



**Eldridge Planning and Zoning Commission
April 18, 2024, 6:00 p.m., Eldridge City Hall**

Minutes

The Eldridge Plan and Zone Commission met in open session in Eldridge City Hall at 6:00 p.m. on April 18, 2024. The meeting was called to order at 6:01 p.m. by Chairman Karl Donaubaauer. Present were Karl Donaubaauer, Brad Merrick, Jennifer Vittorio, Terry Harbour and Mike Martin. Tisha Boussetot and Duane Miller were absent. Also present were Scott Campbell, Jeff Martens, Craig and Mary Gehrls, Marty O’Boyle, Michael Bristley, Dale and Jill Grunwald, Danny and Dawn McLaughlin, Jerry and Becky DeMartelaere and Richard Pratt.

The minutes from the February 15, 2024, meeting were presented for approval. Donaubaauer had a small change and amended minutes will be posted. Motion by Harbour to approve the minutes as amended. Seconded by Martin. Motion carried 5-0 by voice vote.

Donaubaauer said that he would entertain a motion to elect a Chairman for the 2024 term. Martin motioned Donaubaauer for Chairman. Seconded by Harbour. Motion carried 5-0 by voice vote. Donaubaauer said that he would entertain a motion to elect a Vice-Chairman for the 2024 term. Harbour motioned Miller for Vice-Chairman. Seconded by Martin. Motioned carried 5-0 by voice vote.

Martens presented the preliminary final plat and application for Grunwald Grove 3rd Addition. He said the plat meets city code and the staff is recommending approval. The Commission asked a few questions. They recommended that a note be included saying that Outlot B is R-2 Residential since there was already a note stating Outlot C is C-3 General Commercial. Motion by Martin to approve the preliminary plat as amended. Seconded by Merrick. Motion carried 5-0 by voice vote.

Donaubaauer asked for a staff report on the Atkins request on the agenda. Martens started with a clarification that even though Atkins submitted a Vacation Request application she was not asking for the Vacation of any easements. Martens stated that through communication with Atkins he clarified that what she was seeking tonight was what was listed on the agenda. Martens read her request and summarized the opinions included in the packet. He then read a statement by City Attorney, Allison Wright. Atkins presented her interpretation of the documents in the packet and that her opinion was that they give her a legal right to the access easement located on 850 S. 1st Street. Members of the Commission and Martens responded to points made in Atkins’ presentation and asked clarifying questions. Commission members suggested this was a civil matter. Michael Bristley was in attendance and said that he would be

willing to work with Atkins on a solution to this issue. Atkins expressed disappointment that it took this meeting to make this happen. In the end Atkins and Bristley agreed to continue further discussions on this issue.

Donaubauer stated that the issue was outside the scope of the Commission and entertained a motion to end the discussion. Harbour motioned to end the discussion. Seconded by Vittorio. Motion carried 5-0 by voice vote.

Martin made a motion to adjourn the meeting at 6:47 p.m. Seconded by Harbour. Motion carried 5-0 by voice vote.