



Eldridge Community Center Minutes October 11, 2023

The Eldridge Community Center Board meeting was called to order at 11:31 a.m. by acting Chairman Tracy Harris at the Eldridge Community Center.

Board Members present: Deanna Jensen-Valliere, Gigi Seibel, Paul Petersen and Tracy Harris. Also, present Lexie Diedrich, Gage Lane, Bernie Peeters and Jeff Martens.

Harris requested to add an item "C" to the agenda to elect a new chairman and an item "D" to discuss a possible outside bench. Seibel made a motion to approve the agenda as amended, Petersen seconded the motion. Motion carried.

Seibel made a motion to approve the minutes from August 9, 2023, Jensen-Valliere seconded. Motion carried.

Seibel made a motion to approve the Bills Payable as presented on the report in the amount of \$34,128.57, second by Jensen-Valliere. Motion carried.

The board once again asked if staff could investigate providing physical copies of the invoices to be paid to board members. Martens said he would discuss the issue with the City Administrator. A discussion took place about the approval process.

End of Month report was presented by Diedrich and Lane. They had a good month. Diedrich will be talking to city hall staff to see if ADP software can track staffing hours. She thinks hours were a little high this month due to this information not being readily available anymore. Room rental rates are being reviewed and increased to accommodate rising costs in Community Center expenses. There was a discussion about the bar policy at events and drink limits regarding line size and wait times.

No customer evaluations were received.

Old Business:

- A. Door by Rink – New storage room door has been installed.

New Business:

- A. Sidewalk Safety Update – Diedrich and Martens let the board know they had been contacted by a family that their two-year-old child had tripped outside of the Community Center about 10:15 p.m. on Friday, September 29 after open skate. Public works staff has painted the grates in the sidewalk yellow and are investigating the issue.
- B. Switching to all folding chairs – Diedrich presented a quote and information on new folding chairs for the center. The current chairs are nearing the end of their useful life. Seibel said that she would also provide some information on chairs used at a local learning center she is associated with. No action was taken, and the issue was tabled until more information is gathered.
- C. Electing a new chairman – Harris motioned Seibel be elected as new Chairman of the Board to replace Tom Knapper who resigned last month. Jensen-Valliere seconded the motion. Motion carried all ayes by voice vote.
- D. Possible bench outside – Harris asked if a bench could be put outside under the overhang away from the door to encourage smokers to gather away from the entrance. Lane said that they were in the process of

creating an area around the corner of the building for this purpose. There was a discussion about having a designated smoking area outside in one area or another away from the building entrances.

Manager Report:

Diedrich and Lane said that several activities were planned and being promoted for the next several weeks including Halloween skates, teen and adult skates and other activities. Work was progressing on small repair throughout the building being done by themselves and other staff members.

Seibel made a motion at 12:47 p.m. to adjourn the meeting, second by Jensen-Valliere. Motion carried.

Date of next meeting is changed to first Wednesday of the month, November 1, at 11:30 a.m.