discussed and determined that since it is a City team, that the meeting could be held free of charge if there was already another event taking place on the day/time requested so that staff was already going to be there. Lexi stated that Roller Derby would be happening so staff was already going to be present. The Board asked Nevada to confirm that it is only one meeting. Jeff Martens stated that if necessary, he could work with Ashley and have them hold the meeting at City Hall.

Seibel made a motion at 12:14 p.m. to adjourn the meeting, second by Jensen-Valliere. 4 ayes, 0 nays. Motion carried.

Next meeting will be May 8, 2024