



ELDRIDGE ELECTRIC AND WATER UTILITY BOARD

July 18, 2023
5:00 pm
City Hall, 305 N. 3rd Street

1. Call to order
2. Public Comment
3. Approval of Agenda
4. **Approval of Minutes –July 5, 2023**

5. Financial
 - A. **Consideration to Approve Bills Payable**

6. Electric Department – Mike Anderson
 - A. Department update

7. Water Department – Brock Kroeger
 - A. Department Update

8. Administrative –
 - A. Department Update

9. Adjournment

NEXT REGULAR MEETING **Tuesday, August 8, 2023 at 5:00pm**

The regular meeting of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on July 5, 2023, at Eldridge City Hall.

Board members present were Brock Kroeger, Mike Anderson, Barb O'Brien and Jim Skadal. Paula Steward was absent. Also, present Jake Rowe and Jody Coffman. No visitors.

Public Comment- None

Motion by Anderson, second by Skadal to approve the agenda All ayes.

Motion by Skadal, second by O'Brien to approve the minutes from June 20, 2023. All ayes.

FINANCIAL – Motion by Kroeger to approve bills payable in the amount of \$198,133.89, second by Anderson. All ayes.

ELECTRIC – There was an outage on 6/19/23 at 105 W. Price St. from 9:27 pm to 9:50 pm, the cause was a melted fuse. 11 customers were affected. On 6/21/23 there was an outage at 551 W. Price St. from 8:10 pm to 9:45 pm, the cause was animal contact. 4 customers were affected.

The Board discussed the Frontier Energy Proposal and decided to not apply for the grant that is due July 14. They would like more cost information to watch for and apply for grants in the future.

Department update: The crew has all the lines in for Ivy Acres, they are just waiting for them to be bored into the ground. The crew gave mutual aid to Long Grove.

WATER- On June 29, 2023, at 8:03am J. Powell was changing a chlorine tank at the Water Plant. The tank began to leak, so Powell and Stymiest evacuated the Plant and call T. Olsen. Olsen contacted 911. Emergency responders arrived, the Police evacuated surrounding houses and the Davenport HazMat team got the leak under control. It is believed that the regulator failed.

Department update: The nitrate issues are stable after draining the water tower. It took 3 days to refill the tower. The ISG contract has been signed, they will be on site August 2 & 3.

ADMINISTRATION-

The Board reviewed the ADP Software proposal. O'Brien made a motion to approve the proposal, second by Skadal. All ayes.

Department update: Rowe met with the City Administrator, they concluded that we will be able to operate under one handbook with a few adjustments.

Motion by Anderson to adjourn the meeting at 5:37 P.M., second by Skadal. All ayes.

Jody Coffman
Billing Clerk

Utility Bills Payable for JULY 18, 2023

AUXIANT	133.55
TOTAL CHECKS	87,544.80
MidAmerican Wire Transfer- WS4 - Louisa energy charge - CMMPA	174,952.40
Credit Cards	901.01
PAYROLL JULY 8, 2023	\$44,905.68
TOTAL	308,437.44

VENDOR SET: 01 City of Eldridge
 BANK: 00 FIRST CENTRAL UTILITY
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	PETERSEN, ANDREW							
I-000202307113723 630 2033	US REFUND DEPOSIT REFUNDS PAYABLE	R	7/11/2023	38.18		225354		38.18
001034	A & A AIR COND & REFRIGERATION							
I-23JUN06138 630 5-820-6310	ICE MACHINE B & G MATERIAL	R	7/13/2023	66.87		225355		66.87
000817	ACCO UNLIMITED CORP.							
I-0233706-IN 600 5-810-6501	CAUSTIC SODA TREATMENT MATERIALS	R	7/13/2023	4,174.75		225356		4,174.75
001988	ALLIANT ENERGY CO.							
I-202307133733 600 5-810-6371	STREET LIGHTS UTILITIES	R	7/13/2023	232.70		225357		232.70
002588	ALWAYS CLEAN LLC							
I-6177FFU 630 5-820-6310	CLEANING SERVICES B & G MATERIAL	R	7/13/2023	236.25		225358		236.25
000514	AMERICAN ELECTRIC INC.							
I-23420ADJ 600 5-810-6310	NEW OUTLET B & G MATERIAL	R	7/13/2023	188.00		225359		188.00
000047	CENTRAL SCOTT TELEPHONE							
I-202307133735 600 5-810-6373 630 5-820-6373	WIFI, TELEPHONE TELEPHONE & INTERNET TELEPHONE & INTERNET	R	7/13/2023	277.28 493.00		225360		770.28
002470	CINTAS FIRST AID & SAFETY D89							
I-5165825797U 630 5-820-6310	FIRST AID B & G MATERIAL	R	7/13/2023	56.08		225361		56.08
002851	DAVENPORT FIRE DEPARTMENT							
I-202307123727 600 5-810-6520	CHLORINE LEAK OTHER CONTRACTED SERVICES	R	7/13/2023	1,501.50		225362		1,501.50
001213	ELDRIDGE BODY SHOP							
I-202307123728 630 5-820-6450	CAR DETAILING OTHER CONTRACTED SERVICES	R	7/13/2023	544.63		225363		544.63
000125	FLETCHER-REINHARDT CO.							
I-106017 630 5-820-6450	RECLOSER MAINTENANCE OTHER CONTRACTED SERVICES	R	7/13/2023	841.88		225364		841.88
I-S1301508.010 630 5-820-6507	POLE CRETE OPERATING SUPPLIES & MATERIALS	R	7/13/2023	1,421.38		225364		1,421.38
I-S1301508.012 630 5-820-67811	ST LIGHTS CAPITAL PROJECTS	R	7/13/2023	31,244.00		225364		31,244.00

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I-S1301508.014 630 5-820-6560	HARDWARE INTO INVENTORY	R	7/13/2023	1,191.98		225364		34,699.24
000985	GENESIS OCCUPATIONAL HEALTH							
I-200860 600 5-810-6520	PHYSICAL FOR NEW EMPLOYEE OTHER CONTRACTED SERVICES	R	7/13/2023	187.00		225365		187.00
003226	HAWKINS INC.							
I-6499267 600 5-810-6501	CHLORINE CYLINDER TREATMENT MATERIALS	R	7/13/2023	20.00		225366		
I-6517289 600 5-810-6501	CHLORINE TREATMENT MATERIALS	R	7/13/2023	1,599.57		225366		1,619.57
003765	IA DEPT NATURAL RESOURCES							
I-202307123730 600 5-810-6213	ANNUAL WATER SUPPLY FEE DUES AND LICENSES	R	7/13/2023	740.07		225367		740.07
003568	<i>IAMU</i> IOWA ASSOCIATION OF HOUSING OF							
I-28386 600 5-810-6213	SAFETY TRAINING JULY-SEPT 23 DUES AND LICENSES	R	7/13/2023	1,280.71		225368		
630 5-820-64401	I.A.M.U			1,280.71				2,561.42
000228	IOWA ONE CALL							
I-251342 630 5-820-6450	LOCATES OTHER CONTRACTED SERVICES	R	7/13/2023	211.70		225369		211.70
000777	MENARDS							
I-12775 630 5-820-6310	OSB B & G MATERIAL	R	7/13/2023	111.16		225370		111.16
002608	MERSCHMAN HARDWARE							
I-49911 630 5-820-6560	NAILS INTO INVENTORY	R	7/13/2023	13.99		225371		
I-49946 600 5-810-6310	BLEACH B & G MATERIAL	R	7/13/2023	12.07		225371		
I-49968 600 5-810-6310	UNION B & G MATERIAL	R	7/13/2023	21.98		225371		48.04
001605	METERING & TECHNOLOGY SOLUTION							
I-INV2687 600 5-810-6560	WATER METERS INTO INVENTORY	R	7/13/2023	5,431.20		225372		5,431.20
000323	NORTH SCOTT PRESS							
I-202307123731 630 5-820-6414	UTILITY BOARD PUBLISHING	R	7/13/2023	207.36		225373		207.36

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002774	PREMIER PEST MANAGEMENT							
I-26690U	PEST CONTROL	R	7/13/2023			225374		
630 5-820-6310	B & G MATERIAL	PEST CONTROL		12.50				12.50
003828	QC ANALYTICAL SERVICES LLC							
I-2306240	BACT TEST	R	7/13/2023			225375		
600 5-810-6451	WATER TESTING	BACT TEST		336.00				336.00
000356	QC METALLURGICAL LAB							
I-B3168	BACT TEST	R	7/13/2023			225376		
600 5-810-6451	WATER TESTING	BACT TEST		50.00				
I-B3732	BACT TEST	R	7/13/2023			225376		
600 5-810-6451	WATER TESTING	BACT TEST		25.00				75.00
002272	QUAD CITIES WINWATER CO							
I-033380 01	HYDRANT MARKER	R	7/13/2023			225377		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	HYDRANT MARKER		258.45				258.45
000809	S.D.P. MANUFACTURING, INC							
I-51915	REAR LOT MAINTENANCE	R	7/13/2023			225378		
630 5-820-6332	VEHICLE MAINTENANCE	REAR LOT MAINTENANCE		6,425.79				6,425.79
001269	SAM, LLC							
I-15264U	GIS BI ANNUAL MAINTENANCE	R	7/13/2023			225379		
600 5-810-6420	MAPPING	GIS BI ANNUAL MAINTENANCE		450.00				
630 5-820-6420	MAPPING	GIS BI ANNUAL MAINTENANCE		450.00				900.00
001982	SHARED IT INC							
I-10670U	IT SERVICES	R	7/13/2023			225380		
600 5-810-6373	TELEPHONE & INTERNET	IT SERVICES		137.25				
630 5-820-6373	TELEPHONE & INTERNET	IT SERVICES		137.25				274.50
000418	SKARSHAUG TESTING LAB							
I-269368	GLOVE TESTING	R	7/13/2023			225381		
630 5-820-6457	SAFETY TESTING	GLOVE TESTING		88.00				88.00
000461	STATE HYGENIC LABORATORY							
I-258763	TESTING	R	7/13/2023			225382		
600 5-810-6451	WATER TESTING	TESTING		40.00				40.00
001505	STUART C IRBY CO							
I-S012833606.008	TRANSFORMERS	R	7/13/2023			225383		
630 5-820-67811	CAPITAL PROJECTS	TRANSFORMERS		24,182.00				24,182.00

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003900	TYLER TECHNOLOGIES							
I-025-429355	TRANSACTION FEES	R	7/13/2023			225384		
630 5-820-6319	COMPUTER MAINTENANCE		TRANSACTION FEES	565.00				565.00
001895	VAN WERT INC							
I-81049	EL METERS	R	7/13/2023			225385		
630 5-820-6560	INTO INVENTORY		EL METERS	761.56				761.56

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	32	87,544.80	0.00	87,544.80
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
600 5-810-6213	DUES AND LICENSES	2,020.78
600 5-810-6310	B & G MATERIAL	222.05
600 5-810-6371	UTILITIES	232.70
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	258.45
600 5-810-6373	TELEPHONE & INTERNET	414.53
600 5-810-6420	MAPPING	450.00
600 5-810-6451	WATER TESTING	451.00
600 5-810-6501	TREATMENT MATERIALS	5,794.32
600 5-810-6520	OTHER CONTRACTED SERVICES	1,688.50
600 5-810-6560	INTO INVENTORY	5,431.20
	*** FUND TOTAL ***	16,963.53
630 2033	DEPOSIT REFUNDS PAYABLE	38.18
630 5-820-6310	B & G MATERIAL	482.86
630 5-820-6319	COMPUTER MAINTENANCE	565.00
630 5-820-6332	VEHICLE MAINTENANCE	6,425.79
630 5-820-6373	TELEPHONE & INTERNET	630.25
630 5-820-6414	PUBLISHING	207.36
630 5-820-6420	MAPPING	450.00
630 5-820-64401	I.A.M.U	1,280.71
630 5-820-6450	OTHER CONTRACTED SERVICES	1,598.21

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
630 5-820-6457	SAFETY TESTING	88.00
630 5-820-6507	OPERATING SUPPLIES & MATERIALS	1,421.38
630 5-820-6560	INTO INVENTORY	1,967.53
630 5-820-67811	CAPITAL PROJECTS	55,426.00
	*** FUND TOTAL ***	70,581.27

VENDOR SET: 01	BANK: 00	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			32	87,544.80	0.00	87,544.80
BANK: 00		TOTALS:	32	87,544.80	0.00	87,544.80
REPORT TOTALS:			32	87,544.80	0.00	87,544.80

JACOB POWELL	6/11/2023	KOHL'S	CLOTHING ALLOWANCE - POWELL	U	\$32.10	600-5-810-6181
JACOB POWELL	6/12/2023	COMMERCIAL PRINTERS	SHIPPING	U	\$12.89	600-5-810-6508
JACOB POWELL	6/27/2023	HACH COMPANY	CHLORING TEST KITS	U	\$280.00	600-5-810-6451
JACOB POWELL	7/3/2023	WAL MART	PRINTER INK	U	\$79.06	600-5-810-6506
JACOB ROWE	6/10/2023	ADOBE PRODUCTS	SOFTWARE SUBSCRIPTION - JUNE	U	\$21.19	630-5-820-65061
JACOB ROWE	7/10/2023	ADOBE PRODUCTS	SOFTWARE SUBSCRIPTION - JULY	U	\$21.19	630-5-820-65061
KEITH SCHNECKLOTH	6/20/2023	ASAP PARTS	GENERATOR, HEATER	U	\$408.40	600-5-810-6332
TATE OLSON	7/3/2023	COMMERCIAL PRINTERS	SHIPPING	U	\$46.18	600-5-810-6508

\$901.01