



## **JOINT CITY COUNCIL & UTILITY BOARD MEETING AGENDA**

**Monday, November 4<sup>th</sup>, 2024, 6:00 pm**

**Eldridge Community Center – 400 S 16<sup>th</sup> Ave**

1. Call to Order and Roll Call
2. Approval of Agenda
3. Consideration to approve the appointment of Mark Goodding to the Utility Board of Trustees for a term expiring 02/28/2028
4. Items for Discussion & Possible Action
  - A. Cost Sharing Budget Items & Projects
    1. Administrative Salaries – City Clerk, City Administrator
    2. Legal Services
  - B. New Public Facilities Project and consideration of a proposal from ISG Engineering for a facilities needs report in the amount of \$34,000
  - C. Council & Board Member annual training with City Attorney
  - D. Contract Negotiations with the Eldridge Iowa Employee Association
5. Adjournment

## Nevada Lemke

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**From:** Mark Goodding <reply-to+5dc0f9a134b0@wixforms.com>  
**Sent:** Wednesday, October 30, 2024 11:38 AM  
**To:** Jeff Martens; Nevada Lemke  
**Subject:** [City of Eldridge, Io] Board Openings - new submission

You don't often get email from reply-to+5dc0f9a134b0@wixforms.com. [Learn why this is important](#)

**Mark Goodding** just submitted your form: Board Openings  
on [City of Eldridge, Io](#)

### Message Details:

First Name: Mark

Last Name: Goodding

Address: 1716 S. 9th Ave

Phone: 563-370-2163

Email: [markgoodding@truckcountry.com](mailto:markgoodding@truckcountry.com)

Gender: Male

Board Applying For: Utility

Experience and/or activities which you feel qualify you for this position.:

BA Finance University of Iowa-2002 Commercial Truck Sales, Truck

Country 2005-Present Owner, Good Properties 2004-Present Eldridge

Community Center Board February 2024-Present

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If you think this submission is spam, [report it as spam](#).

To edit your email settings, go to your Inbox on desktop.

**FY25 WAGE DISTRIBUTION - FULL-TIME CITY/UTILITY EMPLOYEES**

|             |                   | %Sewer | %Street | %Electric | %Water | %Finance | %Comm Cntr | %Admin | %Comm Dev | %Inspections | %Veh Maint | %Police | Total | Hr Wage | Ann Wage     |
|-------------|-------------------|--------|---------|-----------|--------|----------|------------|--------|-----------|--------------|------------|---------|-------|---------|--------------|
| Streets     | Baetke, Scott     | 20%    | 80%     |           |        |          |            |        |           |              |            |         | 100%  | \$29.73 | \$61,838.00  |
| Streets     | Benson, Brock     |        | 100%    |           |        |          |            |        |           |              |            |         | 100%  | \$27.84 | \$57,907.00  |
| Streets     | Morris, Mitchell  |        | 100%    |           |        |          |            |        |           |              |            |         | 100%  | \$29.73 | \$61,838.00  |
| Streets     | Nagle, Luke       |        | 100%    |           |        |          |            |        |           |              |            |         | 100%  | \$28.92 | \$60,154.00  |
| Streets     | White, Jeff       |        | 100%    |           |        |          |            |        |           |              |            |         | 100%  | \$28.39 | \$59,051.00  |
| Streets     | Wessel, Brian     |        | 100%    |           |        |          |            |        |           |              |            |         | 100%  | \$52.25 | \$108,680.00 |
| Mechanic    | Shneckloth, Keith |        |         | 25%       | 25%    |          |            |        |           |              | 50%        |         | 100%  | \$33.62 | \$69,930.00  |
| Sewer       | Kruse, Kevin      | 100%   |         |           |        |          |            |        |           |              |            |         | 100%  | \$33.82 | \$70,346.00  |
| Sewer       | O'Brien, Greg     | 100%   |         |           |        |          |            |        |           |              |            |         | 100%  | \$30.23 | \$62,878.00  |
| Sewer       | Rupe, Tony        | 100%   |         |           |        |          |            |        |           |              |            |         | 100%  | \$52.25 | \$108,680.00 |
| Water       | Long, Cegan       |        |         |           | 100%   |          |            |        |           |              |            |         | 100%  | \$35.51 | \$73,861.00  |
| Water       | Stymiest, Bryson  |        |         |           | 100%   |          |            |        |           |              |            |         | 100%  | \$31.96 | \$66,477.00  |
| Electric    | Eagle, Dalton     |        |         | 100%      |        |          |            |        |           |              |            |         | 100%  | \$35.63 | \$74,110.00  |
| Electric    | Gheer, Devin      |        |         | 100%      |        |          |            |        |           |              |            |         | 100%  | \$32.99 | \$68,619.00  |
| Electric    | Wilson, Collin    |        |         | 100%      |        |          |            |        |           |              |            |         | 100%  | \$45.53 | \$94,702.00  |
| Police      | Cavanaugh, Tony   |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$36.68 | \$76,294.00  |
| Police      | Costas, Jacob     |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$35.61 | \$74,069.00  |
| Police      | Gale, Ryan        |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$39.95 | \$83,096.00  |
| Police      | Huettman, Chad    |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$29.60 | \$61,568.00  |
| Police      | Jahns, Garrett    |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$30.48 | \$63,398.00  |
| Police      | Johnson, Erik     |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$30.48 | \$63,398.00  |
| Police      | Kiel, Brenda      |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$24.31 | \$50,565.00  |
| Police      | Lellig, Andrew    |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$49.60 | \$103,168.00 |
| Police      | Sanders, Hailey   |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$27.08 | \$56,326.00  |
| Police      | Schwertman, Jack  |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$33.32 | \$69,306.00  |
| Police      | Sharf, Mahlan     |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$29.60 | \$61,568.00  |
| Police      | Spataru, Leon     |        |         |           |        |          |            |        |           |              |            | 100%    | 100%  | \$29.60 | \$61,568.00  |
| Comm Cntr   | Diedrich, Alexis  |        |         |           |        |          | 100%       |        |           |              |            |         | 100%  | \$22.12 | \$46,010.00  |
| Comm Cntr   | Lane, Gage        |        |         |           |        |          | 100%       |        |           |              |            |         | 100%  | \$19.66 | \$40,893.00  |
| Admin/Clerk | Lacey, Ashley     | 50%    |         |           |        | 50%      |            |        |           |              |            |         | 100%  | \$24.31 | \$50,565.00  |
| Admin/Clerk | Lemke, Nevada     | 30%    |         |           |        |          |            | 70%    |           |              |            |         | 100%  | \$56.80 | \$118,144.00 |
| Admin/Clerk | Lindle, Amber     |        |         | 80%       | 20%    |          |            |        |           |              |            |         | 100%  | \$24.31 | \$50,565.00  |
| Admin/Clerk | Martens, Jeff     |        |         |           |        |          |            |        | 100%      |              |            |         | 100%  | \$43.45 | \$90,380.00  |
| Admin/Clerk | Nieto, Martha     | 50%    |         |           |        | 50%      |            |        |           |              |            |         | 100%  | \$36.83 | \$76,606.00  |
| Admin/Clerk | Wagner, Sadie     |        |         | 80%       | 20%    |          |            |        |           |              |            |         | 100%  | \$24.31 | \$50,565.00  |
| Inspections | Nees, Ray         |        |         |           |        |          |            |        |           | 100%         |            |         | 100%  | \$44.75 | \$93,080.00  |

SEPTEMBER 16, 2024

**Nevada Lemke**  
City Administrator

City of Eldridge  
305 North 3rd Street  
Eldridge, IA

563.285.4841

nlemke@cityofeldridgeia.org

## Iowa Presence

DES MOINES  
WATERLOO  
STORM LAKE

## National Reach

**We exist to make a  
difference, to make  
tomorrow better than  
today for our  
communities, our  
clients, and each other.**

MISSION STATEMENT

**RE: Professional Services Proposal for  
City Hall, Police + Public Works Facilities Needs Report  
Eldridge, Iowa**



Nevada,

As the City of Eldridge seeks facility needs reports of its City Hall and Police and Public Works facilities, ISG stands eager and ready to assist. ISG understands the City is seeking one report stating findings and recommendations for each site and department.

Backed by our in-house, multi-disciplinary professionals, years of similar experience for other municipalities, and a sound project understanding, ISG proposes to provide the following scope of services to meet your project needs.

### SCOPE OF SERVICES

#### Departmental Work Sessions + Space Needs Spreadsheet

To ensure we balance the requirements for the City's facilities, our approach includes work sessions with users and key decision makers, focusing on the distinct needs and facility best practices of each three departments on two separate sites. As existing conditions are evaluated and future options are developed and investigated for each site, our team will review and weigh these options against the City's big picture goals.

ISG will conduct meetings with designated City staff to understand and develop departmental facility needs and document insufficiencies of the existing facilities to meet those future needs.

#### Deliverables:

- One (1) interview per department with key decision makers to
  - Capture each facility's functional and operational requirements
  - Understand stakeholder and user priorities and pain points
- One (1) meeting per department to evaluate and identify space needs
- Space needs spreadsheet for each department

#### Preliminary Plans + Review

Using the information and data gathered at the departmental work sessions, ISG will provide the following for each project:

- One (1) diagrammatic floor plan workshop for each project
- One (1) meeting to review test fit site plans for each project

#### Cost Estimate

ISG will provide a high-level cost estimate for each project in one (1) final review meeting with each department.

#### Facilities Needs Report

ISG will provide one (1) report documenting results of each department and site. This will include documenting deficiencies of the existing facilities, but will not be a full assessment for each existing facility. ISG will participate in one (1) City Council meeting and one one (1) utility board meeting to assist the City in presenting this information.



**Applicable Contract**

The General Terms and Conditions applicable to this Proposal are available at the link below and are hereby accepted and incorporated herein by reference. Upon acceptance of this Proposal, the parties can proceed with the project based on this signed Proposal, per its General Terms and Conditions, or for more complex projects, ISG, at its discretion, will prepare and require the use of an AIA or EJCDC Contract that will govern the project.



General Terms + Conditions  
[bit.ly/termsconditions\\_isg](https://bit.ly/termsconditions_isg)

**COMPENSATION**

| DELIVERABLE   | COMPENSATION    |
|---|-----------------|
| Departmental Work Sessions + Space Needs Spreadsheets | \$12,000        |
| Preliminary Plans + Review                            | \$16,000        |
| Cost Estimate   | \$3,000         |
| Facilities Needs Report                               | \$3,000         |
| <b>Total</b>  | <b>\$34,000</b> |

**Reimbursable Expenses**

Anticipated reimbursable expenses such as travel, mileage, and printing are included within the compensation listed above.

**ADDITIONAL SERVICES**

ISG's goal for this proposal, like its services, is to be flexible with accommodating the requirements of this project. Upon request, ISG is able to provide a subsequent proposal to assist with additional professional design and construction phase services that will be necessary to facilitate this project as it moves forward.

ISG appreciates the opportunity to provide a solution tailored to the needs of the City of Eldridge. Upon acceptance of this proposal, please sign the acknowledgment box and return a copy of the proposal to our office. We look forward to providing you with responsive service, a collaborative approach, and timely delivery.

Sincerely,

**Nathan Compton, AIA, CDT, NCARB**  
 Senior Architect

**Acknowledgment of Acceptance**

*This proposal is valid for 30 days.*

Accepted this \_\_\_\_\_ day  
 of \_\_\_\_\_, 2024.

Company: \_\_\_\_\_  
*Print*

Name: \_\_\_\_\_  
*Print*

Title: \_\_\_\_\_  
*Print*

Signature: \_\_\_\_\_