



**CITY COUNCIL MEETING AGENDA**  
**Monday, May 5<sup>th</sup>, 2025, 7:00 PM**  
**Eldridge Community Center · 400 S 16<sup>th</sup> Ave · Eldridge, IA**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment
5. Mayor's Agenda
  - A. Consideration to Approve City Council Minutes from April 21<sup>st</sup>, 2025
  - B. Consideration to Approve Bills Payable
  - C. Consideration to Approve a Liquor License for Rudy's Tacos
6. Old Business
  - A. Consideration of Second Reading of Ordinance #2025-10 Amending Title D, Chapter 2, Section 37 - Signs of the Eldridge City Code
7. New Business
  - A. Open Public Hearing for the consideration to adopt the FY25 Amended City Budget
  - B. Close Public Hearing for the consideration to adopt the FY25 Amended City Budget
  - C. Consideration of Resolution #2025-12 Approving the adoption of the FY25 Amended City Budget
  - D. Consideration of Resolution #2025-13 Amending the Proposed Land Use Plan of the Eldridge Comprehensive Plan
  - E. Open Public Hearing for the consideration to approve the rezoning of 113 E Lincoln Road from I-2 General Industrial to C-3 General Commercial
  - F. Close Public Hearing for the consideration to approve the rezoning of 113 E Lincoln Road from I-2 General Industrial to C-3 General Commercial
  - G. Consideration of First Reading of Ordinance #2025-11 Rezoning 113 E Lincoln Road from I-2 General Industrial to C-3 General Commercial
  - H. Consideration of First Reading of Ordinance #2025-12 Updating Erosion and Sediment Control
  - I. Consideration of First Reading of Ordinance #2025-13 Updating Post-Construction Storm Water Management
  - J. Consideration to Approve proposal from Bohnsack & Frommelt to provide the City's financial auditing services for FY26 at an amount NTE \$38,500 plus \$4,000 per major program
8. Board/Staff Activity Reports
  - A. City Administrator
  - B. Assistant City Administrator
  - C. City Clerk
  - D. Police Chief
9. Adjournment

*Next Regular City Council Meeting: Monday, May 19<sup>th</sup>, 2025, at 7:00pm at Eldridge Community Center*

# City of Eldridge City Council Meeting Minutes

The City of Eldridge, Iowa, City Council met in an open session at Eldridge Community Center at 7:00 pm on April 21, 2025.

Council Members Present: Adrian Blackwell, Scott Campbell, Dan Collins, Brian Dockery and Ryan Iossi. Quorum was met.

Presiding: Mayor Frank King.

Also Present: Nevada Lemke, Jeff Martens, Letty Goslowsky, Zach Howell, Marty O'Boyle Allison Wright, Scott LaPlante, Dale Grunwald, Trevor Grimes and Erin Gentz.

Motion by Campbell to approve the agenda. Second by Dockery. Motion was approved unanimously by voice vote.

## Mayor's Agenda

Motion by Iossi to approve City Council Minutes from April 7, 2025. Second by Collins. Motion was approved unanimously by voice vote.

Motion by Blackwell to approve Committee of the Whole Minutes from April 7, 2025. Second by Campbell. Motion was approved unanimously by voice vote.

Motion by Collins to approve Special City Council Minutes from April 7, 2025. Second by Iossi. Motion was approved unanimously by voice vote.

Motion by Campbell to approve the bills payable in the amount of \$429,923.72 Second by Blackwell. Motion was approved unanimously by voice vote.

Motion by Dockery to approve Liquor License for Cabos Cantina & Grill. Second by Campbell. Motion was approved unanimously by voice vote.

## Old Business

Motion by Dockery to approve the Third and final Reading of Consideration of Third & Final Reading of Ordinance #2025-09 Amending Section 8, Chapter 2, Title C of the Eldridge City Code to require 5' public sidewalks in new developments. Second by Campbell. Roll call vote indicated Iossi (Aye), Dockery (Aye), Collins (Aye), Campbell (Aye) and Blackwell (Aye).

Motion by Iossi to approve a sunset date of June 30, 2025 for the Soil Quality Restoration program to apply for the remaining funds of \$4,001.88. Second by Collins. Motion was approved unanimously by voice vote.

## New Business

Motion by Campbell to Approve Setting a Public Hearing for the proposed FY25 Amended City Budget on Monday, May 5<sup>th</sup>, 2025 at 7:00pm at the Eldridge Community Center. Second by Iossi. Motion was approved unanimously by voice vote.

Motion by Blackwell to open the Public Hearing to adopt the FY26 Proposed City Budget. Second by Campbell. Roll call vote indicated Collins (Aye), Blackwell (Aye), Iossi (Aye), Campbell (Aye) and Dockery (Aye).

No public comments were made.

Motion by Campbell to close the Public Hearing to adopt the FY26 Proposed City Budget. Second by Iossi. Roll call vote indicated Campbell (Aye), Iossi (Aye), Blackwell (Aye), Dockery (Aye) and Collins (Aye).

Motion by Blackwell to approve Resolution #2025-10 the adoption of FY26 City Budget. Second by Campbell. Roll call vote indicated Iossi (Aye), Dockery (Nay), Collins (Aye), Campbell (Aye) and Blackwell (Aye).

Motion by Campbell to open the Public Hearing for the consideration of approval of plans, specifications, form of contract, and estimated total cost of the LeClaire Road & 4th Avenue Traffic Signal Project bid. Second by Blackwell. Roll call vote indicated Blackwell (Aye), Campbell (Aye), Collins (Aye), Dockery (Aye) and Iossi (Aye).

No public comments were made.

Motion by Iossi to close the Public Hearing for the consideration of approval of plans, specifications, form of contract, and estimated total cost of the LeClaire Road & 4th Avenue Traffic Signal Project bid. Second by Collins. Roll call vote indicated Iossi (Aye), Dockery (Aye), Collins (Aye), Campbell (Aye) and Blackwell (Aye).

Motion by Dockery to approve Change Order #2 for the 2024 Street Improvement Project contract in the amount of \$58,082.35. Second by Iossi. Motion was approved unanimously by voice vote.

Motion by Campbell to approve Change Order #3 for the 2024 Street Improvement Project contract for the existing HMA pay item from SY quantity to a tonnage quantity based on existing pavement conditions for an estimated cost increase of \$42,400. Second by Blackwell. Motion was approved unanimously by voice vote.

Motion by Blackwell to approve the First Reading of Ordinance #2025-10 Amending Title D, Chapter 2, Section 37 - Signs of the Eldridge City Code. Second by Campbell. Roll call vote indicated Campbell (Aye), Iossi (Aye), Blackwell (Aye), Dockery (Aye) and Collins (Aye).

#### Board/Staff Activity Reports

City Administrator – No updates.

Assistant City Administrator – No updates.

Finance Manager/City Clerk – Confirmed to Council that Tony Rupe, Public Works director he will be the point person and will keep Council updated regarding the IDOT Highway 61 construction project. At this time, he does not believe it will affect any Eldridge ramps. Council was asked how they want to be informed of auto renewal liquor licenses. This is something that Iowa Alcoholic Beverage Division is now offering for Class E license holders to auto renewal and they are no longer required to get approval from their local authority (Eldridge City Council). Council advised they would like to be informed via the Staff Activity Reports.

Police– Corporal Tony Cavanaugh reported re-hire of John Behrens started the previous week, training is going well, and because of his recent position with the Eldridge Police training should be wrapped up in the next 2-3 weeks. He also advised Council the department will be receiving funding from the Governor’s traffic safety bureau for FY26 for approximately \$15,000 which will be used for working overtime for traffic enforcement and some equipment needed for the squad cars.

Motion by Blackwell to go into Closed Session pursuant to Iowa Code 21.5(1)c “To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation” and Iowa Code 21.9 “To discuss strategy in matters relating to employment conditions of employees of the governmental body who are not covered by a collective bargaining agreement.” at 7:34pm. Second by lossi. Roll call vote indicated Campbell (Aye), lossi (Aye), Blackwell (Aye), Dockery (Aye) and Collins (Aye).

Returned from Closed Session at 8:42pm.

Motion by lossi to increase the Police Department wages by 2.5% effective immediately via MOU. Second by Campbell. Motion was approved unanimously by voice vote.

Motion by Dockery to adjourn the meeting at 8:43pm. Second by Blackwell. Motion was approved unanimously by voice vote.

Frank King  
Mayor

Letty Goslowsky  
City Clerk/Finance Manager



155743	INSPECTION	001-5-170-6150	DELTA DENTAL	HEALTH INS PREM	\$ 53.10
155743	STREET	001-5-210-6150	DELTA DENTAL	HEALTH INS PREM	\$ 436.08
155743	VEHICLE	001-5-299-6150	DELTA DENTAL	HEALTH INS PREM	\$ 26.55
155743	COMM DEV	001-5-599-6150	DELTA DENTAL	HEALTH INS PREM	\$ 88.68
155743	ADMIN	001-5-611-6150	DELTA DENTAL	HEALTH INS PREM	\$ 62.08
155743	FINANCE	001-5-620-6150	DELTA DENTAL	HEALTH INS PREM	\$ 56.82
155743	SEWER	610-5-815-6150	DELTA DENTAL	HEALTH INS PREM	\$ 349.46
155744	POLICE	001-5-110-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 187.44
155744	INSPECTION	001-5-170-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 26.23
155744	STREET	001-5-210-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 111.55
155744	VEHICLE	001-5-299-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 9.85
155744	COMM DEV	001-5-599-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 22.64
155744	ADMIN	001-5-611-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 22.08
155744	FINANCE	001-5-620-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 18.79
155744	SEWER	610-5-815-6150	DELTA DENTAL - LTD	LTD INS PREM	\$ 92.03
155745	POLICE	001-5-110-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 40.00
155745	INSPECTION	001-5-170-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 4.00
155745	STREET	001-5-210-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 24.00
155745	VEHICLE	001-5-299-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 2.00
155745	COMM DEV	001-5-599-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 4.00
155745	ADMIN	001-5-611-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 2.80
155745	FINANCE	001-5-620-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 4.00
155745	SEWER	610-5-815-6150	DELTA DENTAL- BASIC	BASIC LIFE INS PREM	\$ 17.20
155746	POLICE	001-5-110-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 6,222.60
155746	INSPECTION	001-5-170-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 382.70
155746	STREET	001-5-210-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 4,691.80
155746	VEHICLE	001-5-299-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 430.91
155746	COMM DEV	001-5-599-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 861.82
155746	ADMIN	001-5-611-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 603.27
155746	FINANCE	001-5-620-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 430.91
155746	SEWER	610-5-815-6150	WELLMARK BLUE CROSS	HEALTH INS PREM	\$ 3,964.38
155747	VEHICLE	001-5-299-6334	AMAZON CAPITAL SVCS	COAL DOOR FOR DUMPTRUCK	\$ 215.79
155747	SEWER	610-5-815-6332	AMAZON CAPITAL SVCS	RANGER DOOR STRAPS & CHARGER	\$ 54.85
155747	FINANCE	001-5-620-6506	AMAZON CAPITAL SVCS	EXTENSION CABLE	\$ 29.00
155748	VEHICLE	001-5-299-6334	BILL'S RADIATOR & AUTO SERVICE	AC CONDENSER	\$ 167.74
155749	FINANCE	001-5-620-6401	BOHNSACK & FROMMELT LLP	ACCOUNTING SERVICES	\$ 106.25
155749	SEWER	610-5-815-6490	BOHNSACK & FROMMELT LLP	ACCOUNTING SERVICES	\$ 106.25
155750	ADMIN	001-5-611-6310	CINTAS CORPORATION	FLOOR MATS	\$ 53.98
155750	STREET	001-5-210-6310	CINTAS CORPORATION	SHOP MATS	\$ 82.62
155752	VEHICLE	001-5-299-6504	CUMMINS SALES AND SERVICE	INSITE PRO	\$ 840.00
155754	STREET	110-5-210-6771	EASTERN IA EXCAVATING & CONCRETE	2024 STREET IMPROV PROJECTS	\$ 137,967.45
155755	SEWER	610-5-815-6310	ELDRIDGE LUMBERYARD CO.	MAILBOX POST	\$ 14.35
155757	SEWER	610-5-815-6490	ENVIRONMENTAL RESOURCE ASSO	STATE LAB TESTING	\$ 522.95
155758	ADMIN	001-5-611-6601	GENESIS OCCUPATIONAL HEALTH	Hepatitis B Vac	\$ 85.00
155759	VEHICLE	001-5-240-6515	IA DEPT TRANSPORTATION	TRAFFIC PAINT	\$ 7,569.30
155760	VEHICLE	001-5-240-6509	IOWA PRISON INDUSTRIES	STREET SIGNS	\$ 1,098.30
155761	SEWER	610-5-815-6320	JC CROSS CO.	BLOWER OIL AND FILTERS	\$ 467.04
155762	STREET	001-5-210-6499	KAY PARK-REC CORP.	MEMORIAL BENCH-REIM	\$ 1,090.00
155763	VEHICLE	001-5-299-6504	LAWSON PRODUCTS INC.	NUTS/SCREWS/BOLTS	\$ 191.97
155764	SEWER	610-5-815-6332	MENARDS	HOSE AND NOZZLE	\$ 18.98
155765	STREET	001-5-210-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 55.18
155765	STREET	001-5-210-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 183.71
155765	STREET	001-5-210-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 286.86
155765	VEHICLE	001-5-230-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 10.74
155765	VEHICLE	001-5-230-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 534.70
155765	FINANCE	001-5-620-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 14.54
155765	FINANCE	001-5-620-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 29.01
155765	FINANCE	001-5-620-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 29.01
155765	SEWER	610-5-815-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 5,191.69
155765	SEWER	610-5-815-6371	MIDAMERICAN ENERGY CO	ENERGY	\$ 1,138.38
155767	VEHICLE	001-5-299-6332	MIDWEST WHEEL	WINSHEILD WASHER	\$ 91.44
155768	SEWER	610-5-815-6321	MISSISSIPPI VALLEY PUMP INC	SOUTH SLOPE PUMP INSTALL	\$ 1,739.55
155769	VEHICLE	001-5-299-6334	MITCH MORRIS	PAINT FOR THE CITY	\$ 17.33
155770	VEHICLE	001-5-299-6334	MOLO PETROLEUM, LLC	TRAFFIC FLUID	\$ 1,033.70
155771	SEWER	610-5-815-6320	MSTS RECIEVABLES LLC	TIRES/TWO WHEEL CART	\$ 40.57
155772	SEWER	610-5-815-6490	NORTH CENTRAL LABORATORIES	LAB TESTING SUPPLIES	\$ 896.25
155774	SEWER	610-5-815-6490	QC ANALYTICAL SERVICES LLC	E COLI TEST	\$ 34.00
155775	STREET	001-5-210-6499	RIVER CITY TURF & ORNAMENTAL	FERTILIZER	\$ 204.00
155776	STREET	001-5-210-6331	RIVER VALLEY COOPERATIVE	DIESEL	\$ 1,586.64
155776	STREET	001-5-210-6331	RIVER VALLEY COOPERATIVE	DIESEL	\$ 1,111.88
155777	STREET	110-5-210-6534	RIVERSTONE GROUP INC	GRAVEL	\$ 1,561.24
155777	STREET	110-5-210-6534	RIVERSTONE GROUP INC	GRAVEL	\$ 3,368.74
155777	STREET	110-5-210-6534	RIVERSTONE GROUP INC	GRAVEL	\$ 1,556.61

155778	POLICE	001-5-110-6506	RNJS DISTRIBUTION, INC.	COOLER RENTAL	\$ 3.00
155778	FINANCE	001-5-620-6506	RNJS DISTRIBUTION, INC.	COOLER RENTAL	\$ 3.00
155778	POLICE	001-5-110-6506	RNJS DISTRIBUTION, INC.	WATER	\$ 15.00
155778	FINANCE	001-5-620-6506	RNJS DISTRIBUTION, INC.	WATER	\$ 15.00
155780	STREET	001-5-210-6310	STORM WATER SUPPLY LLC	HYDROSEED S 1ST REC TRAIL	\$ 762.80
155781	FINANCE	001-5-620-6408	THE CINCINNATI INSURANCE COMPANY	GENERAL INSURANCE	\$ 3,227.40
155781	SEWER	610-5-815-6408	THE CINCINNATI INSURANCE COMPANY	GENERAL INSURANCE	\$ 860.64
155782	SALES TAX	121-5-750-6490	TYLER TECHNOLOGIES	TYLER ADMIN FEES	\$ 709.30
155782	SEWER	610-5-815-6752	TYLER TECHNOLOGIES	TYLER ADMIN FEES	\$ 709.29
155783	INSPECTION	001-5-170-6373	VERIZON WIRELESS	CELL SERVICES	\$ 42.02
155783	STREET	001-5-210-6373	VERIZON WIRELESS	CELL SERVICES	\$ 313.03
155783	FINANCE	001-5-620-6373	VERIZON WIRELESS	CELL SERVICES	\$ 41.47
155783	SEWER	610-5-815-6373	VERIZON WIRELESS	CELL SERVICES	\$ 152.01
155784	HOTEL TAX	122-5-499-6491	VISIT QUAD CITIES	QUARERLY FUNDING	\$ 750.00
ACH	INS REIM	820-5-001-6183	EBS - EMPLOYEE BENEFIT SYST	PSF INS CLAIM FUNDING	\$ 652.86
ACH	INS REIM	820-5-001-6183	EBS - EMPLOYEE BENEFIT SYST	PSF INS CLAIM FUNDING	\$ 3,870.39
ACH	FINANCE	001-5-620-6402	FIRST CENTRAL STATE BANK	MAIN FEE	\$ 38.40
ACH	SPLIT	SPLIT	PAYROLL 4/26	PAYROLL 4/26	\$ 98,127.72
				<b>TOTAL:</b>	<b>\$301,441.03</b>



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Kevin Seymour	RUDY'S TACOS	(563) 285-6844		
ADDRESS OF PREMISES		PREMISES SUITE/APT NUMBER	CITY	COUNTY ZIP
150 S. 14th Ave			Eldridge	Scott 52748
MAILING ADDRESS	CITY	STATE	ZIP	
2903 N MAIN ST	DAVENPORT	Iowa	528031129	

## Contact Person

NAME	PHONE	EMAIL
KEVIN SEYMOUR	3097379710	sheila_kuhn@yahoo.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM
LC0042532	Class C Retail Alcohol License	12 Month

### STATUS

Submitted  
to Local  
Authority

*Approved*  
*Sheila Kuhn #110*

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
May 20, 2025	May 19, 2026	

### SUB-PERMIT

Class C Retail Alcohol License



# State of Iowa

Alcoholic Beverages Division

## PRIVILEGES

Outdoor Service

## Status of Business

### BUSINESS TYPE

Sole Proprietor

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Kevin Seymour	Eldridge	Iowa	52748	Owner	100.00	Yes
DENISE BENSON	Long Grove	Iowa	52756			

## Insurance Company Information

INSURANCE COMPANY

West Bend Insurance Company

POLICY EFFECTIVE DATE

May 20, 2025

POLICY EXPIRATION DATE

May 20, 2026

DRAM CANCEL DATE

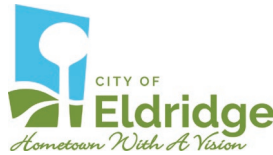
OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE



## **ORDINANCE 2025-10**

**AN ORDINANCE AMENDING TITLE D, CHAPTER TWO, SECTION 37.00 SIGNS OF THE ELDRIDGE CITY CODE MAKING THE FOLLOWING CHANGES, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.**

### **Section One.**

Title D, Chapter Two, Section 37.05 PERMITTED SIGN WITHIN ZONING DISTRICTS is amended by adding the following language:

Agricultural:

02 Nonprofit Signs - SA, NP

Residential:

02 Nonprofit Signs - R-1, R-2, R-3, NP

Commercial:

02 Nonprofit Signs - O-T, C-1, C-2, C-3, C-4, C/I, NP

Industrial:

02 Nonprofit Signs - I-1, I-2, P/M, NP

### **Section Two.**

Title D, Chapter Two, Section 37.07 Table of Sign Types, Definitions and Restrictions is amended by adding the following language:

(B) 02 Nonprofit Sign: a sign identifying a nonprofit service club with a charter in the City

Height: 10 feet

Ill: Flood

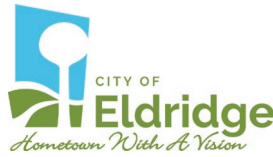
Loc: On public property

Number: 1 per organization

Size: 4 square feet consistent with other signs in group

Special Conditions: Sign must be grouped with other nonprofit organization signs at location approved by the City Council or Park Board if on park property; or placed on a public project the organization funded. Signs must be ordered by the City or be made of materials approved by the City.

Type Str.: 1 face



**Section Three.**

Title D, Chapter Two, Section 37.05 PERMITTED SIGN WITHIN ZONING DISTRICTS is amended by adding the following language:

Agricultural:

13 Church Directional Signs - SA, NP

Residential:

13 Church Directional Signs - R-1, R-2, R-3, NP

Commercial:

13 Church Directional Signs - O-T, C-1, C-2, C-3, C-4, C/I, NP

Industrial:

13 Church Directional Signs - I-1, I-2, P/M, NP

**Section Four.**

Title D, Chapter Two, Section 37.07 Table of Sign Types, Definitions and Restrictions is amended by adding the following language:

(M) 13 Church Directional Sign: a sign directing motorist to church location

Height: 8' above street feet

Loc: On public property in city right of way

Number: 2 per organization

Size: 3 square feet

Special Conditions: Sign must be ordered by the City of be made of materials approved by the City.

Type Str.: 1 face

PASSED AND APPROVED THIS 19TH DAY OF MAY, 2025.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
Leticia Goslowsky, City Clerk

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____

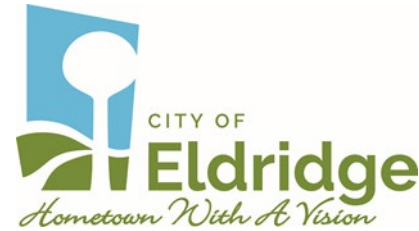
Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Ryan Iossi  
Councilman Brian Dockery

# City of Eldridge

## MEMORANDIUM



To: Mayor and City Council  
From: Jeff Martens, Assistant City Administrator  
Re: Nonprofit and Church Directional Signage  
Date: 4/21/25

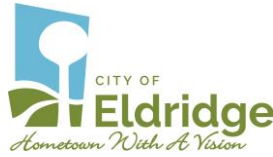
Mayor and City Council,

On March 3<sup>rd</sup> the issue of Nonprofit Signage and Church Directional Signage was discussed at the Committee of the Whole meeting. At that time, it was the consensus of the Mayor and City Council that the Assistant City Administrator work with the Public Works Director to assess and update the City's Sign Ordinance to accommodate the placement of these signs.

This ordinance amendment adds Nonprofit signs as permitted signs in all districts if part of a group sign board approved by the City Council on public property or by the Park Board if located on park property. Up to one sign would be allowed per authorized location. It also allows a nonprofit sign to be placed on a public project funded by that organization. Signs up to 24" x 24", four square feet, would be allowed.

This ordinance amendment also adds Church Directional signs as permitted signs in all districts within the City right of way. Up to two signs per organization would be allowed. Signs up to 18" x 24", three square feet, would be allowed.

All these signs must be ordered through the City or be made of materials approved by the City.



## Resolution 2025-12

### RESOLUTION AMENDING CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025

WHEREAS, the City Council Eldridge, Iowa in Scott County met on May 5<sup>th</sup>, 2025, at 7:00PM to take up the proposed amendment. The proposed amendment was considered, and taxpayers were heard for and against the amendment.

WHEREAS, the City Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendments to the budget and modifications proposed at the hearing, if any.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Eldridge, Iowa, following notice published on April 23, 2025, and the public hearing held on May 5, 2025 amends the current budget as set out in the attached adoption to be certified to the Auditor of Scott County.

PASSED AND APPROVED THIS 5TH DAY OF MAY 2025.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
City Clerk, Letty Goslowsky

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____



# NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of ELDRIDGE  
Fiscal Year July 1, 2024 - June 30, 2025

The City of ELDRIDGE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

**Meeting Date/Time:** 5/5/2025 07:00 PM

**Contact:** Letty Goslowsky

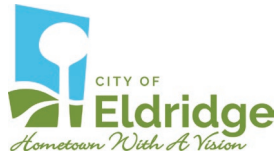
**Phone:** (563) 285-4841

**Meeting Location:** Eldridge Community Center - 400 S 16th Ave Eldridge, IA 52748

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	3,731,190	0	3,731,190
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	3,731,190	0	3,731,190
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,057,833	0	1,057,833
Other City Taxes	6	1,534,386	21,715	1,556,101
Licenses & Permits	7	124,900	0	124,900
Use of Money & Property	8	63,000	113,765	176,765
Intergovernmental	9	1,245,346	232,935	1,478,281
Charges for Service	10	8,865,065	796,994	9,662,059
Special Assessments	11	0	0	0
Miscellaneous	12	79,920	42,485	122,405
Other Financing Sources	13	0	0	0
Transfers In	14	2,909,042	0	2,909,042
<b>Total Revenues &amp; Other Sources</b>	15	19,610,682	1,207,894	20,818,576
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	1,859,211	0	1,859,211
Public Works	17	2,868,118	0	2,868,118
Health and Social Services	18	0	0	0
Culture and Recreation	19	413,287	6,500	419,787
Community and Economic Development	20	287,365	17,500	304,865
General Government	21	874,207	0	874,207
Debt Service	22	1,325,600	7,500	1,333,100
Capital Projects	23	2,280,440	0	2,280,440
Total Government Activities Expenditures	24	9,908,228	31,500	9,939,728
Business Type/Enterprise	25	9,862,471	0	9,862,471
<b>Total Gov Activities &amp; Business Expenditures</b>	26	19,770,699	31,500	19,802,199
Transfers Out	27	2,909,042	0	2,909,042
<b>Total Expenditures/Transfers Out</b>	28	22,679,741	31,500	22,711,241
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	-3,069,059	1,176,394	-1,892,665
Beginning Fund Balance July 1, 2024	30	64,344,338	-1,610,707	62,733,631
<b>Ending Fund Balance June 30, 2025</b>	31	61,275,279	-434,313	60,840,966

**Explanation of Changes:** Culture and Recreation: Park expenses were underestimated.  
Community and Economic Development: TIF rebate was underestimated.  
Debt Service: Bank fees not included in expenses.



## Resolution 2025-13

### A RESOLUTION AMENDING THE PROPOSED LAND USE PLAN OF THE ELDRIDGE COMPREHENSIVE PLAN

WHEREAS the Eldridge Planning and Zoning Commission has reviewed the land use plan proposed for the area located at 113 East Lincoln Road, and

WHEREAS the Commission, after holding a public hearing on the proposed changes, has recommended this area be changed from Heavy Industrial to Commercial, and

WHEREAS the City Council concurs with the recommendations of the Commission, now therefore

BE IT RESOLVED that the Proposed Land Use Plan of the Eldridge Comprehensive Plan dated December 2011 is hereby amended for the above described area as shown on the attached drawing.

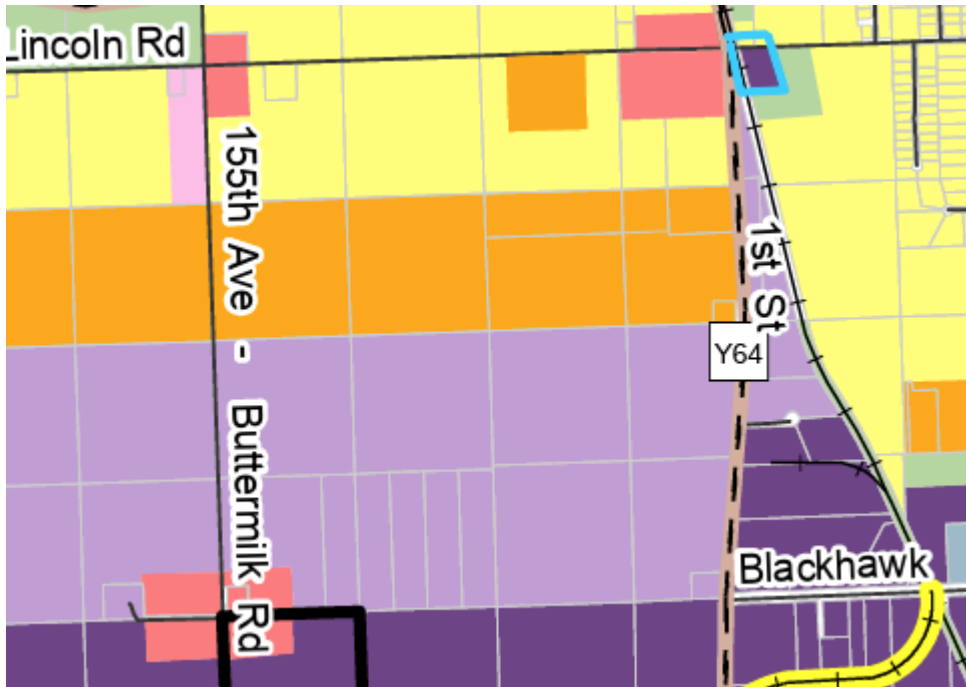
PASSED AND APPROVED THIS 5TH DAY OF MAY, 2025.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
City Clerk, Letty Goslowsky

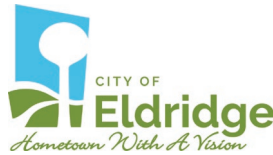
Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____



Mayor Frank King  
Councilman Adrian Blackwell

Councilman Ryan Iossi  
Councilman Daniel Collins

Councilman Scott Campbell  
Councilman Brian Dockery



## ORDINANCE 2025-11

### AN ORDINANCE AMENDING CHAPTER TWO, TITLE D OF THE ELDRIDGE CITY CODE, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.

**Section one.** That the zoning map referred to in Chapter Two, Title D of the Eldridge City Code, and being a part of the ordinance of the City of Eldridge, in so far as said map pertains to the land described as follows:

113 E. Lincoln Road, Parcel 932305001, containing 4.04 acres more or less from I-2 General Industrial to C-3 General Commercial.

Sec:23 Twp:79 Rng:03PT NW NE & PT NE NWCOM NE OCR NE NW: W304.5' TO CEN/L SO1ST ST-S 02D 02' E 350.42'-E 551.73'-N 12D 12' W 433.93'-WLY ALG N/L NW NE 174.66' TO PT OF BEG. EXC R. R. ROW

In addition, the following parcel map is attached herewith and made a part hereto as the same pertains to said area is enacted as a substitute and in lieu of the same area described as shown on said district map.

Be it further enacted that the zoning map, together with the boundaries of the districts, designations, notations, references and other information shown thereon as the same pertains to the area described above are, and by way of amendment, made a part of the zoning ordinance of the City of Eldridge, Iowa, and shall have the same force and effect with respect to said area as if the zoning map and all notations, references and other information shown thereon were as fully set forth or described therein, the original of said amendment is properly attested and is on file with the City Clerk of the City of Eldridge, Iowa.

**Section two. Repealer.** All ordinances, resolutions, and parts of ordinances and resolutions in conflict with this ordinance are hereby repealed.

**Section three. Effective date.** This ordinance shall take effect upon its passage and publication as provided by law.

PASSED AND APPROVED THIS 2ND DAY OF JUNE, 2025.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
Leticia Goslowsky, City Clerk

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

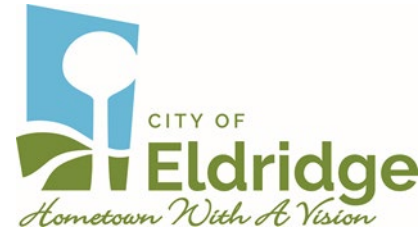
Councilman Ryan Iossi  
Councilman Brian Dockery

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____



# City of Eldridge

## MEMORANDIUM



To: Mayor and City Council  
From: Jeff Martens, Assistant City Administrator  
Re: Rezoning of 113 E. Lincoln Road  
Date: 5/5/25

Lincoln Landing LLC, owned by Jaime and Ryan Iossi, is seeking to rezone parcel 932305001, commonly known as 113 E. Lincoln Road:

Sec:23 Twp:79 Rng:03PT NW NE & PT NE NWCOM NE OCR NE NW: W304.5' TO CEN/L SO1ST ST-S 02D 02' E 350.42'-E 551.73'-N 12D 12' W 433.93'-WLY ALG N/L NW NE 174.66' TO PT OF BEG. EXC R. R. ROW;

from I-2 General Industrial District to C-3 General Commercial District. City staff is in favor of this request as this use is preferred to an industrial use this close to new and existing residential districts.

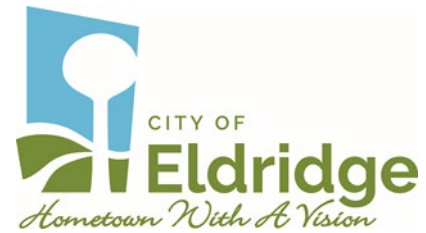
This request would require the Future Land Use Map in the Comprehensive Plan to be amended. Please see the illustration below.

The Future Land Use map shows this area as a combination of Heavy Industrial and Recreation. It is recommended the Future Use Map be amended to reflect this change in zoning if approved.

On April 17, 2025 the Planning and Zoning Commission unanimously voted to recommend approval of this rezoning and future land use map change.



# City of Eldridge MEMORANDIUM



On the next pages you will see a current zoning map with this parcel highlighted, and the rezoning application. A sample of the letter sent to abutting properties is also included.

The current zoning on this parcel is I-2 General Industrial:

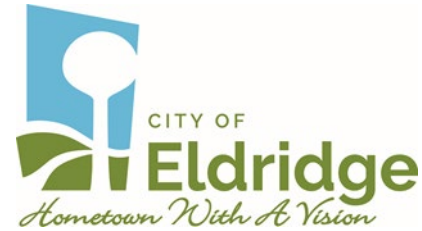











Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi

# City of Eldridge MEMORANDIUM



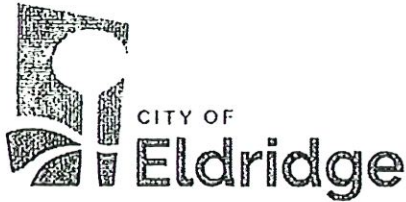
 City Limit	 C/I-Commercial Industrial Transition District	 R-MH-Mobile Home Park Residence District
 Parcel	 I-2-General Industrial District	 O-T-Office/Transitional District
 C-1-Neighborhood Commercial District	 I-1-Light Industrial District	 PUD-Planned Unit Development District
 C-2-Central Business District	 R-1-Single Family Residential District	 P/M-Public and Municipal District
 C-3-General Commercial District	 R-2-Two-Family Residential District	 SA-Suburban Agriculture District
 C-4-Highway-Oriented Commercial District	 R-3-Multiple Family Residential District	

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi





# REZONING APPLICATION

## Plan and Zone Commission

Property Address 113 E. Lincoln Rd Eldridge IA 52748

Rezoning Request From I-2 General Industrial To C-3 Commercial

Legal Description of Property Sec:23 Twp:79 Rng:03PT NW NE & PT NE NWCOM NE OCR NE NW: W304.5' TO GEN'L SO1ST ST-S

02D 02' E 350.42' E 551.73' N 12D 12' W 433.93' WLY ALG N/L NW NE 174.66' TO PT OF BEG. EXC R. R. ROW

Applicant Name Jaime lossi / Ryan lossi

Address 852 Stonebridge Circle Eldridge IA 52748

Phone Number 563-370-4048

Email Address rjiinvestqc@gmail.com

Main Contact Person Jaime lossi

Title Holder's (If different than applicant)

Name Lincoln Landing LLC

Address 21220 N. Brady Steet Davenport, IA 52806

Phone Number 563-370-4048

Signature of Applicants (s) Jaime lossi



Intended property use 13-15k SF Commercial Retail Building, Anchor will be a

(please be specific) restraurant, with other retail spaces available.

On 8 1/2" x 11" paper, please provide the following:

A map showing the property location and surrounding zoning

For office use only

Filing Fee Paid \$ 156

Payment Method Check #5110

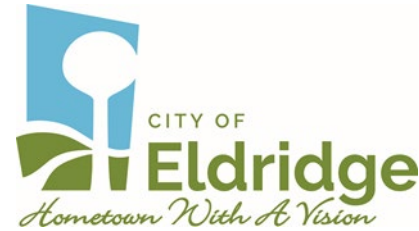
Courtesy Letters Sent

Date Filed 3-5-2025

Meeting Date

# City of Eldridge

## MEMORANDIUM



To: Property Owner  
From: City of Eldridge  
Re: 113 E. Lincoln Road Rezoning Request  
Date: 04/10/2025

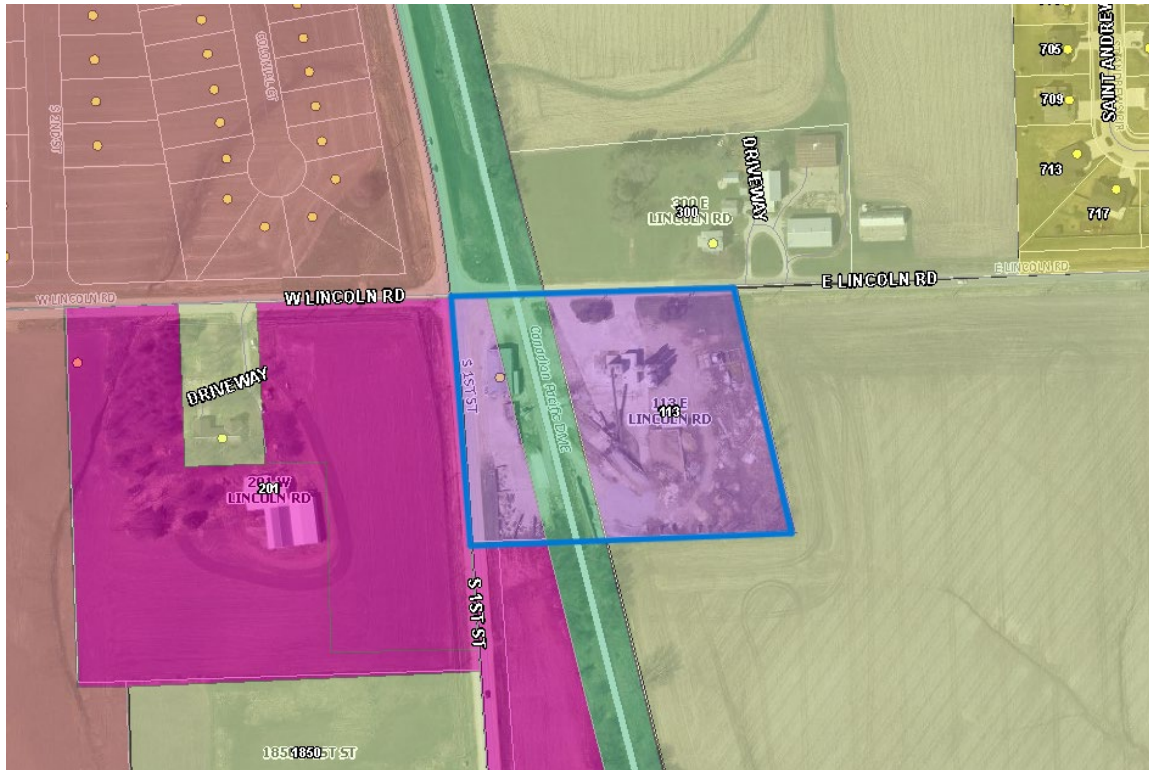
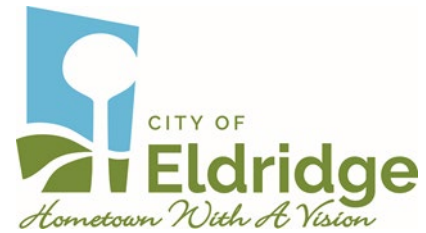
Property Owner,

This is a courtesy letter from the City of Eldridge informing you that a property adjacent to your property has submitted a rezoning request that will be considered at a public Planning and Zoning Commission meeting scheduled for Thursday, April 17<sup>th</sup>, 2025, in Eldridge City Hall at 6:00 p.m. The property includes parcel 932305001, commonly known as 113 E. Lincoln Road, shown on the included map. The request is to rezone from I-2 General Industrial District to C-3 General Commercial District. Comments will be accepted in writing up to 4:00 p.m. on April 17<sup>th</sup> or in person at the meeting. If you have any questions, feel free to contact me at the City Offices.

Sincerely,

Jeff Martens  
Assistant City Administrator/Zoning Official  
City of Eldridge, Iowa

# City of Eldridge MEMORANDIUM



City Limit	C/I-Commercial Industrial Transition District	R-MH-Mobile Home Park Residence District
Parcel	I-2-General Industrial District	O-T-Office/Transitional District
C-1-Neighborhood Commercial District	I-1-Light Industrial District	PUD-Planned Unit Development District
C-2-Central Business District	R-1-Single Family Residential District	P/M-Public and Municipal District
C-3-General Commercial District	R-2-Two-Family Residential District	SA-Suburban Agriculture District
C-4-Highway-Oriented Commercial District	R-3-Multiple Family Residential District	

## PUBLIC HEARING NOTICE

### CITY OF ELDRIDGE

The Eldridge City Council will conduct a public hearing at 7:00 p.m., May 5, 2025, at the Eldridge Community Center, 400 S. 16<sup>th</sup> Avenue, on the following matter:

Jaime and Ryan Iossi submitted an application on behalf of Lincoln Landing LLC to rezone parcel 932305001, commonly known as 113 E. Lincoln Road:

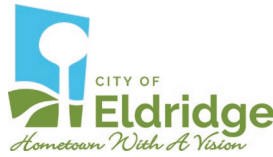
Sec:23 Twp:79 Rng:03PT NW NE & PT NE NWCOM NE OCR NE NW: W304.5' TO CEN/L SO1ST ST-S 02D 02' E 350.42'-E 551.73'-N 12D 12' W 433.93'-WLY ALG N/L NW NE 174.66' TO PT OF BEG. EXC R. R. ROW;

from I-2 General Industrial District to C-3 General Commercial District.

Additional information regarding this matter may be obtained from city hall during regular business hours. Interested individuals may make comments regarding this matter during the public hearing or in writing. Written comments will be accepted until 4:00 p.m. May 5, 2025.

Jeff Martens  
Assistant City Administrator

**Please publish on Wednesday April 23, 2025**



## **ORDINANCE 2025-12**

**AN ORDINANCE AMENDING TITLE C, CHAPTER EIGHTEEN: CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL OF THE ELDRIDGE CITY CODE MAKING THE FOLLOWING CHANGES, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.**

### **Section One.**

Title C, Chapter 18, § 2.4.4 is amended by removing the following language:

Evidence or plan showing topsoil preservation during development activities. Individuals engaged in land disturbing activities shall minimize soil compaction and preserve topsoil that exists on site. During mass grading operations, topsoil shall be stripped, stockpiled and spread over the entire site prior to final stabilization or stockpiled in a designated controlled area(s) for later use of individual lot construction. Excess topsoil may be removed from the site only upon written approval of the City Engineer where the individual can show that the additional topsoil is not needed to meet the city's storm water requirements; and

### **Section Two.**

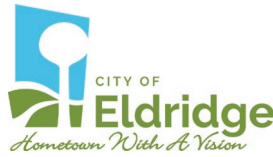
Title C, Chapter 18, § 2.4.4 is amended by adding the following language:

Evidence or plan showing topsoil preservation during development activities. Individuals engaged in land disturbing activities shall minimize soil compaction and preserve topsoil that exists on site. During mass grading operations, topsoil shall be stripped, stockpiled and remain within the area covered by the applicable General Permit No. 2 authorization. Excess topsoil may be removed from the site only upon written approval of the City Engineer where the individual can show that the additional topsoil is not needed to meet the city's storm water requirements; and

### **Section Three.**

Title C, Chapter 18, § 2.4.5 is amended by removing the following language:

Evidence or plan for topsoil application or treatment prior to final sod or seeding. Individuals engaged in land disturbing activities shall provide for topsoil in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of four inches or provide compost in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of one and one-half inches and shall be bladed, disced, tilled or otherwise mixed with soil to a depth of four inches, or shall provide another



mechanism for topsoil treatment that is approved by the Building Official and City Engineer. For use in this section, sod may account for a maximum of one inch of topsoil.

#### **Section Four.**

Title C, Chapter 18, § 2.4.5 is amended by adding the following language:

Evidence or plan to provide compost in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of one and one-half inches and shall be bladed, disced, tilled or otherwise mixed with soil to a depth of four inches, or shall provide another mechanism for ground treatment that is approved by the Building Official and City Engineer. For use in this section, sod may account for a maximum of one inch of ground treatment.

#### **Section Five.**

Title C, Chapter 18, § 2.5.5 is amended by removing the following language:

Shall provide evidence or plan showing topsoil preservation during development activities. Individuals engaged in land disturbing activities shall minimize soil compaction and preserve topsoil that exists on site. During mass grading operations, topsoil shall be stripped, stockpiled and spread over the entire site prior to final stabilization or stockpiled in a designated controlled area(s) for later use of individual lot construction. Excess topsoil may be removed from the site only upon written approval of the City Engineer where the individual can show that the additional topsoil is not needed to meet the city's storm water requirements;

#### **Section Six.**

Title C, Chapter 18, § 2.5.5 is amended by adding the following language:

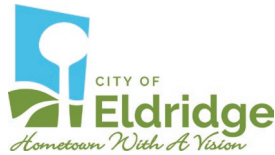
Shall provide evidence or plan showing topsoil preservation during development activities. Individuals engaged in land disturbing activities shall minimize soil compaction and preserve topsoil that exists on site. During mass grading operations, topsoil shall be stripped, stockpiled and remain within the area covered by the applicable General Permit No. 2 authorization. Excess topsoil may be removed from the site only upon written approval of the City Engineer where the individual can show that the additional topsoil is not needed to meet the city's storm water requirements;

#### **Section Seven.**

Title C, Chapter 18, § 2.5.6 is amended by removing the following language:

Shall provide evidence or plan for topsoil application or treatment prior to final sod or seeding. Individuals engaged in land disturbing activities shall provide for topsoil





in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of four inches or provide compost in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of one and one-half inches and shall be bladed, disced, tilled or otherwise mixed with soil to a depth of four inches, or shall provide another mechanism for topsoil treatment that is approved by the Building Official and City Engineer. For use in this section, sod may account for a maximum of one inch of topsoil; and

**Section Eight.**

Title C, Chapter 18, § 2.5.6 is amended by adding the following language:

Shall provide evidence or plan to provide compost in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of one and one-half inches and shall be bladed, disced, tilled or otherwise mixed with soil to a depth of four inches, or shall provide another mechanism for ground treatment that is approved by the Building Official and City Engineer. For use in this section, sod may account for a maximum of one inch of ground treatment.; and

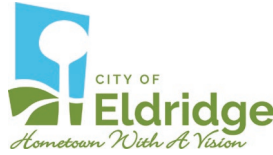
PASSED AND APPROVED THIS 2ND DAY OF JUNE, 2025.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
Leticia Goslowsky, City Clerk

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____



## **ORDINANCE 2025-13**

**AN ORDINANCE AMENDING TITLE D, CHAPTER TEN: POST-CONSTRUCTION STORM WATER MANAGEMENT REGULATIONS OF THE ELDRIDGE CITY CODE MAKING THE FOLLOWING CHANGES, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.**

### **Section One.**

Title D, Chapter 10, § 3.00 (B) (1) is amended by removing the following language:

(1) The required volume of storm water detention shall be that necessary to handle the runoff of a 100-year rainfall, for the critical duration from the drainage area tributary to the storm water storage area based on full development of said tributary area, less the volume discharged during the same duration at the approved release rate. In addition, the detention basin shall be designed to restrict the peak rate of discharge from the drainage area during a two-year, 24-hour rainfall event to be at or below the predevelopment levels.

### **Section Two.**

Title D, Chapter 10, § 3.00 (B) (1) is amended by adding the following language:

(1) The required volume of storm water detention shall be that necessary to handle the runoff of a 100-year rainfall, for the critical duration from the drainage area tributary to the storm water storage area based on full development of said tributary area, less the volume discharged during the same duration at the approved release rate.

PASSED AND APPROVED THIS 2ND DAY OF JUNE, 2025.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
Leticia Goslowsky, City Clerk

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Ryan Iossi  
Councilman Brian Dockery

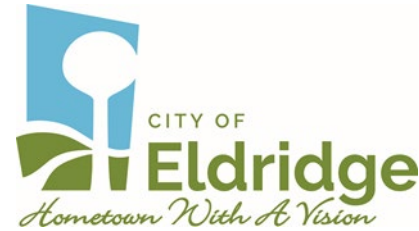




Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____

# City of Eldridge

## MEMORANDIUM



To: Mayor and City Council  
From: Jeff Martens, Assistant City Administrator  
Re: Topsoil Ordinance Amendment  
Date: 5/5/25

Mayor and City Council,

In 2024 the State of Iowa adopted Senate File 455 which no longer allows cities to regulate the depth of topsoil in their ordinances beyond what is required by National Pollutant Discharge Elimination System General Permit No. 2.

This same Senate File also no longer allows cities to regulate storm water runoff at a frequency greater than five through one hundred years.

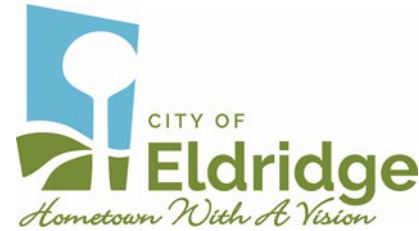
We have been waiting for guidance from the DNR and Stormwater Educational Partnership on this issue. That guidance has led us to recommend the changes below to our City Code. Wording struck from the code appears in red and is struck through. Wording added appears in green. Words remaining the same appear in black.

### Title C, Chapter 18: Construction Site Erosion and Sediment Control

§ 2.4.4. Evidence or plan showing topsoil preservation during development activities. Individuals engaged in land disturbing activities shall minimize soil compaction and preserve topsoil that exists on site. During mass grading operations, topsoil shall be stripped, stockpiled ~~and spread over the entire site prior to final stabilization or stockpiled in a designated controlled area(s) for later use of individual lot construction.~~ ~~and remain within the area covered by the applicable General Permit No. 2 authorization.~~ Excess topsoil may be removed from the site only upon written approval of the City Engineer where the individual can show that the additional topsoil is not needed to meet the city's storm water requirements; and

§ 2.4.5. Evidence or plan ~~for topsoil application or treatment prior to final sod or seeding.~~ ~~Individuals engaged in land disturbing activities shall provide for topsoil in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of four inches or to~~ ~~provide compost in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of one and one-half inches and shall be bladed, disced, tilled or otherwise mixed with soil to a depth of four inches, or shall provide another mechanism for~~ ~~topsoil~~ ~~ground~~ treatment that is approved by the Building Official and

# City of Eldridge MEMORANDIUM



City Engineer. For use in this section, sod may account for a maximum of one inch of ~~topsoil~~ ground treatment.

§ 2.5.5. Shall provide evidence or plan showing topsoil preservation during development activities. Individuals engaged in land disturbing activities shall minimize soil compaction and preserve topsoil that exists on site. During mass grading operations, topsoil shall be stripped, stockpiled ~~and spread over the entire site prior to final stabilization or stockpiled in a designated controlled area(s) for later use of individual lot construction.~~ and remain within the area covered by the applicable General Permit No. 2 authorization. Excess topsoil may be removed from the site only upon written approval of the City Engineer where the individual can show that the additional topsoil is not needed to meet the city's storm water requirements;

§ 2.5.6. Shall provide evidence or plan ~~for topsoil application or treatment prior to final sod or seeding. Individuals engaged in land disturbing activities shall provide for topsoil in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of four inches or~~ to provide compost in an amount equivalent to that needed to cover all areas to be seeded, sodded or otherwise have vegetation established to a depth of one and one-half inches and shall be bladed, disced, tilled or otherwise mixed with soil to a depth of four inches, or shall provide another mechanism for ~~topsoil~~ ground treatment that is approved by the Building Official and City Engineer. For use in this section, sod may account for a maximum of one inch of ~~topsoil~~ ground treatment.; and

## Title D, Chapter 10: Post-construction Storm Water Management Regulations

### § 3.00 Storm Water Detention Criteria.

(B) All areas within the city shall comply with these regulations.

(1) The required volume of storm water detention shall be that necessary to handle the runoff of a 100-year rainfall, for the critical duration from the drainage area tributary to the storm water storage area based on full development of said tributary area, less the volume discharged during the same duration at the approved release rate. ~~In addition, the detention basin shall be designed to restrict the peak rate of discharge from the drainage area during a two year, 24 hour rainfall event to be at or below the predevelopment levels.~~

Following this memo is the SF455 Governor Letter and NPDES GP 2 for your reference with the pertinent information highlighted.



KIM REYNOLDS  
GOVERNOR

**OFFICE OF THE GOVERNOR**

ADAM GREGG  
LT GOVERNOR

April 10, 2024

The Honorable Paul Pate  
Secretary of State of Iowa  
State Capitol  
Des Moines, Iowa 50319

Dear Mr. Secretary,

I hereby transmit:

Senate File 455, an Act relating to the regulation of topsoil and storm water at construction sites.

The above Senate File is hereby approved on this date.

Sincerely,

A handwritten signature in black ink that reads "Kim Reynolds". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kim Reynolds  
Governor of Iowa

cc: Secretary of the Senate  
Clerk of the House



Senate File 455

AN ACT  
RELATING TO THE REGULATION OF TOPSOIL AND STORM WATER AT  
CONSTRUCTION SITES.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section 331.301, Code 2024, is amended by adding the following new subsection:

NEW SUBSECTION. 23. *a.* For purposes of this subsection:

(1) "*Construction site*" means the same as used in a storm water general permit adopted by rule pursuant to section 455B.103A.

(2) "*Topsoil*" means the same as used in a storm water general permit adopted by rule pursuant to section 455B.103A.

*b.* A county shall not adopt or enforce an ordinance, motion, resolution, or amendment relating to the preservation,

compaction, placement, or depth of topsoil at a construction site that is more restrictive than those requirements provided in the national pollutant discharge elimination system general permit no. 2 as issued by the department of natural resources. A county may develop standards to evaluate topsoil quantities before and after construction and ensure compliance with general permit no. 2. A county may request that the department of natural resources review the soil of a construction site to verify that the national pollutant discharge elimination system general permit no. 2 as issued by the department of natural resources is proper for the construction site.

c. (1) A county may adopt or enforce an ordinance, motion, resolution, or amendment that regulates storm water runoff at a construction site only to the extent that such regulation for rainfall events having a return frequency ranging from five through one hundred years does not require a post-construction storm water flow rate that is more restrictive than the existing flow rate of a rainfall event having a return frequency of five years, with all such runoff rates based on the actual existing condition of the site at the time the construction commences.

(2) A county may adopt or enforce an ordinance, motion, resolution, or amendment that regulates storm water runoff from upstream properties adjacent to a construction site to the extent that storm water runoff shall be allowed to pass through downstream storm water basins at the same flow rates as off-site storm water runoff entering the construction site.

(3) A county may impose a storm water runoff requirement that is more restrictive than what is allowed or required by this paragraph at the construction site if the county meets all of the following conditions:

(a) The county pays for all study, design, and engineering costs for implementing the more restrictive storm water runoff requirement that includes an analysis by a licensed professional engineer of the difference in costs between the requirements of this paragraph and the more restrictive county storm water runoff requirement.

(b) The county pays for the difference of costs between the requirements of this paragraph and the more restrictive requirement imposed by the county for installation of equipment or practices required for a property owner to comply with the storm water runoff requirement.

(c) If the storm water runoff requirement results in the county using a person's private property, whether by easement or otherwise taking an interest in the property, the county pays the property owner the fair market value of the property taken for any additional land required beyond the requirements of this paragraph.

(d) A county shall not impose a special assessment or otherwise recover the costs from the property owner for the portion of the costs attributable to the county.

(e) The costs attributable to the county shall only apply to the storm water management practices addressed in this paragraph.

Sec. 2. Section 364.3, Code 2024, is amended by adding the following new subsection:

NEW SUBSECTION. 18. a. For purposes of this subsection:

(1) "*Construction site*" means the same as used in a storm water general permit adopted by rule pursuant to section 455B.103A.

(2) "*Topsoil*" means the same as used in a storm water general permit adopted by rule pursuant to section 455B.103A.

b. A city shall not adopt or enforce an ordinance, motion, resolution, or amendment relating to the preservation, compaction, placement, or depth of topsoil at a construction site that is more restrictive than those requirements provided in the national pollutant discharge elimination system general permit no. 2 as issued by the department of natural resources. A city may develop standards to evaluate topsoil quantities before and after construction and ensure compliance with general permit no. 2. A city may request that the department of natural resources review the soil of a construction site to verify that the national pollutant discharge elimination system general permit no. 2 as issued by the department of natural resources is proper for the construction site.

c. (1) A city may adopt or enforce an ordinance, motion,

resolution, or amendment that regulates storm water runoff at a construction site only to the extent that such regulation for rainfall events having a return frequency ranging from five through one hundred years does not require a post-construction storm water flow rate that is more restrictive than the existing flow rate of a rainfall event having a return frequency of five years, with all such runoff rates based on the actual existing condition of the site at the time the construction commences.

(2) A city may adopt or enforce an ordinance, motion, resolution, or amendment that regulates storm water runoff from upstream properties adjacent to a construction site only to the extent that storm water runoff shall be allowed to pass through downstream storm water basins at the same flow rate as off-site storm water runoff entering the construction site.

(3) A city may impose a storm water runoff requirement that is more restrictive than what is allowed or required by this paragraph at the construction site if the city meets all of the following conditions:

(a) The city pays for all study, design, and engineering costs for implementing the storm water runoff requirement that includes an analysis by a licensed professional engineer of the difference in costs between the requirements of this paragraph and the more restrictive city storm water runoff requirement.

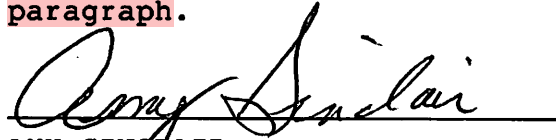
(b) The city pays for the difference of costs between the requirements of this paragraph and the more restrictive requirement imposed by the city for installation of equipment or practices required for a property owner to comply with the storm water runoff requirement.

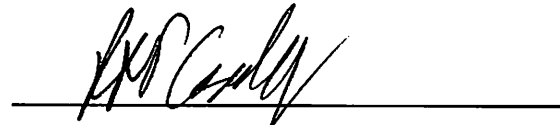
(c) If the storm water runoff requirement results in the city using a person's private property, whether by easement or otherwise taking an interest in the property, the city pays the property owner the fair market value of the property taken for any additional land required beyond the requirements of this paragraph.

(d) A city shall not impose a special assessment or otherwise recover the costs from the property owner for the portion of the costs attributable to the city.

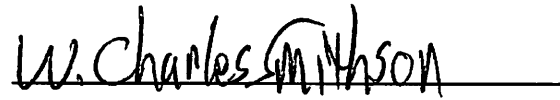


(e) The costs attributable to the city shall only apply to the storm water management practices addressed in this paragraph.

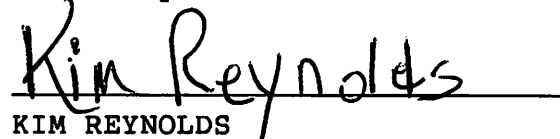
  
AMY SINCLAIR  
President of the Senate

  
PAT GRASSLEY  
Speaker of the House

I hereby certify that this bill originated in the Senate and is known as Senate File 455, Ninetieth General Assembly.

  
W. CHARLES SMITHSON  
Secretary of the Senate

Approved April 10<sup>th</sup>, 2024

  
KIM REYNOLDS  
Governor

**IOWA DEPARTMENT OF NATURAL RESOURCES**

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)**

**GENERAL PERMIT NO. 2**

**EFFECTIVE DATES**

**MARCH 1, 2023 THROUGH FEBRUARY 29, 2028**

**FOR**

**STORM WATER DISCHARGE ASSOCIATED WITH**  
**CONSTRUCTION ACTIVITIES**

## NPDES GENERAL PERMIT NO. 2

### TABLE OF CONTENTS

<b>PART I. COVERAGE UNDER THIS PERMIT .....</b>	<b>1</b>
A. PERMIT AREA.....	1
B. ELIGIBILITY .....	1
C. REQUIRING AN INDIVIDUAL PERMIT .....	2
D. AUTHORIZATION.....	2
<b>PART II. NOTICE OF INTENT (NOI) REQUIREMENTS .....</b>	<b>2</b>
A. DEADLINES FOR NOTIFICATION .....	2
B. FAILURE TO NOTIFY.....	2
C. CONTENTS OF AN NOI.....	2
D. WHERE TO SUBMIT .....	3
E. RENOTIFICATION .....	3
F. TRANSFER OF COVERAGE UNDER THIS PERMIT .....	3
G. NOTICE OF DISCONTINUATION (NOD) .....	4
<b>PART III. SPECIAL CONDITIONS, MANAGEMENT PRACTICES, AND OTHER NON-NUMERIC LIMITATIONS.....</b>	<b>4</b>
A. PROHIBITION ON NON-STORM WATER DISCHARGES .....	4
B. RELEASES IN EXCESS OF REPORTABLE QUANTITIES.....	4
C. FEDERAL CONSTRUCTION AND DEVELOPMENT EFFLUENT GUIDELINES .....	4
<b>PART IV. STORM WATER POLLUTION PREVENTION PLANS (SWPPP) .....</b>	<b>5</b>
A. DEADLINES FOR SWPPP PREPARATION AND COMPLIANCE .....	6
B. SIGNATURE AND SWPPP REVIEW .....	6
C. KEEPING SWPPPS CURRENT .....	6
D. CONTENTS OF THE SWPPP .....	6
<b>PART V. RETENTION OF RECORDS.....</b>	<b>10</b>
<b>PART VI. STANDARD CONDITIONS .....</b>	<b>10</b>
A. ADMINISTRATIVE RULES.....	10
B. DUTY TO COMPLY .....	11
C. CONTINUATION OF THE EXPIRED GENERAL PERMIT .....	11
D. NEED TO HALT OR REDUCE ACTIVITY NOT A DEFENSE.....	11
E. DUTY TO MITIGATE.....	11
F. DUTY TO PROVIDE INFORMATION.....	11
G. OTHER INFORMATION .....	11
H. SIGNATORY REQUIREMENTS .....	11
I. CERTIFICATION .....	12
J. OIL AND HAZARDOUS SUBSTANCE LIABILITY .....	12
K. PROPERTY RIGHTS .....	12
L. SEVERABILITY.....	12
M. TRANSFERS.....	12
N. PROPER OPERATION AND MAINTENANCE .....	12
O. INSPECTION AND ENTRY.....	12
P. PERMIT ACTIONS.....	13
Q. ENVIRONMENTAL LAWS.....	13
<b>PART VII. REOPENER CLAUSE .....</b>	<b>13</b>
<b>PART VIII. DEFINITIONS .....</b>	<b>13</b>

## **PART I. COVERAGE UNDER THIS PERMIT**

### **A. PERMIT AREA**

This permit covers all areas of the State of Iowa.

### **B. ELIGIBILITY**

#### **1. Authorizations.**

- a. Except for discharges identified under Parts I.B.2. and I.B.3., this permit may authorize the discharge of storm water associated with industrial activity from construction sites, (those sites or common plans of development or sale that will result in the disturbance of one or more acres total land area, including the disturbance of less than one acre of total land area that is a part of a larger common plan of development or sale if the larger common plan will ultimately disturb one acre or more), (hereafter referred to as storm water discharge associated with industrial activity for construction activities), occurring after the effective date of this permit (including discharges occurring after the effective date of this permit where the construction activity was initiated before the effective date of this permit), including storm water discharge associated with industrial activity from areas that are dedicated to producing earthen materials, such as soils, sand and gravel, for use at a single construction site. This permit may also authorize areas where soil is placed permanently or temporarily, also known as fill sites.
- b. This permit may authorize storm water discharge from a construction site that is mixed with storm water discharge associated with industrial activity from sources other than construction activities provided that the storm water discharge from the industrial (non-construction) source is in compliance with the terms of a NPDES general permit, other than this general permit, or an individual permit authorizing such discharge. In addition, the storm water other than from construction shall be in compliance with Part IV.D.6. of this permit.

#### **2. Limitations on Coverage.** The following discharges associated with industrial activity for construction activities are NOT authorized by this permit:

- a. storm water discharges that are mixed with sources of non-storm water other than discharges identified in Part III.A.2. of this permit;
- b. storm water discharges associated with industrial activity for construction activities which are covered by an existing individual NPDES permit or which are issued a permit in accordance with Part I.C. of this permit. Storm water discharges authorized by an existing individual NPDES permit will be eligible to apply for coverage under this general permit as the existing individual permit expires;
- c. storm water discharges associated with industrial activity for construction activities that the Iowa Department of Natural Resources has determined to be or may reasonably be expected to be contributing to a violation of a water quality standard;
- d. new or expanded storm water discharge associated with industrial activity that discharges to Outstanding Iowa Waters or to Outstanding National Resource Waters; and
- e. discharges from concrete washout activities and from wet sawing of concrete. Waste from concrete washout and wet sawing of concrete is not allowed to be discharged to surface waters and is not allowed to adversely affect a water of the state.

#### **3. Exclusions.** The following storm water discharges associated with industrial activity from construction activities do not require a NPDES permit: discharges from soil disturbing activities from sites where less than 5 acres is disturbed and the soil disturbing activities are due to routine maintenance that is performed to maintain the original line and grade, hydraulic capacity or original purpose of the site and discharges from agricultural and silvicultural activities including storm water runoff from orchards, cultivated crops, pastures, range lands, and forest lands, but not discharges from concentrated animal feeding operations as defined in 40 CFR Section 122.23, concentrated aquatic production facilities as defined in 40 CFR Section 122.24, discharges to aquaculture projects as defined in 40 CFR Section 122.25, and discharges from silvicultural point sources as defined in 40 CFR Section 122.27.

**C. REQUIRING AN INDIVIDUAL PERMIT**

1. The Department may require any person authorized by this permit to apply for and obtain an individual NPDES permit. The Department may require any owner or operator authorized to discharge under this permit to apply for an individual NPDES permit only if the owner or operator has been notified in writing that a permit application is required. This notice shall include a brief statement of the reasons for this decision, an application form, a statement setting a deadline for the owner or operator to file the application, and a statement that on the effective date of the individual NPDES permit, coverage under this general permit shall automatically terminate. If an owner or operator fails to submit an individual NPDES permit application required by the Department under this paragraph, coverage of this general permit automatically is terminated at the end of the day specified for submittal of the individual NPDES application.
2. Any person authorized to discharge under this permit may apply for an individual NPDES permit. In such cases, the discharger shall submit the following in accordance with the requirements of subrule 567 IAC 64.3(4):
  - a. an individual application, using industrial application Form 1, Form 2F, and Form 5; and,
  - b. all applicable fees identified in rule 567 IAC 64.16.
3. When an individual NPDES permit is issued to a discharger covered under this general permit, the applicability of this general permit to the individual NPDES permittee is automatically terminated on the effective date of the individual NPDES permit. When an individual NPDES permit is denied to a discharger otherwise subject to this permit, the applicability of this permit to the individual NPDES permittee is automatically terminated on the date of such denial, unless otherwise specified by the Department.

**D. AUTHORIZATION**

A discharger must submit a Notice of Intent (NOI) in accordance with the requirements of Part II of this permit in order for storm water discharge associated with industrial activity for construction activities pursuant to Part I.B. of this permit to be authorized to discharge under this general permit.

**PART II. NOTICE OF INTENT (NOI) REQUIREMENTS**

**A. DEADLINES FOR NOTIFICATION**

For storm water discharge associated with industrial activity for construction activities, such activities shall not commence until an authorization has been issued for the project by the Department.

**B. FAILURE TO NOTIFY**

Dischargers who fail to notify the Department of their intent to be covered, and discharge pollutants to water of the United States within Iowa, without an NPDES permit, are in violation of the CWA and the Code of Iowa.

**C. CONTENTS OF AN NOI**

A complete NOI shall include the items described in Parts II.C.1., II.C.2., and II.C.3. of this permit.

1. A completed NOI form, DNR Form 542-1415, signed in accordance with Parts VI.H. and VI.I of this permit. The information on the form shall include all of the following:
  - a. Name, address, and location of the construction site for which this notification is submitted. The location shall be provided as the 1/4 section (NE, SE, SW, NW), township, range, and county where the storm water discharge is located;
  - b. The owner's name, address, telephone number, and status (federal, state, private, public or other entity);
  - c. The name, address and telephone number of any operator (contractor) that has been identified as having a role in the storm water pollution prevention plan (SWPPP) for the site required under Part IV.D.7. of this permit. Contractors (operators) identified after the submittal of the completed NOI shall be identified in the SWPPP;
  - d. The type of discharge (new or existing as related to October 1, 1992); whether or not the discharge is to a municipal separate storm sewer system; the date the discharge is to commence; the permit status of the discharge; and, the name of the receiving water(s);

- e. An indication if any existing quantitative data is available describing the concentration of pollutants in storm water discharges. Existing data should not be included as part of the NOI, it should be retained as part of the SWPPP;
  - f. A brief description of the project; an estimated timetable for major activities; and, an estimate of the number of acres of the site on which soil will be disturbed; and
  - g. A certification that compliance with g.(1). through g.(4). are met:
    - g.(1). the SWPPP has been developed before the NOI is submitted to the Department;
    - g.(2). the SWPPP will be implemented on October 1, 1992 for any existing storm water discharge associated with industrial activity for construction activities. For a storm water discharge associated with industrial activity for construction activities that commence after October 1, 1992, the SWPPP shall be implemented with the start of construction activities;
    - g.(3). the NOI will be included and incorporated into the SWPPP and will be updated as required; and,
    - g.(4). the SWPPP provides compliance with Iowa Code section 161A.64 and local sediment and erosion plans and are consistent with the requirements of Part IV of this general permit.
2. **Applicable Fees.** The applicable fees specified in 567 IAC 64.16.
3. **Public Notification.** A demonstration that the public notice specified in 567 IAC 64.6(1)“c”(1) was published at least one day in one newspaper with the largest circulation in the area in which the facility is located or the activity will occur.

**D. WHERE TO SUBMIT**

Facilities which discharge storm water associated with industrial activity for construction activities must submit items described in Part II.C. of this permit to the Department online at: <https://programs.iowadnr.gov/stormwater/pages/home.aspx> or by mail to the following address: Storm Water Coordinator, Iowa Department of Natural Resources, 502 E 9<sup>th</sup> St., Des Moines IA 50319-0034.

**E. RENOTIFICATION**

Prior to the expiration of an authorization issued under this general permit, the permittee is required to resubmit an NOI (no additional public notice is required) with the Department for coverage under the new general permit. If a new general permit has not been reissued prior to the expiration of the current permit, the provisions and coverage of the current permit are extended until replaced by the adoption of a new general permit.

**F. TRANSFER OF COVERAGE UNDER THIS PERMIT**

For storm water discharge associated with industrial activity for construction activities where the ownership changes, the Department must be notified of the title transfer within 30 days. Both the previous owner(s) and the new owner(s) are responsible for notifying the Department of the transfer and the new owner's name and contact information. This requirement shall be satisfied upon the Department's receipt of the notification of this information by either the previous owner(s) or the new owner(s).

If a storm water discharge associated with industrial activity for construction activities is covered by this general permit, the new owner(s) shall be subject to all terms and conditions of this general permit. A copy of the notice of transfer that was sent to the Department shall be included in the SWPPP.

For construction activity which is part of a larger common plan of development, such as a housing or commercial development project, if a permittee transfers ownership of all or any part of property subject to this permit, both the permittee and transferee shall be responsible for compliance with the provisions of this permit for that portion of the project which has been transferred including when the transferred property is less than one acre in area. If the new owner(s) agree in writing to be solely responsible for compliance with the provisions of this permit for the property which has been transferred, then the existing permittee(s) shall be relieved of responsibility for compliance with this permit for the transferred property, from and after the date the transfer of responsibility is signed. A copy of the notice of transfer of responsibility shall be included in the SWPPP.

**G. NOTICE OF DISCONTINUATION (NOD)**

1. Within 30 days after final stabilization at a construction site (as defined in Part VIII of this permit), the operator or owner of the facility shall submit a Notice of Discontinuation (NOD) to the Department.
2. A NOD shall include the following information:
  - a. the name of the owner/operator to which the permit was issued;
  - b. the general permit number and permit authorization number;
  - c. the date the construction site reached final stabilization; and,
  - d. the following certification signed in accordance with Part VI.H. of this permit:

I certify under penalty of law that disturbed soils at the identified facility have been finally stabilized and temporary erosion and sediment control measures have been removed or will be removed at an appropriate time. I understand that by submitting this Notice of Discontinuation, that I am no longer authorized to discharge storm water associated with industrial activity for construction activities by Iowa Department of Natural Resources General NPDES Permit No. 2. and that discharging pollutants from storm water associated with industrial activity to waters of the United States is unlawful under the Clean Water Act where the discharge is not authorized by a NPDES permit.

**PART III. SPECIAL CONDITIONS, MANAGEMENT PRACTICES, AND OTHER NON-NUMERIC LIMITATIONS**

**A. PROHIBITION ON NON-STORM WATER DISCHARGES**

1. All discharges authorized by this permit shall be composed entirely of storm water except for non-storm discharges listed in Part III.A.2 of this permit.
2. Discharges from firefighting activities; fire hydrant flushings; waters used to wash vehicles in accordance with Part III.C. and Part IV.D.2.c.(2). of this permit; potable water sources including waterline flushings; irrigation drainage; routine external building washdown which does not use detergents; pavement washwaters where spills or leaks of toxic or hazardous materials have not occurred (unless all spilled material has been removed) and where detergents are not used; air conditioning condensate; springs; uncontaminated groundwater; and foundation or footing drains where flows are not contaminated with process materials such as solvents; may be authorized by this permit provided the non-storm water component of the discharge is in compliance with Part IV.D.5. of this permit.

**B. RELEASES IN EXCESS OF REPORTABLE QUANTITIES**

Any owner or operator identified in the SWPPP is subject to the spill notification requirements as specified in Iowa Code 455B.386. Iowa law requires that as soon as possible but not more than six hours after the onset of a hazardous condition<sup>1</sup> the Department and local sheriff's office or the office of the sheriff of the affected county be notified.

The SWPPP described in Part IV of this permit must be modified within 7 calendar days of knowledge of the release to provide a description of the release and the circumstances leading to the release and to identify and provide for the implementation of steps to prevent the reoccurrence of such releases and to respond to such releases.

**C. FEDERAL CONSTRUCTION AND DEVELOPMENT EFFLUENT GUIDELINES**

In addition to all other requirements in this permit, all sites and activities required to be authorized under this permit shall comply with the following federal effluent guidelines as applicable to each site and activity.

1. **Erosion and Sediment Controls.** Design, install and maintain effective erosion controls and sediment controls to minimize the discharge of pollutants. At a minimum, such controls must be designed, installed and maintained to:
  - a. Control storm water volume and velocity to minimize soil erosion in order to minimize pollutant discharges;
  - b. Control storm water discharges, including both peak flow rates and total storm water volume, to minimize channel and streambank erosion and scour in the immediate vicinity of discharge points;
  - c. Minimize the amount of soil exposed during construction activity;

---

<sup>1</sup> see Definitions, Part VIII

- d. Minimize the disturbance of steep slopes;
  - e. Minimize sediment discharges from the site. The design, installation and maintenance of erosion and sediment controls must address factors such as the amount, frequency, intensity and duration of precipitation, the nature of resulting storm water runoff and soil characteristics including the range of soil particle sizes expected to be present on the site; and
  - f. Provide and maintain natural buffers around waters of the United States, direct storm water to vegetated areas and maximize storm water infiltration to reduce pollutant discharges, unless infeasible.
2. **Soil Compaction and Topsoil Preservation.** Practices to minimize soil compaction and preserve topsoil shall be implemented as described in Part IV.D.2.a.(2).iii. of this permit.
3. **Soil Stabilization.** Stabilization of disturbed areas must, at a minimum, be initiated immediately whenever any clearing, grading, excavating or other earth disturbing activities have permanently ceased on any portion of the site or temporarily ceased on any portion of the site and will not resume for a period exceeding 14 calendar days. In drought-stricken areas and areas that have recently received such high amounts of rain that seeding with field equipment is impossible and initiating vegetative stabilization immediately is infeasible, alternative stabilization measures must be employed as specified by the Department. In limited circumstances, stabilization may not be required if the intended function of a specific area of the site necessitates that it remain disturbed.
4. **Dewatering.** Discharges from dewatering activities, including discharges from dewatering of trenches and excavations, are prohibited unless managed by appropriate controls.
5. **Pollution Prevention Measures.** Design, install, implement and maintain effective pollution prevention measures to minimize the discharge of pollutants. At a minimum, such measures must be designed, installed, implemented and maintained to:
- a. Minimize the discharge of pollutants from equipment and vehicle washing, wheel wash water and other wash waters. Wash waters must be treated in a sediment basin or alternative control that provides equivalent or better treatment prior to discharge;
  - b. Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste and other materials present on the site to precipitation and storm water. Minimization of exposure is not required in cases where the exposure to precipitation and to storm water will not result in a discharge of pollutants, or where exposure of a specific material or product poses little risk of storm water contamination (such as final products and materials intended for outdoor use); and
  - c. Minimize the discharge of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures.
6. **Prohibited Discharges.** The following discharges are prohibited:
- a. Wastewater from washout and cleanout of stucco, paint, form release oils, curing compounds and other construction materials;
  - b. Fuels, oils or other pollutants used in vehicle and equipment operation and maintenance; and
  - c. Soaps or solvents used in vehicle and equipment washing.
7. **Surface Outlets.** When discharging from basins and impoundments, utilize outlet structures that withdraw water from the surface, unless infeasible.

#### **PART IV. STORM WATER POLLUTION PREVENTION PLANS (SWPPP)**

A storm water pollution prevention plan (SWPPP) shall be developed for each construction site covered by this permit. SWPPPs shall be prepared in accordance with good engineering practices. The SWPPP shall identify potential sources of pollution which may reasonably be expected to affect the quality of the storm water discharge from the construction activities. In addition, the SWPPP shall describe and ensure the implementation of practices which will be used to reduce the pollutants in storm water discharge associated with industrial activity for construction activities at the construction site and to assure compliance with the terms and conditions of this permit. Facilities must implement the provisions of the SWPPP required under this part as a condition of this permit.



**A. DEADLINES FOR SWPPP PREPARATION AND COMPLIANCE**

1. **SWPPP Preparation Deadline.** The SWPPP shall be completed prior to the submittal of a NOI to the Department to be covered under this permit and shall be updated as appropriate.
2. **SWPPP Compliance Deadline.** The SWPPP shall provide for compliance with the terms and schedule of the SWPPP prior to the initiation of construction activities.

**B. SIGNATURE AND SWPPP REVIEW**

1. The SWPPP shall be signed in accordance with Part VI.H. of this permit.
2. The permittee shall make SWPPPs available to the Department upon request; or in the case of a storm water discharge associated with industrial activity for construction activities that discharges through a municipal separate storm sewer system with an NPDES permit, shall make the SWPPP available to the municipal operator of the system.
3. The Department may notify the permittee at any time that the SWPPP does not meet one or more of the minimum requirements of this Part. After such notification from the Department, the permittee shall make changes to the SWPPP and shall submit to the Department a written certification that the requested changes have been made. Unless otherwise provided by the Department, the permittee shall have 3 business days after such notification to make the necessary changes.
4. All SWPPPs received by the Department from the permittee are considered reports that shall be available to the public under Section 308(b) of the CWA and Iowa Code Chapter 22. However, the permittee may claim any portion of a SWPPP as confidential in accordance with Iowa Code Chapter 22 and 561 IAC 2.5.

**C. KEEPING SWPPPS CURRENT**

The permittee shall amend the SWPPP whenever any of the following occurs: (1) there is a change in design, construction, operation, or maintenance, that has a significant effect on the potential for the discharge of pollutants to the waters of the U.S. and which has not been addressed in the SWPPP; or (2) if the SWPPP proves to be ineffective in eliminating or significantly minimizing pollutants from sources identified in Part IV.D.2. of this permit, or (3) the SWPPP fails to otherwise achieve the general objectives of controlling pollutants in storm water discharge associated with industrial activity for construction activities. In addition, the SWPPP shall be updated to: expeditiously change the site map to include changes at the site, including contractors identified after the submittal of the NOI as Co-permittees, described in Part IV.D.7. of this permit; identify any change in ownership or transference of the permit and permit responsibilities; or, if required, by the occurrence of a hazardous condition (as defined in Part VIII of this permit). Amendments to the SWPPP may be reviewed by the Department in the same manner as Part IV.B.2 of this permit.

**D. CONTENTS OF THE SWPPP**

The SWPPP shall include the following items:

1. **Site Description.** Each SWPPP shall provide a description of the following:
  - a. a description of the nature of the construction activity;
  - b. estimates of the total area of the site and the area of the site that is expected to be disturbed by excavation, grading, or other activities;
  - c. an estimate of the runoff coefficient of the site after construction activities are completed and existing data describing the soil or the quality of any discharge from the site;
  - d. a site map indicating drainage patterns and approximate slopes anticipated after major grading activities, areas of soil disturbance, the location of structural and nonstructural controls identified in the SWPPP, the location of areas where stabilization practices are expected to occur, surface waters (including wetlands), and locations where storm water is discharged to a surface water; and
  - e. the name of the receiving water(s) and the ultimate receiving water(s).
2. **Controls.** Each SWPPP shall include a description of controls that will be implemented at the construction site. The SWPPP will clearly describe the intended sequence of major activities and for each activity, the appropriate control measures and the timing during the construction process that the measures will be implemented. (For example, perimeter controls for one portion of the site will be installed after the clearing and grubbing

necessary for installation of the measure, but before the clearing and grubbing for the remaining portions of the site. Perimeter controls will be actively maintained until final stabilization of those portions of the site upward of the perimeter control. Temporary perimeter controls will be removed after final stabilization). The description of controls shall address the following minimum components:

**a. Erosion and Sediment Controls**

- a.(1). Stabilization Practices.** A description of temporary and permanent stabilization practices, including site-specific scheduling of the implementation of the practices. Stabilization practices may include: temporary or permanent seeding after germination and establishment of vegetative cover of sufficient density and height to preclude erosion has been achieved, as well as mulching, geotextiles, sod stabilization, vegetative buffer strips, protection of trees, preservation of mature vegetation, and other appropriate measures. Temporary or continued stabilization must be implemented and maintained when necessary to prevent erosion of seeded areas prior to the establishment of vegetative cover of sufficient density and height to preclude erosion.
- a.(2). Structural Practices.** A description of structural practices to the degree attainable, to divert flows from exposed soils, store flows or otherwise limit runoff from exposed areas of the site. Such practices may include silt fences, earth dikes, brush barriers, drainage swales, sediment traps, check dams, subsurface drains, pipe slope drains, level spreaders, storm drain inlet protection, rock outlet protection, reinforced soil retaining systems, gabions and temporary or permanent sediment basins. Structural practices should be placed on upland soils to the degree attainable. The installation of these devices may be subject to Section 404 of the CWA.
- a.(2).i** For common drainage locations that serve an area with more than 10 disturbed acres at one time, a temporary or permanent sediment basin providing 3,600 cubic feet of storage per acre drained shall be provided where attainable until final stabilization of the site has been achieved. The 3,600 cubic feet of storage area per acre drained does not apply to flows from offsite areas and flows from on-site areas that are either undisturbed or have undergone final stabilization where such flows are diverted around the sediment basin. For drainage locations which serve more than 10 disturbed acres at one time and where a temporary sediment basin providing 3,600 cubic feet of storage per acre drained is not attainable, sediment traps, silt fences, or equivalent sediment controls are required for all sideslope and downslope boundaries of the construction area.
- a.(2).ii** For drainage locations serving 10 or fewer acres, sediment traps, silt fences or equivalent sediment controls are required for all sideslope and downslope boundaries of the construction area or a sediment basin providing for 3,600 cubic feet of storage per acre drained.
- a.(2).iii** Unless infeasible, the following measures shall be implemented at all sites: utilize outlet structures that withdraw water from the surface when discharging from basins, provide and maintain natural buffers around surface waters and direct storm water to vegetated areas to both increase sediment removal and maximize storm water infiltration.

The permittee(s) shall minimize soil compaction and, unless infeasible, preserve topsoil. "Infeasible" shall mean not technologically possible, or not economically practicable and achievable in light of the best industry practices. "Unless infeasible, preserve topsoil" shall mean that, unless infeasible, topsoil from any areas of the site where the surface of the ground for the permitted construction activities is disturbed shall remain within the area covered by the applicable General Permit No. 2 authorization. Minimizing soil compaction is not required where the intended function of a specific area of the site dictates that it be compacted. Preserving topsoil is not required where the intended function of a specific area of the site dictates that the topsoil be disturbed or removed. The permittee(s) shall control storm water volume and velocity to minimize soil erosion in order to minimize pollutant discharges and shall control storm water discharges, including both peak flowrates and total storm water volume, to minimize channel and stream bank erosion

and scour in the immediate vicinity of discharge points. An affidavit signed by the permittee(s) may be submitted to demonstrate compliance.

For construction activity which is part of a larger common plan of development, such as a housing or commercial development project, in which a new owner agrees in writing to be solely responsible for compliance with the provisions of this permit for the property which has been transferred or in which the new owner has obtained authorization under this permit for a lot or lots (as specified in subrule 567 IAC 64.6(6)), the topsoil preservation requirements described above must be met no later than at the time the lot or lots have reached final stabilization as described in this permit.

The topsoil preservation requirement described above shall be implemented for projects that have not received an authorization under this permit prior to October 1, 2012. The topsoil preservation requirements are not required to be implemented for projects that have been authorized prior to October 1, 2012. In residential and commercial developments, a plat is considered a project. For other large areas that have been authorized for multiple construction sites, including those to be started at a future date, such as those located at industrial facilities, military installations and universities, a new construction project not yet surveyed and platted out is considered a project. This stipulation is intended to be interpreted as requiring the topsoil preservation requirements on development plats and construction activities on other extended areas that may have several construction projects permitted under the same authorization to be implemented on those projects not yet surveyed and platted out prior to October 1, 2012 even if other plats and construction activities in the same development or other extended area were authorized prior to October 1, 2012.

- b. Storm Water Management.** A description of measures that will be installed during construction to control pollutants in storm water discharges that will occur after construction operations have been completed. The installation of these devices may be subject to Section 404 of the CWA. This permit only addresses the installation of storm water management measures and not the ultimate operation and maintenance of such structures after the construction activities have been completed and the site has undergone final stabilization. Permittees are only responsible for the installation and maintenance of storm water management measures prior to final stabilization of the site and are not responsible for maintenance after storm water discharges associated with industrial activity have been eliminated from the site.
  - b.(1).** Such practices may include: storm water detention structures (including wet ponds); storm water retention structures; flow attenuation by use of open vegetated swales and natural depressions; and infiltration of runoff onsite; and sequential systems (which combine several practices). A goal of 80 percent removal of total suspended solids from those flows which exceed predevelopment levels should be used in designing and installing storm water management controls (where practicable). Where this goal is not met, the permittee shall provide justification for rejecting each practice based on site conditions.
  - b.(2).** Velocity dissipation devices shall be placed at discharge locations and along the length of any outfall channel as necessary to provide a non-erosive velocity flow from the structure to a water course so that the natural physical and biological characteristics and functions are maintained and protected (e.g. maintenance of hydrologic conditions present prior to the initiation of construction activities).
- c. Other Controls.**
  - c.(1). Waste Disposal.** All wastes composed of building materials must be removed from the site for disposal in permitted disposal facilities. No building material wastes or unused building materials shall be buried, dumped, or discharged at the site.
  - c.(2).** Off-site vehicle tracking of sediments shall be minimized.
  - c.(3).** The SWPPP shall ensure and demonstrate compliance with applicable State or local waste disposal, sanitary sewer or septic system regulations.

- d. Approved State or Local Plans.** A SWPPP that is submitted by a facility that discharges storm water associated with industrial activity for construction activities must include the procedures and requirements specified in any applicable sediment and erosion site plans or storm water management plans approved by State or local officials. Any requirements specified in sediment and erosion plans, site permits, or storm water management plans approved by State or local officials that are applicable to protecting surface water resources are, upon submittal of an NOI, incorporated by reference and are enforceable under this permit even if they are not specifically included in the SWPPP.

Operators of facilities seeking alternative permit requirements shall submit an individual permit application in accordance with Part I.C.2. of this permit along with a description of why the requirements in approved State or local plans should not be applicable as a condition of an NPDES permit.

- 3. Maintenance.** A description of procedures to maintain in good and effective operating conditions vegetation, erosion and sediment control measures and other protective measures identified in the site plan.
- 4. Inspections.** Qualified personnel (provided by the discharger) shall inspect disturbed areas of the construction site that have not been stabilized with a perennial, vegetative cover of sufficient density to preclude erosion at least once every seven calendar days. Unless erosion is evident or other conditions warrant them, regular inspections are not required on areas that have been stabilized with a perennial, vegetative cover of sufficient density to preclude erosion.
- a.** Disturbed areas and areas used for storage of materials that are exposed to precipitation shall be inspected for evidence of, or the potential for, pollutants entering the drainage system. Erosion and sediment control measures identified in the SWPPP shall be observed to ensure that they are operating correctly. When discharge locations or points are accessible, they shall be inspected to ascertain whether erosion control measures are effective in preventing significant impacts to receiving waters. Locations where vehicles enter or exit the site shall be inspected for evidence of offsite sediment tracking.
  - b.** Based on the results of the inspection, the storm water pollution prevention measures identified in the SWPPP shall be revised at the construction site as appropriate as soon as practicable after the inspection and added to the SWPPP within 7 calendar days of the inspection. If the permittee determines that making these changes at the construction site within 72 hours of the inspection is impracticable, the permittee shall document in the SWPPP why it is impracticable and indicate an estimated date by which the changes will be made.
  - c.** A report shall be made and retained as part of the SWPPP for at least three years after final stabilization has been achieved and a NOD has been submitted to the Department. The report shall be signed in accordance with Part VI.H. of this permit. The report shall contain the following: a summary of the inspection, name(s) and qualifications of personnel making the inspection, the date(s) of the inspection, major observations relating to the implementation of the SWPPP and actions taken in accordance with Part IV.D.4.b. of this permit.
- 5. Non-Storm Water Discharges.** Sources of non-storm water listed in Part III.A.2. of this permit that are combined with storm water discharges associated with industrial activity from construction activities must be identified in the SWPPP. Flows from firefighting activities are exempt from this requirement. The SWPPP shall identify and ensure the implementation of appropriate pollution prevention measures for the non-storm water component(s) of the discharge.
- 6. Additional Requirements for Storm Water Discharge from Industrial Activities Other than Construction, Including Dedicated Asphalt Plants and Dedicated Cement Plants.** This permit may only authorize a storm water discharge associated with industrial activity from a construction site that is mixed with a storm water discharge from an industrial source other than construction, where all of the following conditions are met:
- a.** the industrial source other than construction is located on the same site as the construction activity;
  - b.** storm water discharges associated with industrial activity from the areas of the site where construction activities are occurring are in compliance with the terms of this permit; and,
  - c.** storm water discharges associated with industrial activity from the areas of the site where industrial activity other than construction are occurring (including storm water discharges from dedicated asphalt plants and dedicated cement plants) are in compliance with the terms and conditions, including applicable NOI or

application requirements, of a different NPDES general permit or individual permit authorizing such discharges.

**7. Contractors.**

- a. The SWPPP must clearly identify, for each measure in the SWPPP, the contractor(s) and/or subcontractor(s) that will implement the measure. All contractors and subcontractors identified in the SWPPP must sign a copy of the certification statement in Part IV.D.7.b. of this permit in accordance with Part VI.H. of this permit. Upon signing the certification, the contractor or sub-contractor is a co-permittee with the owner and other co-permittee contractors. All certifications must be included in the SWPPP.
- b. **Certification Statement.** All contractors and subcontractors identified in a SWPPP in accordance with Part IV.D.7.a. of this permit shall sign a copy of the following certification statement before conducting any professional service at the site identified in the SWPPP:

I certify under penalty of law that I understand the terms and conditions of the general National Pollutant Discharge Elimination System (NPDES) permit that authorizes the storm water discharges associated with industrial activity from the construction site as part of this certification. Further, by my signature, I understand that I am a co-permittee, along with the owner(s) and other contractors and subcontractors signing such certifications, to the Iowa Department of Natural Resources NPDES General Permit No. 2 for Storm Water Discharge Associated with Industrial Activity for Construction Activities at the identified site. As a co-permittee, I understand that I, and my company, are legally required under the Clean Water Act and the Code of Iowa, to ensure compliance with the terms and conditions of the storm water pollution prevention plan (SWPPP) developed under this NPDES permit and the terms of this NPDES permit.

The certification must include the following:

- b.(1). The name and title of the person providing the signature;
- b.(2). The name, address and telephone number of the contracting firm;
- b.(3). The address (or other identifying description) of the site; and
- b.(4). The date the certification is made.

**PART V. RETENTION OF RECORDS**

- A. For a period of at least three years from the date of the document or the date the site is finally stabilized and a NOD has been submitted, the permittee shall retain copies of SWPPPs, all reports required by this permit, and all records used to complete the NOI.
- B. If there is a construction trailer, shed or other covered structure located on the property, the permittee shall retain a copy of the SWPPP required by this permit at the construction site from the date of project initiation to the date of final stabilization. If there is no construction trailer, shed or other covered structure located on the property, the permittee shall retain a copy of the SWPPP from the date of project initiation to the date of final stabilization at a readily available alternative site approved by the Department and provide it for inspection upon request. If the SWPPP is maintained at an off-site location such as a corporate office, it shall be provided for inspection no later than three hours after being requested.

**C. ADDRESSES**

All written correspondence to the Department shall be emailed to [npdes.mail@dnr.iowa.gov](mailto:npdes.mail@dnr.iowa.gov) or mailed to the following address: Storm Water Coordinator, Iowa Department of Natural Resources, 502 E 9<sup>th</sup> St., Des Moines IA 50319-0034.

**PART VI. STANDARD CONDITIONS**

**A. ADMINISTRATIVE RULES**

Rules of the Department that govern the operation of a facility in connection with this permit are published in volumes 561 and 567 of the IAC. Reference to the term "rule" in this permit means the designated provision of volume 561 or 567.

**B. DUTY TO COMPLY**

1. The permittee must comply with all conditions of this permit. Any permit noncompliance constitutes a violation of the Iowa Code and the CWA and is grounds for enforcement action; for termination of coverage under this general permit; or, for denial of a request for coverage under a reissued general permit. Coverage under this general permit does not relieve the permittee of the responsibility to comply with all local, state and federal laws, ordinances, regulations or other legal requirements.
2. **Toxic Pollutants.** The permittee shall comply with effluent standards or prohibitions established under section 307(a) of the CWA for toxic pollutants within the time provided in the regulations that establish these standards or prohibitions, even if this permit has not yet been modified to incorporate the requirement.

**C. CONTINUATION OF THE EXPIRED GENERAL PERMIT**

This permit expires on February 29, 2028. An expired general permit continues in force until replaced by adoption of a new general permit.

**D. NEED TO HALT OR REDUCE ACTIVITY NOT A DEFENSE**

It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of this permit.

**E. DUTY TO MITIGATE**

The permittee shall take all reasonable steps to minimize or prevent any discharge in violation of this permit which has a reasonable likelihood of adversely affecting human health or the environment.

**F. DUTY TO PROVIDE INFORMATION**

The permittee shall furnish to the Department, within three hours, any information which the Department may request to determine compliance with this permit. The permittee shall also furnish to the Department upon request copies of records required to be kept by this permit.

**G. OTHER INFORMATION**

When the permittee becomes aware that he or she failed to submit any relevant facts or submitted incorrect information in the NOI or in any other report to the Department, he or she shall promptly submit such facts or information.

**H. SIGNATORY REQUIREMENTS**

All NOIs, NODs, SWPPPs, reports, certifications, or information either submitted to the Department or the operator of a municipal separate storm sewer system, or that this permit requires be maintained by the permittee, shall be signed in accordance with subrule 567 IAC 64.3(8) as follows:

64.3(8) *Identity of signatories of operation permit applications.* The person who signs the application for an operation permit shall be:

- a. *Corporations.* In the case of corporations, a responsible corporate officer. A responsible corporate officer means: (1) A president, secretary, treasurer, or vice-president in charge of a principal business function or any other person who performs similar policy or decision-making functions; or (2) The manager of manufacturing, production, or operating facilities if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- b. *Partnerships.* In the case of a partnership, a general partner.
- c. *Sole proprietorships.* In the case of a sole proprietorship, the proprietor.
- d. *Municipal, state, federal, or other public agency.* In the case of a municipal, state, or other public facility, either the principal executive officer or the ranking elected official. A principal executive officer of a public

agency includes: (1) The chief executive officer of the agency; or (2) A senior executive officer having responsibility for the overall operations of a unit of the agency.

- e. *Storm water discharge associated with industrial activity from construction activities.* In the case of a storm water discharge associated with construction activity, either the owner of the site or the general contractor.

The person who signs NPDES reports shall be the same, except that in the case of a corporation or a public body, monitoring reports required under the terms of the permit may be submitted by the person who is responsible for the overall operation of the facility from which the discharge originated.

**I. CERTIFICATION**

Any person signing documents required by this permit shall make the following certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for known violations.

**J. OIL AND HAZARDOUS SUBSTANCE LIABILITY**

Nothing in this permit shall be construed to preclude the institution of any legal action or relieve the permittee from any responsibilities, liabilities, or penalties to which the permittee is or may be subject under section 311 of the CWA.

**K. PROPERTY RIGHTS**

The issuance of this permit does not convey any property rights of any sort, nor any exclusive privileges, nor does it authorize any injury to private property nor any invasion of personal rights, nor any infringement of Federal, State or local laws or regulations.

**L. SEVERABILITY**

The provisions of this permit are severable. If any provision of this permit is found to be invalid by this Department or a court of law, such a determination shall not affect validity or enforceability of any other permit term or part. Additionally, if the application of any provision to a particular circumstance is found to be invalid by the Department or a court of law, such a determination shall not affect the validity or enforceability of said provision to other circumstances.

**M. TRANSFERS**

This permit is not transferable to any person except after notice to the Department. The Department may require the discharger to apply for and obtain an individual NPDES permit as stated in Part I.C of this permit.

**N. PROPER OPERATION AND MAINTENANCE**

The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the permittee to achieve compliance with the conditions of this permit and with the requirements of SWPPPs. Adequate laboratory controls and appropriate quality assurance procedures shall be provided to maintain compliance with the conditions of this permit.

**O. INSPECTION AND ENTRY**

The permittee shall allow the Department or an authorized representative of EPA, the State, or, in the case of a facility which discharges through a municipal separate storm sewer, an authorized representative of the municipal operator or the separate storm sewer receiving the discharge, upon the presentation of credentials and other documents as may be required by law, to:

1. Enter upon the permittee's premises where a regulated facility or activity is located or conducted or where records must be kept under the conditions of this permit;
2. Provide access to and copy at reasonable times, any records that must be kept under the conditions of this permit;
3. Inspect at reasonable times any facilities or equipment (including monitoring and control equipment), and
4. Sample or monitor, at reasonable times, to assure compliance or as otherwise authorized by the CWA.

**P. PERMIT ACTIONS**

Coverage under this permit may be terminated for cause. The filing of a request by the permittee for a permit discontinuance, or a notification of planned changes or anticipated noncompliance does not stay any permit condition.

**Q. ENVIRONMENTAL LAWS**

No condition of this permit shall release the permittee from any responsibility or requirements under other environmental statutes or regulations.

**PART VII. REOPENER CLAUSE**

If there is evidence indicating potential or realized impacts or water quality due to any storm water discharge associated with industrial activity for construction activities covered by this permit, the owner or operator of such discharge may be required to obtain individual permit in accordance with Part I.C of this permit.

**PART VIII. DEFINITIONS**

***"Best Management Practices" or "BMPs"*** means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of waters of the United States. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

***"Construction site"*** means a site or common plan of development or sale on which construction activity, including clearing, grading and excavating, results in soil disturbance. A construction site is considered one site if all areas of the site are contiguous with one another and one entity owns all areas of the site.

***"CFR"*** means the Code of Federal Regulations.

***"CWA" or "Clean Water Act"*** means the Federal Water Pollution Control Act.

***"Dedicated portable asphalt plant"*** means a portable asphalt plant that is located on or contiguous to a construction site and that provides asphalt only to the construction site that the plant is located on or adjacent to.

***"Dedicated portable concrete plant"*** means a portable concrete plant that is located on or contiguous to a construction site and that provides concrete only to the construction site that the plant is located on or adjacent to.

***"Dedicated sand or gravel operation"*** means an operation that produces sand and/or gravel for a single construction project.

***"Department"*** means the Iowa Department of Natural Resources.

***"Final Stabilization"*** means that all soil disturbing activities at the site have been completed, and that a uniform perennial vegetative cover with a density of 70%, sufficient to preclude erosion, for the entire disturbed area of the permitted project has been established or equivalent stabilization measures have been employed, or which is



covered by a permanent structure that ensures the ground surface will not be eroded or otherwise impacted by precipitation or runoff, or which has been returned to agricultural production.

**“Hazardous condition”** means any situation involving the actual, imminent, or probable spillage, leakage, or release of a hazardous substance onto the land, into a water of the state, or into the atmosphere, which creates an immediate or potential danger to the public health or safety or to the environment. *Iowa Code § 455B.381(4)*

**“Hazardous substance”** means any substance or mixture of substances that presents a danger to the public health or safety and includes but is not limited to a substance that is toxic, corrosive, or flammable, or that is an irritant or that generates pressure through decomposition, heat, or other means. “Hazardous substance” may include any hazardous waste identified or listed by the administrator of the United State Environmental Protection Agency under the Solid Waste Disposal Act as amended by the Resource Conservation and Recovery Act of 1976, or any toxic pollutant listed under section 307 of the federal Water Pollution Control Act as amended to January 1, 1977, or any hazardous substance designated under section 311 of the federal Water Pollution Control Act as amended to January 1, 1977, or any hazardous material designated by the secretary of transportation under the Hazardous Materials Transportation Act. *Iowa Code § 455B.381(5)*

**“IAC”** means the Iowa Administrative Code.

**“Infeasible”** means not technologically possible, or not economically practicable and achievable in light of best industry practices.

**“Municipality”** means a city, town, borough, county, parish, district, association, or other public body created by or under State law.

**“NOD”** means Notice of Discontinuation (see Part II.G. of this permit.)

**“NOI”** means Notice of Intent to be covered by this permit (see Part II of this permit.)

**“Outstanding Iowa Waters”** means those waters which constitute an outstanding state resource such as waters of exceptional recreational or ecological significance. These waters are identified in Appendix B of the Iowa Antidegradation Implementation Procedure manual.

**“Outstanding National Resource Waters”** means those waters which constitute an outstanding national resource such as waters of national and state parks and wildlife refuges and waters of exceptional recreational or ecological significance. These waters are identified in Appendix B of the Iowa Antidegradation Implementation Procedure manual.

**“Permittee”** means the owner of the facility or site.

**“Qualified personnel”** means those individuals capable enough and knowledgeable enough to perform the required functions adequately well to ensure compliance with the relevant permit conditions and requirements of the Iowa Administrative Code.

**“Runoff coefficient”** means the fraction of total rainfall that will appear at the conveyance as runoff.

**“Stabilization” or “Soil Stabilization”** means the prevention of soil particles from being dislodged and moving therefore preventing erosion from initiating or continuing.

**“Storm Water”** means storm water runoff, snow melt runoff, and surface runoff and drainage.

***“Storm water discharge associated with industrial activity”*** means the discharge from any conveyance which is used for collecting and conveying storm water and which is directly related to manufacturing, processing or raw materials storage areas at an industrial plant. The term does not include discharges from facilities or activities excluded from the NPDES program under 40 CFR Part 122. For the categories of industries identified in paragraphs (i) through (x) of this definition, the term includes, but is not limited to, storm water discharges from industrial plant yards; immediate access roads and rail lines used or traveled by carriers of raw materials, manufactured products, waste material, or by-products used or created by the facility; material handling sites; refuse sites; sites used for the application or disposal of process waste waters (as defined at 40 CFR Part 401); sites used for the storage and maintenance of material handling equipment; sites used for residual treatment, storage, or disposal; shipping and receiving areas; manufacturing buildings; storage areas (including tank farms) for raw materials, and intermediate and finished products; and areas where industrial activity has taken place in the past and significant materials remain and are exposed to storm water.

For the purposes of this definition, material handling activities include the storage, loading and unloading, transportation, or conveyance of any raw material, intermediate product, final product, by-product, or waste product. The term excludes areas located on plant lands separate from the plant’s industrial activities, such as office buildings and accompanying parking lots as long as the drainage from the excluded areas is not mixed with storm water drained from the above described areas. Industrial facilities (including industrial facilities that are Federally, State, or municipally owned or operated that meet the description of the facilities listed in these paragraphs (i) to (xi) of this definition) include those facilities designated under 40 CFR Section 122.26(a)(1)(v). The following categories of facilities are considered to be engaging in “industrial activity” for purposes of this definition:

- (i) Facilities subject to storm water effluent limitations guidelines, new source performance standards, or toxic pollutant effluent standards under 40 CFR Subchapter N (except facilities with toxic pollutant effluent standards which are exempted under paragraph (xi) of this definition);
- (ii) Facilities classified within Standard Industrial Classification 24, Industry Group 241 that are rock crushing, gravel washing, log sorting, or log storage facilities operated in connection with silvicultural activities defined in 40 CFR Sections 122.27(b)(2)-(3) and Industry Groups 242 through 249; 26 (except 265 and 267), 28 (except 283), 29, 311, 32 (except 323), 33, 3441, 373; (not included are all other types of silviculture facilities);
- (iii) Facilities classified as Standard Industrial Classifications 10 through 14 (mineral industry) including active or inactive mining operations (except for areas of coal mining operations no longer meeting the definition of a reclamation area under Section 40 CFR 434.11(1) because the performance bond issued to the facility by the appropriate SMCRA authority has been released, or except for areas of non-coal mining operations which have been released from applicable state or federal reclamation requirements after December 17, 1990) and oil and gas exploration, production, processing, or treatment operations, or transmission facilities that discharge storm water contaminated by contact with or that has come into contact with, any overburden, raw material, intermediate products, finished products, by-products or waste products located on the site of such operations; (inactive mining operations are mining sites that are not being actively mined, but which have an identifiable owner/operator; inactive mining sites do not include sites where mining claims are being maintained prior to disturbances associated with the extraction, beneficiation, or processing of mined materials, nor sites where minimal activities are undertaken for the sole purpose of maintaining a mining claim);
- (iv) Hazardous waste treatment, storage, or disposal facilities, including those that are operating under interim status or a permit under Subtitle C of the Resource Conservation and Recovery Act (RCRA);
- (v) Landfills, land application sites, and open dumps that receive or have received any industrial wastes (waste that is received from any of the facilities described under this definition) including those that are subject to regulation under Subtitle D of RCRA;
- (vi) Facilities involved in the recycling of materials, including metal scrap yards, battery reclaimers, salvage yards, and automobile junkyards, including, but not limited to, those classified as Standard Industrial Classifications 5015 and 5093;
- (vii) Steam electric power generating facilities, including coal handling sites;

- (viii) Transportation facilities classified as Standard Industrial Classifications 40, 41, 42 (except 4221-4225), 43, 44, 45 and 5171 which have vehicle maintenance shops, equipment cleaning operations, or airport deicing operations. Only those portions of the facility that are either involved in vehicle maintenance (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication), equipment cleaning operations, airport deicing operations, or which are otherwise identified under paragraphs (i) to (vii) or (ix) to (xi) of this definition are associated with industrial activity;
- (ix) Treatment works treating domestic sewage or any other sewage sludge or wastewater treatment device or system, used in the storage treatment, recycling, and reclamation of municipal or domestic sewage, including land dedicated to the disposal of sewage sludge that are located within the confines of the facility, with a design flow of 1.0 mgd or more, or required to have an approved pretreatment program under 40 CFR Part 403. Not included are farm lands, domestic gardens or lands used for sludge management where sludge is beneficially reused and which are not physically located in the confines of the facility, or areas that are in compliance with section 405 of the CWA;
- (x) Construction activity including clearing, grading and excavation, except operations that result in the disturbance of less than one acre of total land area. Construction activity also includes the disturbance of less than one acre of total land area that is a part of a larger common plan of development or sale if the larger common plan will ultimately disturb one acre or more;
- (xi) Facilities under Standard Industrial Classifications 20, 21, 22, 23, 2434, 25, 265, 267, 27, 283, 285, 30, 31 (except 311), 323, 34 (except 3441), 35, 36, 37 (except 373), 38, 39, and 4221-4225.

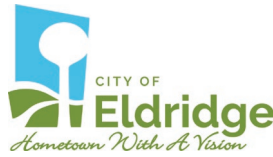
***“Storm water discharge associated with industrial activity for construction activities”*** means activities that fall under subparagraph (x) in the definition of storm water discharge associated with industrial activity.

***“SWPPP”*** means storm water pollution prevention plan.

***“Topsoil”*** means the fertile, uppermost part of the soil containing significant organic matter largely devoid of debris and rocks and often disturbed in cultivation.

***“Uncontaminated groundwater”*** means water that is potable for humans, meets the narrative water quality standards in subrule 567 IAC 61.3(2), contains no more than half the listed concentration of any pollutants in subrule 567 IAC 61.3(3), has a pH of 6.5-9.0 and is located in soil or rock strata.

***“Water(s) of the State”*** means any stream, lake, pond, marsh, watercourse, waterway, well, spring, reservoir, aquifer, irrigation system, drainage system and any other body or accumulation of water, surface or underground, natural or artificial, public or private which are contained within, flow through or border upon the State of Iowa or any portion thereof.



## **ORDINANCE 2025-13**

**AN ORDINANCE AMENDING TITLE D, CHAPTER TEN: POST-CONSTRUCTION STORM WATER MANAGEMENT REGULATIONS OF THE ELDRIDGE CITY CODE MAKING THE FOLLOWING CHANGES, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.**

### **Section One.**

Title D, Chapter 10, § 3.00 (B) (1) is amended by removing the following language:

(1) The required volume of storm water detention shall be that necessary to handle the runoff of a 100-year rainfall, for the critical duration from the drainage area tributary to the storm water storage area based on full development of said tributary area, less the volume discharged during the same duration at the approved release rate. In addition, the detention basin shall be designed to restrict the peak rate of discharge from the drainage area during a two-year, 24-hour rainfall event to be at or below the predevelopment levels.

### **Section Two.**

Title D, Chapter 10, § 3.00 (B) (1) is amended by adding the following language:

(1) The required volume of storm water detention shall be that necessary to handle the runoff of a 100-year rainfall, for the critical duration from the drainage area tributary to the storm water storage area based on full development of said tributary area, less the volume discharged during the same duration at the approved release rate.

PASSED AND APPROVED THIS 2ND DAY OF JUNE, 2025.

Attest:

---

Mayor, Frank King

---

Leticia Goslowsky, City Clerk

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Ryan Iossi  
Councilman Brian Dockery



Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____



**Bohnsack & Frommelt LLP**  
Certified Public Accountants

1500 River Drive, Suite 200  
Moline, Illinois 61265  
563.343.9595  
[www.governmentalservice.com](http://www.governmentalservice.com)

April 15, 2025

To the Honorable Mayor and  
Members of City Council  
City of Eldridge, Iowa  
305 North 3<sup>rd</sup> Street  
Eldridge, Iowa 52748

Attention: Nevada Lemke, City Administrator

We are pleased to confirm our understanding of the services we are to provide for the City of Eldridge, Iowa for the year ending June 30, 2025.

**Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of City of Eldridge, Iowa as of and for the year ending June 30, 2025.

Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Eldridge, Iowa's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Eldridge, Iowa's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule
- 3) Schedule of Changes in Total Other Post-Employment Benefit Liability and Related Ratios
- 4) Schedule of the City's Proportionate Share of the Net Pension Liability of the Iowa Public Employees Retirement System
- 5) Schedule of City Contributions to the Iowa Public Employees Retirement System



We have also been engaged to report on supplementary information other than RSI that accompanies City of Eldridge, Iowa's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

- 1) Combining nonmajor fund statements and other schedules
- 2) Schedule of expenditures of federal awards

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Introductory section
- 2) Statistical section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and the issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements. The objectives also include reporting on—

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and Government Auditing Standards, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and



perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, Government Auditing Standards do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement. We have identified the following significant risk(s) of material misstatement as part of our audit planning.

- Revenue recognition
- Management override of controls

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

You have informed us the City has expended less than \$750,000 in federal awards for the fiscal year ending June 30, 2025, and therefore is not subject to the Uniform Guidance and Single Audit Act of 1996 as amended.

#### **Audit Procedures-Internal Control**

We will obtain an understanding of the government and its environment including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and



obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and Government Auditing Standards.

#### **Audit Procedures-Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Eldridge, Iowa's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of City of Eldridge, Iowa's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on City of Eldridge, Iowa's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

#### **Other Services**

We will also assist in preparing the financial statements and related notes of City of Eldridge, Iowa in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards.

The other services are limited to the financial statements and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes that you have



reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations including federal statutes, rules, and the provisions of contracts and grant agreements including award agreements. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for accuracy and completeness of that information including information from outside of the general and subsidiary ledger. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit



findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior findings should be available for our review on the first day of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

The City agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the City agrees to contract us before it includes our reports or otherwise makes reference to us in any public or private securities offering. We may conclude that we are not otherwise associated with the proposed offering and that our association with the proposed offering is not necessary, providing the City agrees to clearly indicate that we are not associated with the contents of the official statement. The City agrees that the following disclosure will be prominently displayed in the official statement: Bohnsack & Frommelt LLP, our independent auditor, has not been engaged to perform, and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Bohnsack & Frommelt LLP also has not performed any procedures relating to this official statement.



If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information, and therefore, we are not required to read the information contained in these sites or to consider the consistency or other information in the electronic site with the original document.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, debt or other confirmations we request and will locate any documents selected by us for testing.

The Dropbox for Business portal is used solely as a method of exchanging information and is not intended to store City of Eldridge's information. Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable.

We will provide copies of our reports to the City however management is responsible for distribution of the reports and financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Bohnsack & Frommelt LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bohnsack & Frommelt LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by a cognizant agency or oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

Sarah Bohnsack is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to them.

Our fees for these services are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission. Our fee for the services described in this letter will not exceed \$38,500 plus \$4,000 per major program, unless the scope of the engagement is changed, the assistance the City has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment.

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.



## Reporting

Our reports will be addressed to the governing board of City of Eldridge, Iowa. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue reports, or withdrawing from the engagement.

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will state the (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state the report is not suitable for any other purpose.

Government Auditing Standards require audit organizations to provide a copy of their most recent external peer review report. Accordingly, our 2024 peer review report accompanies this letter.

We appreciate the opportunity to be of service to City of Eldridge, Iowa and believe this letter accurately summarizes the significant terms of our engagement.

If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in black ink, appearing to read "Sarah Bohnsack", followed by a horizontal line.

Sarah Bohnsack, Partner

Bohnsack & Frommelt LLP

RESPONSE:

This letter correctly sets forth the understanding of City of Eldridge, Iowa.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Report on the Firm's System of Quality Control

To the Partners of Bohnsack & Frommelt LLP and the  
Peer Review Alliance Report Acceptance Committee

We have reviewed the system of quality control for the accounting and auditing practice of Bohnsack & Frommelt LLP (the firm) in effect for the year ended February 29, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Bohnsack & Frommelt LLP in effect for the year ended February 29, 2024 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Bohnsack & Frommelt LLP has received a peer review rating of *pass*.

*Kerber Rose, SC*

May 9, 2024

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 p.m. on April 22, 2025, at Eldridge City Hall.

The board members present were Michael Bristley, Mark Gooding, Abby Petersen, Rachael Padavich, and Jeff Hamilton. Also present were Marty O'Boyle, Cegan Long, Nevada Lemke, and Ashley Lacey.

Public Comment - None

Motion by Padavich to approve agenda. Second by Gooding. All Ayes. Motion Carries.

Motion by Petersen to approve Utility Board Minutes from April 8, 2025. Second by Padavich. All Ayes. Motion Carries.

Financial & Administrative-

- a. Motion by Petersen to Approve Bills Payable in the Amount of \$215,456.04. Second by Hamilton. All Ayes. Motion Carries.
- b. Department Update - Lemke shared Amber Lindle, Gage Lane, and Sadie Wagner were all at the IAMU Clerks Conference both Monday and Tuesday. A training plan that Sadie Wagner put together for Gage Lane was sent out to all board members. City Staff is currently working on transitioning from ERP 9 to ERP 10.

Electric Department

- a. Outages - none.
- b. PCA Update - Total energy cost for Q1 was \$229,958, slightly up from Q4, bringing the credit up to .01201, slight increase from Q4.
- c. Department Update - Crew is currently working on converting a section between S. 3rd St and S. 3rd Place on W. Sheridan Dr, converting the primary lines from overhead to underground. The crew has also completed temporary service installations and street light repairs. Devin Gheer is officially starting his apprenticeship, following orientation today with IAMU.

Water Department

- a. Water Main Breaks - none
- b. Water Test Samples have been submitted but they have not received the results back yet
- c. JM Eagle Plant will host a group of 5 on May 9, 2025, Long will work with them to set up a second date.
- d. Motion by Padavich to Approve Maintenance on High Services #1 and Well #4 to be done by Northway Well and Pump Co. in the amount of \$11,424.15. Second by Hamilton. All Ayes. Motion Carries.



- e. Motion to Approve Purchase of Generator Radiator Replacement was tabled. Board would like to explore more options before a decision is made.
- f. Department Update - Long informed the board that they have begun Spring Hydrant Flushing. Days 1, 2, and 3 are finished, and it should take 3 weeks to complete.

Motion by Petersen to adjourn the meeting at 5:33 p.m. Second by Padavich. All Ayes. Motion Carries

Ashley Lacey

Billing Clerk

VENDOR	DESCRIPTION	AMOUNT
A & A AIR COND & REFRIGERATION INC	ICE MACHINE RENT	\$ 62.50
ACCESS SYSTEMS LEASING	COPIER	\$ 582.02
ADOBE	ADOBE ANNUAL SUBSCRIPTION	\$ 254.27
ADP INC	PAYROLL FEES	\$ 24.24
ALLIANT ENERGY CO.	UTILITIES	\$ 220.02
AMAZON CAPITAL SERVICES	SUPPLIES	\$ 415.66
CENTRAL SCOTT TELEPHONE	PHONE/INTERNET	\$ 709.96
CINTAS CORPORATION	SHOP MATS	\$ 82.62
CINTAS FIRST AID & SAFETY D89	MED CAB REFILL	\$ 47.59
COMMERCIAL PRINTERS	GLOVE TESTING	\$ 22.64
COMMUNITY ACTION OF EASTERN IOWA	PROJECT SHARE	\$ 200.00
CONTINENTAL WESTERN GROUP	INSURANCE	\$ 67,108.97
DE NOVO MARKETING	WEBSITE	\$ 3,416.50
EAGLE DALTON	MILEAGE	\$ 252.70
EBS	FEES AND CLAIMS	\$ 109.69
ENVIRONMENTAL SYSTEMS RESEARCH	GIS LICENSE	\$ 230.00
FLETCHER-REINHARDT CO.	POWER MOLD PVC/BRACKET KIT	\$ 408.21
GRAINGER	CUTTER BLADE	\$ 177.99
HAWKINS INC.	CHLORINE CYLINDERS	\$ 1,619.73
HOME DEPOT	SUPPLIES	\$ 124.91
IA ASSN. MUNICIPAL UTIL.	TRAINING/MATERIALS	\$ 3,938.26
IA DNR FEES & PAYMENTS	GRADE II CERT TEST	\$ 32.29
IAMU	IAMU CLERKS CONF	\$ 675.00
IA DEPART OF REVENUE & FINANCE	2024 PROPERTY TAX	\$ 376.57
ISG I&S GROUP INC.	ENGINEERING	\$ 7,452.18
JK INDUSTRIES	TANNER CLOTHING ALLOWANCE	\$ 124.00
KUM & GO	FUEL	\$ 48.35
LINDLE AMBER	MILEAGE FOR ERP TRAINING	\$ 238.70
MENARDS	SUPPLIES	\$ 276.19
MERSCHMAN HARDWARE	SUPPLIES	\$ 106.65
MIDAMERICAN ENERGY COMPANY	LOUSIA CASH REQ MARCH 2025	\$ 18,000.00
MIDWEST SPRAY TEAM & SALES LLC	TOTAL VEGETATION CONTROL	\$ 1,656.77

PAYROLL 4/11	PAYROLL 4/11	\$ 28,295.54
PETERSEN PLBG & HTG. CO.	WATER HEATER MAINTENANCE	\$ 300.00
PORTER INSURANCE	INSURANCE	\$ 18,742.51
QC ANALYTICAL SERVICES LLC	TESTING	\$ 443.00
QUAD CITIES TAS	ANSWERING SERVICE	\$ 62.86
RAY-BAN.COM	GLASSES	\$ 233.26
RESCO	FUSE LINK/PHOTOCELL	\$ 625.75
RIVERSTONE GROUP INC	SCOTT CARLSON LANE	\$ 447.74
SHARED IT INC	IT SERVICES	\$ 321.20
SKARSHAUG TESTING LAB	GLOVE TESTING	\$ 3,049.63
STAPLES	STAMP	\$ 24.07
STUART C IRBY CO	REEL OF WIRE	\$ 1,733.40
STYMIEST BRYSON	CLOTHING FROM AMAZON	\$ 168.79
TRI-CITY ELECTRIC	WATER SCADA UPGRADE	\$ 41,149.50
TYLER TECHNOLOGIES	MIGRATION	\$ 8,640.00
U.S. POST OFFICE	ROLL OF STAMPS	\$ 73.00
USA BLUE BOOK	TESTING MATERIALS	\$ 291.22
USPS	POSTCARD POSTAGE-BILLING	\$ 1,078.80
WEX BANK	GAS	\$ 780.59
		\$ 215,456.04

# City of Eldridge Park Board



The regular meeting of the Eldridge Park Board was called to order at 6:30 p.m. on April 15, 2025 at City Hall.

Board Members present were Jeff Ashcraft, Jill DeWulf, Tricia Campbell, Dane Halverson, and Scott LaPlante. Also present were Ashlee Bell, Crystal Rosplock, Scott Campbell, Tony Rupe, and Ashley Lacey.

Motion by Halverson, second by Dewulf to approve the agenda. All ayes. Motion carries.

Public Comment -None

Motion by LaPlante, second by Dewulf to approve the minutes from March 11, 2025. All ayes. Motion carries.

Motion by T. Campbell, second by Havlerson to approve the Park bills in the amount of \$1635.88. All ayes. Motion carries.

## Old Business

The Board reviewed multiple fencing proposals obtained by Rupe from Sampson Fence for enclosing the Hickory Creek Park Soccer Fields. The Board expressed a preference for fencing the entire field and plans to approach the City Council to request funding assistance for the project. Additionally, Rupe presented a proposal from Central Broadband to install security cameras at Hickory Creek Park. However, the Board determined that if the field is fully enclosed, the cameras may not be necessary at this time.

Rosplock presented a map of Hickory Creek that includes proposed walking paths. The Board expressed strong support for the project and is eager to begin implementation.

Bandshell Update - None

Motion by T. Campbell, second by LaPlante to purchase recognition signs at Eldridge Dog Park and Centennial Basketball Courts for the students who raised funds to enhance the parks. All ayes. Motion carries.

## New Business

Motion by LaPlante, second by DeWulf to purchase fence slats for the Pickleball Courts. Rupe noted that installation will begin on the north side as a trial. All ayes. Motion carries.

Concession Stand Update - Lacey informed the Board that the current concession stand tenant had a successful inspection by the health department. While the facility is approved for this season, future upgrades will be required, including the installation of a three-compartment sink and possibly a mop sink. All exposed wood surfaces must also be painted.

Shelter Message Board - Lacey proposed installing message boards at park shelters to notify the public when they are reserved. The Board agreed this would be beneficial and delegated the decision on implementation to staff.

Motion by T. Campbell to adjourn the meeting at 7:38 p.m., second by Halverson. All ayes. Motion carries.

Respectfully submitted,  
Ashley Lacey, Billing Clerk

Jeff Ashcraft  
Jill DeWulf

Tricia Campbell

Dean Halverson  
Scott LaPlante

## BILLS FOR 4/15/25

Check #	Name		GL Description	GL Amount
155627	AMAZON CAPITAL SERVICES	004-5-430-6325	BASES	\$164.03
155627	AMAZON CAPITAL SERVICES	004-5-430-6325	BASES	\$164.03
155676	DOORS INC	004-5-430-6325	DEAD BOLD REPLACEMENT SM RSTRM	\$140.00
155632	CENTRAL SCOTT TELEPHONE	004-5-430-6371	TELEPHONE/INTERNET	\$150.00
155648	MIDAMERICAN ENERGY COMPANY	004-5-430-6371	851 N 1ST ST	\$106.72
1184	VT SYSTEM (REC DESK)	004-5-430-6651	VT SYSTEM (REC DESK)	\$25.85
1184	VT SYSTEM (REC DESK)	004-5-430-6651	VT SYSTEM (REC DESK)	\$23.25
155678	MARTENS BRIANNA	004-5-430-6651	SOFTBALL REFUND	\$70.00
155680	SOUTHERN WAPSI GIRLS LEAGUE	004-5-430-6651	SOUTHERN WAPSI GIRLS LEAGUE	\$392.00
155616	ROSPLOCK CRYSTAL	301-5-430-6799	HICKORY CREEK WALKING TRAIL PR	\$400.00
				\$1,635.88

Eldridge Community Center Minutes  
April 9<sup>th</sup>, 2025

The Eldridge Community Center Board meeting was called to order at 11:32 a.m. by Chairman Paul Petersen at the Eldridge Community Center.

Board Members present: Paul Petersen, Tom Bauer, Gigi Seibel. Mark Gooding & Marcelena Ordaz. Also, present Alexis Diedrich, Gage Lane, Jeff Martin, Scott Campbell, Nevada Lemke, Letty Goslowsky, Marty O'Boyle, Andrew Lellig.

Bauer made a motion to approve the agenda. Second by Gooding All Ayes. Motion Carries.

Seibel made a motion to approve the minutes from March 12th, 2025, Seibel seconded. All Ayes. Motion Carried.

Seibel made a motion to approve the Bills Payable as presented in the report in the amount of \$24,796.15. Second by Bauer. All Ayes. Motion carried.

End of Month/Manager's Report –

Presented by Diedrich & Lane. They had the best March in the past 5 years to date. they brought in a little over 49,000.00 before bills. Spring break hours happened during the weekend was the best. During the month they had a Derby bout, D.E.AR. Skate. The Saturday's they have had open they started booking private parties to fill in gaps. For April they will have regular open skates and school skates.

Customer Evaluations –

13 good evaluations have been received, 10 were non-residential.

Old Business – None to report

New Business:

- A. Discussion & Possible Action on 2025/ 2026 Events, Staffing, and Facility Operations:  
Lellig concerns were whom will be point of contract once Diedrich, and Lane resign, and Security recommendation going forward. Petersen recommended posting the job opening for replacement of the General & Assistant Manager. Petersen made a motion to post the job opening, seconded by Bauer. All Ayes. motion carried. The Management opening has been posted and now accepting applications. Dierich last day will be April 18<sup>th</sup>, 2025, Lane's Last day will be April 30<sup>th</sup>, 2025.

Personnel: - none to report

Seibel made a motion at 12:39 pm to adjourn the meeting, seconded by Bauer. All Ayes. Motion Carried.

The next meeting will be Wednesday, May 14<sup>th</sup>, 2025, at 11:30am.

*Respectfully submitted,*

*Gage Lane*

*Community Center General Manager*