



MINUTES

Community Center Board Meeting

May 14, 2025 | Meeting called to order by Gigi Seibel @ 11:36 am

Board Members present Tom Bauer, Gigi Seibel. Mark Gooding (*board position expiring June 1, 2025.*)
Absent Paul Petersen & Marcelena Ordaz (*She is moving and will no longer be able to be on board.*).
Guests Jamie Stecker, Gage Lane, Marty O'Boyle, Ryan Iossi, Dan Collins, and Nevada Lemke.

Bauer made a motion to approve the **Agenda**. Second by Gooding. All Ayes. Motion Carries.

Gooding made a motion to approve the **Minutes** from April 9, 2025. Bauer seconded. All Ayes. Motion Carried.

Bauer made a motion to approve the **Bills Payable** report in the amount of \$61,234.55, following a lengthy conversation on Birthday Party Pizza invoicing. New manager Jamie Stecker will visit the Hall of Fame management to arrange for monthly billing. Seibel questioned the exorbitant amount for the month, Lemke explained, there are three payrolls, an extra week and insurance payables. Seconded by Gooding. All Ayes. Motion carried.

Personnel: The vote to approve Jamie Stecker as the Community Center Manager with an annual salary of \$51,750 was unanimous. Welcome Jamie Stecker!

End of Month/Manager's Presented by Gage Lane. April ended well with revenue of \$64,551.69 and a profit of \$7,609.26 after bills payable, including March 30th and 31st in the April total. No Sensory Friendly skaters showed up, staff sent home after one hour. The Adult Skate was canceled due to the unavailability of management. The building will be closed on Memorial Day, May 26. Seibel suggested canceling the Sensory Friendly Skate listed on the skate calendar. Upcoming events include the Roller Derby bout on May 17, Quinceanera on May 24, and Adult Skate on May 31. Gage has been working with Jamie to prepare her for her new position as manager.

Customer Evaluations: 20 good evaluations have been received, all non-residential

Old Business: Seibel mentioned scheduling a walkthrough of the facility to list needed repairs and maintenance concerns. Nevada will arrange confirmation of the date. Gooding and Seibel suggested seeking other bids for the LED lighting installation project. Gooding will reach out to another electrician.

New Business:

Seibel suggested moving to the New Business section to discuss event coverage, as a quorum is needed.

- A. May 17 – Derby covered by Hamilton
- May 18 – Open Skate covered by Stecker
- May 23 – Open Skate and Quince crew set-up covered by Lane

May 24 – Quinceanera covered by Hamilton

May 25 – Derby, Open Skate and Private Party possible cover by Lane.

- B. Discussion of Derby Bouts and insurance coverage: Seibel suggested moving VIP sections behind the wall. Stecker requested the return of keys, as someone needed to open and close for their events. Iossi recommended documenting everything in writing for the Derby contract and having Stecker's insurance carrier connect with our insurance carrier Porter for review.
- C. Stecker will update the contracts to reflect the following: Guests using their homeowner's insurance or purchasing event insurance to ensure both parties are covered. Contracts will also include a list of preferred caterers, who must provide catering licenses and insurance certificates.
- D. Stecker emphasized the need to update the policy regarding staff workwear and safety procedures.

Seibel moved to table the remainder of the agenda and adjourn the meeting at 12:41 pm due to lack of quorum. Bauer seconded the motion, and it carried unanimously.

Next Meeting: **June 11, 2025** @ Community Center and Skate Park @ 11:30 a.m.

Respectfully submitted,

Gigi Seibel

Community Center Board Member