



JOB DESCRIPTION

WATER TREATMENT & DISTRIBUTION OPERATOR

DEFINITION:

Under the general supervision of the Water Plant Superintendent and City Administrator, the Water Treatment Operator performs day-to-day operations of the water treatment plant, including testing and maintenance, changing water meters and water main breaks. The Operator will also work in conjunction with assignments in the City's other departments. May supervise part-time and seasonal employees as conditions dictate.

CHARACTERISTICS:

Performs general duties required for the repair and maintenance of the water distribution system. Will perform such duties as repairing and replacing water meters, reading water and electric meters monthly, hydrant flushing and other duties associated with the water distribution system. Will also perform maintenance duties at the water treatment plant under direct supervision, assist in a variety of maintenance activities of other departments, operate light to heavy trucks, loaders, backhoe tractors and all other equipment. Perform related and unrelated tasks as required.

REQUIREMENTS:

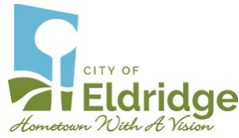
Must possess a high school diploma or equivalent. Ability to understand and follow written and oral instructions; ability to perform medium to heavy manual labor for extended periods under unfavorable weather conditions. Required to respond to emergencies and alarms 24 hours a day.

Must obtain State of Iowa required grade 1 distribution system certification and grade 1 treatment plant operator certification within two years of date of hire. Also, must obtain grade 2 distribution and grade 2 treatment certifications within four years of date of hire. Must possess or obtain a Class A Commercial Driver's License within 1 year of date of hire.

WORKING CONDITIONS:

Outside and inside work in all types of weather. Involves and requires frequent standing, walking, sitting, stooping, crouching, reaching, and handling. Work requires moderate physical strength moving, lifting, carrying objects, tools, and chemicals customarily weighing up to 50 lbs. or more. Requires vision correctable to 20/20 and hearing correctable to within normal adult range. Moderate exposure to moving parts, shock, burns, toxic and non-caustic agents and similar work hazards. Requires extensive eye/hand/foot coordination, manual dexterity and motor coordination in the operation, maintenance and repair of equipment and facilities.





DISCLAIMER:

All duties and requirements of this job classification have been determined by the employer to be essential job functions consistent with the ADA requirements and are representative of the functions that are necessary for successful job performance. They do not, however, reflect the only duties required. Employees in this job classification will be expected to perform other job-related duties when it can be reasonably implied that such duties do not fundamentally change the basic requirements, purpose or intent of the position.

ACKNOWLEDGEMENT:

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the City of Eldridge reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the City of Eldridge. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I acknowledge that I am required to work rotating weekends and holidays. I understand that I am an on-call emergency response employee that must answer calls at all hours of the week including weekends and holidays. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the City of Eldridge has a similar right.

EMPLOYEE'S SIGNATURE

DATE

DEPARTMENT HEAD SIGNATURE

DATE

ADMINISTRATOR SIGNATURE

DATE

