ELDRIDGE ELECTRIC AND WATER UTILITY BOARD

December 20, 2022
5:00 pm
City Hall, 305 N 3rd St, Eldridge

1. Call to order
2. Public Comment
3. Approval of Agenda
4. Approval of Minutes from December 6, 2022

5. Financial
   A. Consideration to Approve Bills Payable

6. Electric Department – Mike Anderson
   A. Consideration to Approve Resolution 2022-010 E&W
   B. PCA
   C. Department update

7. Water Department – Brock Kroeger
   A. Water Main Break 11/14/22
   B. Water Treatment Operator pay scale discussion
   C. Department Update

8. Administrative –
   A. Consideration to Approve Resolution E&W 2022-09
   B. Consideration to appoint a Board member to the Public Works Committee
   C. Department Update
   D. Consideration of closes session pursuant to Iowa Code 21.5(1)I "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

9. Adjournment

NEXT REGULAR MEETING Tuesday, January 3, 2022 at 5:00pm

Agenda

The regular meeting of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on December 7, 2022, at Eldridge City Hall.

Board members present were Brock Kroeger, Jim Skadal, Mike Anderson, Barb O'Brien, and Jim Roseman. Also present were Jacob Rowe, Tony Rupe, and Jody Coffman. No visitors.

Public Comment- None

Motion by O'Brien, second by Roseman to approve the agenda All ayes.

Motion by Skadal second by Anderson to approve the minutes from November 22, 2022. All ayes.

FINANCIAL – Motion by Kroeger to approve bills payable in the amount of $174,030.76, second by Roseman. All ayes.

ELECTRIC –
On 11/29/22 at 513 N. 3rd St. from 4:15 to 4:35pm there was an outage from animal contact. 7 customers were affected.

Rowe gave an update on the PCA.

Department update: The crew is working new services, IUB checklist and they installed the transformer for Callahan Construction apartments.

WATER-
Water testing was done on 11/22/22 at 8 locations, all passed.

There was a water main break on 11/29/22 at 510 S. 1st St. 2 customers were affected.

CST will use the existing easement.

Department update: Valley Construction has finished installing the new water service at 1st and LeClaire, the new tower is full, Shive and Tri-City are looking at the SCADA settings, and Shive Hattery is going to make a day to day manual for the water plant.

ADMINSTRATION-
Department update: C. Long has turned in his resignation and the HR handbook is almost complete.

Motion by Anderson to adjourn the meeting at 5:45 P.M., second by Roseman. All ayes.

Respectfully submitted,
Jody Coffman
Billing Clerk

Agenda

Utility Bills Payable for DECEMBER 20, 2022

POSTAGE	1,000.00
TOTAL CHECKS	52,971.66
MidAmerican Wire Transfer- WS4 - Louisa energy charge - CMMPA	138,778.33
Credit Cards	261.64
PAYROLL DECEMBER 10, 2022	$32,458.50
TOTAL	**225,470.13**

VENDOR SET: 01 City of Eldridge
BANK: 00 FIRST CENTRAL UTILITY
DATE RANGE: 0/00/0000 THRU 99/99/9999

Agenda

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	SCHMIDT, ANGELA							
I-000202212013277	US REFUND	R	12/01/2022			224927		
630 2033	DEPOSIT REFUNDS PAYABLE	01-6153-02		31.97				31.97
I	PIPER, ZACHARY							
I-000202212063280	US REFUND	R	12/06/2022			224928		
630 2033	DEPOSIT REFUNDS PAYABLE	01-6158-06		86.82				86.82
002031	ACCESS SYSTEMS LEASING							
I-32868057U	COPIER LEASE	R	12/15/2022			224929		
630 5-820-6310	B & G MATERIAL	COPIER LEASE		88.73				88.73
002588	ALWAYS CLEAN LLC							
I-5532FFU	CLEANING SERVICES	R	12/15/2022			224930		
630 5-820-6310	B & G MATERIAL	CLEANING SERVICES		205.50				205.50
002682	AMAZON CAPITAL SERVICES							
I-19QT-X6LJ-3QMYU	SADIE DESKTOP SCANNER	R	12/15/2022			224931		
630 5-820-6506	OFFICE SUPPLIES	SADIE DESKTOP SCANNE		181.47				181.47
000012	AMERICAN WATER WORKS ASSN.							
I-SO17571	AWWA MEMBERSHIP	R	12/15/2022			224932		
600 5-810-6213	DUES AND LICENSES	AWWA MEMBERSHIP		406.00				406.00
001448	ANDERSON, MIKE							
I-202212133297	UTILITY ATTENDANCE	R	12/15/2022			224933		
630 5-820-6015	UTILITY BOARD SALARY	UTILITY ATTENDANCE		390.00				390.00
000050	CENTRAL IA POWER COOP.							
I-CORP-002706	LOUISA TRANS	R	12/15/2022			224934		
630 5-820-6416	DUES AND ASSESSMENTS	LOUISA TRANS		532.53				532.53
000047	CENTRAL SCOTT TELEPHONE							
I-202212153332	WIFI TELEPHONE	R	12/15/2022			224935		
600 5-810-6373	TELEPHONE	WIFI TELEPHONE		277.19				
630 5-820-6373	TELEPHONE	WIFI TELEPHONE		493.00				770.19
000131	CINTAS CORPORATION							
I-4139054337U	MATS	R	12/15/2022			224936		
630 5-820-6310	B & G MATERIAL	MATS		45.48				45.48
001175	DULTMEIER SALES							
I-3992348	HOSE CLAMPS	R	12/15/2022			224937		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	HOSE CLAMPS		82.40				82.40

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Agenda

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000499	EASTERN IOWA TIRE							
I-100134644	UNIT 22	R	12/15/2022			224938		
630 5-820-6332	VEHICLE MAINTENANCE	UNIT 22		297.26				297.26
000153	HARLAN MUNICIPAL UTIL							
I-10,820	LOUISA TRANSMISSION CAP ASSESM	R	12/15/2022			224939		
630 5-820-6416	DUES AND ASSESSMENTS	LOUISA TRANSMISSION		96.84				96.84
000735	INTERSTATE ALL BATTERY CENTER							
I-1903502008269	TRENCHER	R	12/15/2022			224940		
630 5-820-6332	VEHICLE MAINTENANCE	TRENCHER		277.90				277.90
001510	BROCK KROEGER							
I-202212133298	UTILITY ATTENDANCE	R	12/15/2022			224941		
630 5-820-6015	UTILITY BOARD SALARY	UTILITY ATTENDANCE		300.00				300.00
000777	MENARDS							
I-98261	TOOLS FOR WT PROJECT	R	12/15/2022			224942		
600 5-810-6765	MINOR PROJECTS	TOOLS FOR WT PROJECT		14.65				
I-98367	TOOLS	R	12/15/2022			224942		
600 5-810-6765	MINOR PROJECTS	TOOLS		75.15				89.80
002608	MERSCHMAN HARDWARE							
I-47527	DOOR KNOB #2 WELL	R	12/15/2022			224943		
600 5-810-6310	B & G MATERIAL	DOOR KNOB #2 WELL		14.79				
I-47589	GARBAGE BAGS WATER PLANT	R	12/15/2022			224943		
600 5-810-6310	B & G MATERIAL	GARBAGE BAGS WATER P		16.99				
I-47596	SHERIDAN MEADOWS ADAPTER	R	12/15/2022			224943		
630 5-820-6507	OPERATING SUPPLIES & MATERIALS	SHERIDAN MEADOWS ADA		1.39				
I-47600	SHERIDAN MEADOWS PLEXIGLASS	R	12/15/2022			224943		
630 5-820-6507	OPERATING SUPPLIES & MATERIALS	SHERIDAN MEADOWS PLE		10.09				
I-47680	SPRAYER	R	12/15/2022			224943		
600 5-810-6765	MINOR PROJECTS	SPRAYER		22.99				
I-47685	BLEACH	R	12/15/2022			224943		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	BLEACH		25.98				
I-47716	CLAMPS FOR HOSES ON MAIN BREAK	R	12/15/2022			224943		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	CLAMPS FOR HOSES ON		22.13				114.36
002798	MOLO PETROLEUM, LLC							
I-0034818-IN U	OLD WORLD BLUE DEF 55GAL	R	12/15/2022			224944		
630 5-820-6332	VEHICLE MAINTENANCE	OLD WORLD BLUE DEF 5		122.32				122.32
002685	MRA							
I-00426025U	HR HANDBOOK	R	12/15/2022			224945		
630 5-820-6450	OTHER CONTRACTED SERVICES	HR HANDBOOK		822.50				822.50

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Agenda

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003428	MUNICIPAL MANAGEMENT CORP.							
I-3342	TRAVEL TO AND FROM CITY-RECHEC	R	12/15/2022			224946		
600 5-810-6520	BUILDING SUPPLIES	TRAVEL TO AND FROM C		1,000.00				1,000.00
002711	NAPA AUTO PARTS							
I-224595	UNIT 22	R	12/15/2022			224947		
630 5-820-6332	VEHICLE MAINTENANCE	UNIT 22		33.77				
I-224596	UNIT 30	R	12/15/2022			224947		
600 5-810-6332	VEHICLE MAINTENANCE	UNIT 30		63.36				97.13
000323	NORTH SCOTT PRESS							
I-202212153334	UTILITY BOARD MINUTES	R	12/15/2022			224948		
630 5-820-6414	PUBLISHING	UTILITY BOARD MINUTE		149.04				149.04
002064	BARBARA ANN O'BRIEN							
I-202212133301	UTILITY ATTENDANCE	R	12/15/2022			224949		
630 5-820-6015	UTILITY BOARD SALARY	UTILITY ATTENDANCE		330.00				330.00
000356	QC METALLURGICAL LAB							
I-B2940	BACTERIA & ECOLI REPORTED	R	12/15/2022			224950		
600 5-810-6451	WATER TESTING	BACTERIA & ECOLI REP		25.00				
I-B3167	BACTERIA ECOLI IOWA DNR	R	12/15/2022			224950		
600 5-810-6451	WATER TESTING	BACTERIA ECOLI		25.00				50.00
002272	QUAD CITIES WINWATER CO							
I-032952 01	8" MACRO	R	12/15/2022			224951		
600 5-810-6560	INTO INVENTORY	8" MACRO		970.84				
I-032993 01	BOLTS/GASKET	R	12/15/2022			224951		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	BOLTS/GASKET		22.62				993.46
000935	RESCO							
I-881601-00	ELBOW JACKET SEAL	R	12/15/2022			224952		
630 5-820-6507	OPERATING SUPPLIES & MATERIALS	ELBOW JACKET SEAL		55.00				55.00
001978	ROSEMAN, JAMES L							
I-202212133299	UTILITY ATTENDANCE	R	12/15/2022			224953		
630 5-820-6015	UTILITY BOARD SALARY	UTILITY ATTENDANCE		330.00				330.00
001718	JAMES SKADAL							
I-202212133300	UTILITY ATTENDANCE	R	12/15/2022			224954		
630 5-820-6015	UTILITY BOARD SALARY	UTILITY ATTENDANCE		360.00				360.00
000461	STATE HYGENIC LABORATORY							
I-246082	TESTING	R	12/15/2022			224955		
600 5-810-6451	WATER TESTING	TESTING		40.00				40.00

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Agenda

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000342	STOREY KENWORTHY/MATT PARROTT							
I-PINV1052148U	W2S	R	12/15/2022			224956		
630 5-820-6506	OFFICE SUPPLIES	W2S		140.75				140.75
002227	UNUM LIFE INSURANCE COMPANY OF							
I-202212133308	LIFE INSURANCE	R	12/15/2022			224957		
600 5-810-6150	GROUP INSURANCE	LIFE INSURANCE		40.78				
630 5-820-6150	GROUP INSURANCE	LIFE INSURANCE		185.25				226.03
000571	VALLEY CONSTRUCTION CO.							
I-202212153318	1ST & LECLAIRE PAY APP 7	R	12/15/2022			224958		
604 5-810-6780	CAPITAL - SYSTEM	1ST & LECLAIRE PAY A		42,654.50				42,654.50
001895	VAN WERT INC							
I-80552A	16S E1 METERS	R	12/15/2022			224959		
630 5-820-6560	INTO INVENTORY	16S E1 METERS		1,471.31				1,471.31
000486	WAVERLY UTILITIES							
I-13903	TRANSMISSION CAPACITY ASSIGNME	R	12/15/2022			224960		
630 5-820-6416	DUES AND ASSESSMENTS	TRANSMISSION CAPACIT		132.37				132.37

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	34			52,971.66	0.00	52,971.66
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
600 5-810-6150	GROUP INSURANCE	40.78
600 5-810-6213	DUES AND LICENSES	406.00
600 5-810-6310	B & G MATERIAL	31.78
600 5-810-6332	VEHICLE MAINTENANCE	63.36
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	153.13
600 5-810-6373	TELEPHONE	277.19
600 5-810-6451	WATER TESTING	90.00
600 5-810-6520	BUILDING SUPPLIES	1,000.00

VENDOR SET: 01 City of Eldridge
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Agenda

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
600 5-810-6560	INTO INVENTORY	970.84
600 5-810-6765	MINOR PROJECTS	112.79
	*** FUND TOTAL ***	3,145.87
604 5-810-6780	CAPITAL - SYSTEM	42,654.50
	*** FUND TOTAL ***	42,654.50
630 2033	DEPOSIT REFUNDS PAYABLE	118.79
630 5-820-6015	UTILITY BOARD SALARY	1,710.00
630 5-820-6150	GROUP INSURANCE	185.25
630 5-820-6310	B & G MATERIAL	339.71
630 5-820-6332	VEHICLE MAINTENANCE	731.25
630 5-820-6373	TELEPHONE	493.00
630 5-820-6414	PUBLISHING	149.04
630 5-820-6416	DUES AND ASSESSMENTS	761.74
630 5-820-6450	OTHER CONTRACTED SERVICES	822.50
630 5-820-6506	OFFICE SUPPLIES	322.22
630 5-820-6507	OPERATING SUPPLIES & MATERIALS	66.48
630 5-820-6560	INTO INVENTORY	1,471.31
	*** FUND TOTAL ***	7,171.29

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 00 TOTALS:	34	52,971.66	0.00	52,971.66
BANK: 00 TOTALS:	34	52,971.66	0.00	52,971.66
REPORT TOTALS:	34	52,971.66	0.00	52,971.66

Agenda

DECEMBER 2022 STMT
11/9/22 TO 12/8/22

CEGAN LONG	11/25/2022	COMMERCIAL PRINTER!	SHIPPING \	UTILITY	$12.20	600-5-810-6508
CEGAN LONG	11/18/2022	FARM AND FLEET	BOOT DRYI	UTILITY	$154.05	600-5-810-6765
JACOB ROWE	11/14/2022	ADOBE	SOFTWARE	UTILITY	$15.89	63-5-820-65061
TATE OLSON	12/5/2022	REMOTE PC	SUBSCRIPT	UTILITY	$79.50	600-5-810-6213
					$261.64	

Agenda

Resolution 2022-010 E&W
A Resolution Repealing Resolution 2022-08 E&W Establishing Changes To The Electric Department Pay Scale.

WHEREAS the Utility Board must determine wage compensation for its employees, and;

WHEREAS the Utility Board recognizes that it may employ Electric Department workers who have yet to obtain a Journeyman Lineman certification, and;

WHEREAS the Utility Board recognizes that it is best to create a compensation plan for the apprentices working toward the Journeyman Lineman certification, and;

WHEREAS the Utility Board recognizes there are other positions in the Electric Department that also have established wages.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY adopts the following pay scale for its employees.

Temporary Seasonal Laborers = 40% of Journeyman Wage (Was $10.56 now $14.79)

Groundman = 55% of Journeyman Wage (Was $19.00 now $20.34)

Foreman = $1.50 Over Journeyman Wage (New)

Line Apprentice Percent of Journeyman Lineman Wage

- Starting Wage = 75%
- Completion of Module A (Steps 1 & 2) = 81%
- Completion of Module B (Steps 3 & 4) = 87%
- Completion of Module C (Steps 5 & 6) = 93%
- Completion of Module D (Steps 7 & 8) and Journeyman Exam =100% **

  **An Employee may be granted 100% wage when the last module is completed but has not had an opportunity to work the required hours. The Line Superintendent has the discretion to recommend this adjustment and receive approval from the Utility Board.

A Module is Defined by the IAMU program and is a combination of logged hours and successfully passing tests and is outlined in Appendix A the IAMU Wage Process Schedule

An apprentice will receive one year of credit for the completion of an accredited powerline school.

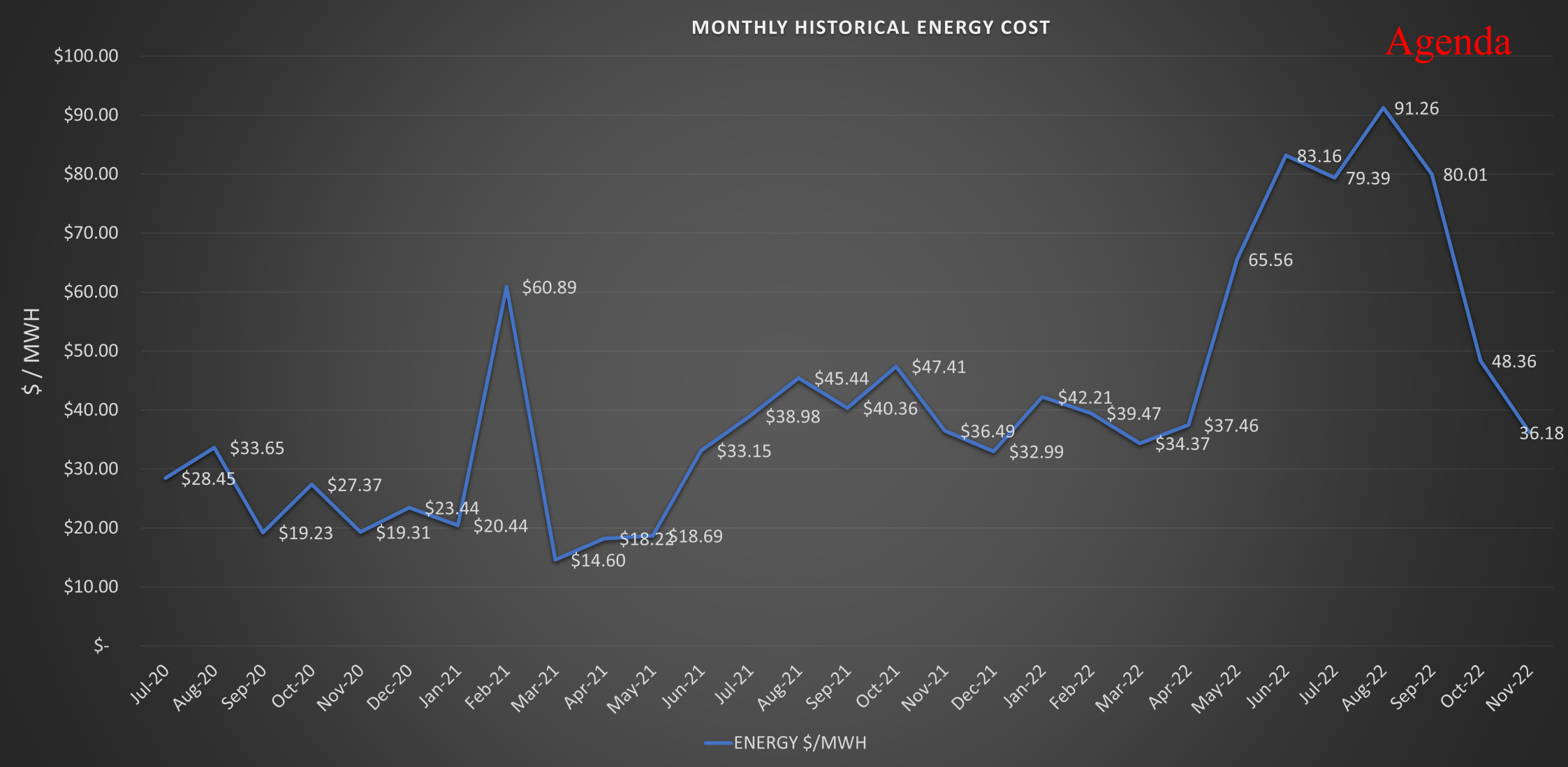
Agenda

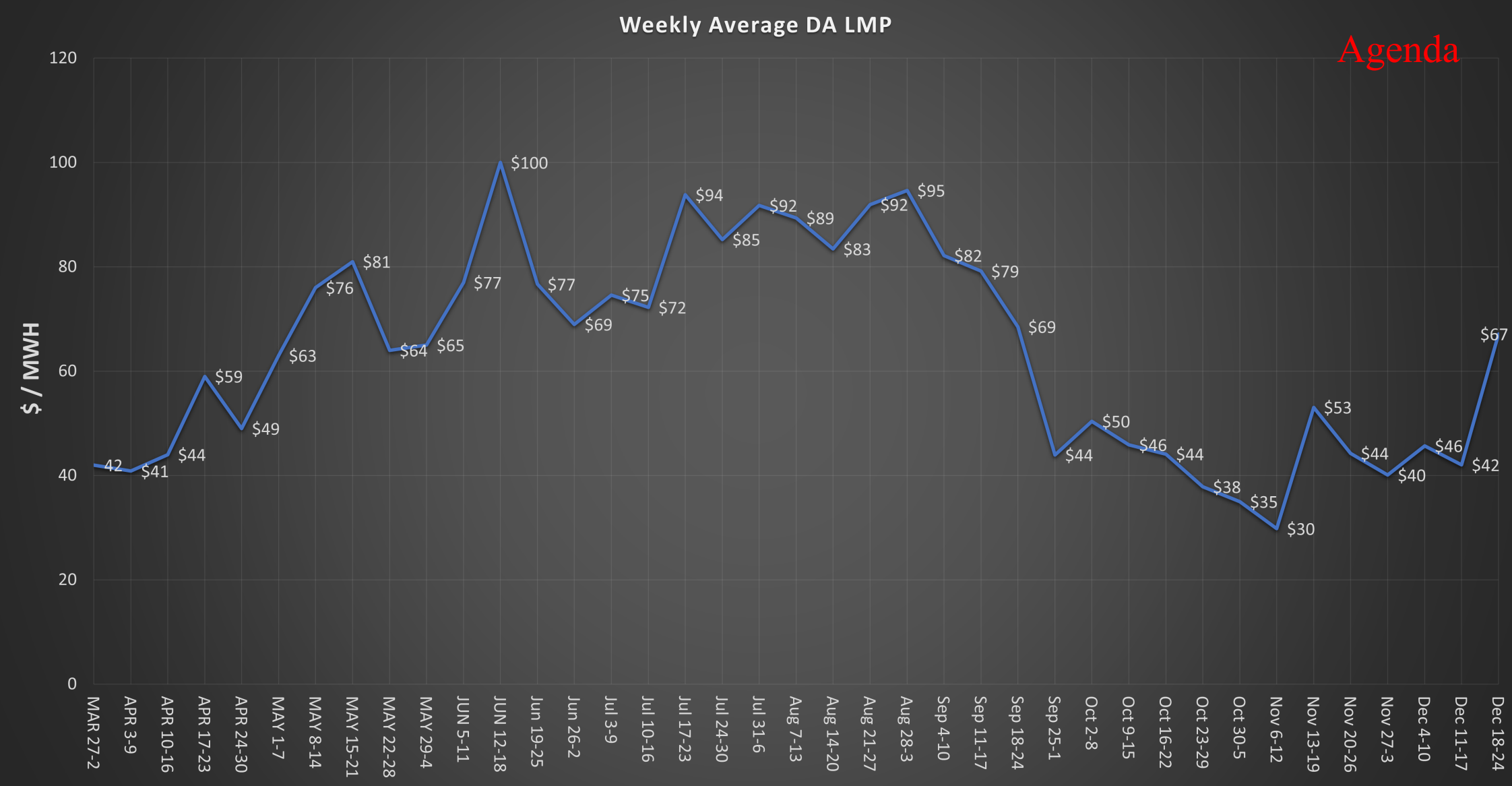
PASSED AND APPROVED THIS 20th DAY OF DECEMBER 2022

ATTEST:

_____ _____

Brock Kroeger, Chairman Michael Anderson, Secretary


MONTHLY HISTORICAL ENERGY COST
Agenda
$ / MWH
$100.00
$90.00
$80.00
$70.00
$60.00
$50.00
$40.00
$30.00
$20.00
$10.00
$-
Jul-20
Aug-20
Sep-20
Oct-20
Nov-20
Dec-20
Jan-21
Feb-21
Mar-21
Apr-21
May-21
Jun-21
Jul-21
Aug-21
Sep-21
Oct-21
Nov-21
Dec-21
Jan-22
Feb-22
Mar-22
Apr-22
May-22
Jun-22
Jul-22
Aug-22
Sep-22
Oct-22
Nov-22
$28.45
$33.65
$19.23
$27.37
$19.31
$23.44
$20.44
$60.89
$14.60
$18.22
$18.69
$33.15
$38.98
$45.44
$40.36
$47.41
$36.49
$32.99
$42.21
$39.47
$34.37
$37.46
65.56
83.16
79.39
91.26
80.01
48.36
36.18
ENERGY $/MWH


Weekly Average DA LMP
Agenda
$ / MWH
120
100
80
60
40
20
0
42
$41
$44
$59
$49
$63
$76
$81
$64
$65
$77
$100
$77
$69
$75
$72
$94
$85
$92
$89
$83
$92
$95
$82
$79
$69
$44
$50
$46
$44
$38
$35
$30
$53
$44
$40
$46
$42
$67
MAR 27-2
APR 3-9
APR 10-16
APR 17-23
APR 24-30
MAY 1-7
MAY 8-14
MAY 15-21
MAY 22-28
MAY 29-4
JUN 5-11
JUN 12-18
Jun 19-25
Jun 26-2
Jul 3-9
Jul 10-16
Jul 17-23
Jul 24-30
Jul 31-6
Aug 7-13
Aug 14-20
Aug 21-27
Aug 28-3
Sep 4-10
Sep 11-17
Sep 18-24
Sep 25-1
Oct 2-8
Oct 9-15
Oct 16-22
Oct 23-29
Oct 30-5
Nov 6-12
Nov 13-19
Nov 20-26
Nov 27-3
Dec 4-10
Dec 11-17
Dec 18-24

Agenda

Resolution 2022-09 E & W

A Resolution Approving Changes To The Regularly Scheduled Meeting Dates For The 2023 Calendar Year.

WHEREAS the Utility Board holds their regularly scheduled meetings on the first and third Tuesday of the month, and;

WHEREAS the Utility Board wished to make changes to the scheduled meeting dates for the 2023 calendar year.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY adopts the following meeting changes for the 2023 calendar year.

Section 1. The regularly scheduled meeting on January 3, 2023, will be moved to January 10, 2023.

Section 2. The regularly scheduled meeting on January 17, 2023, will be moved to January 24, 2023.

Section 3. The regularly scheduled meeting on July 4, 2023, will be moved to July 5, 2023

Section 4. The regularly scheduled meeting on August 1, 2023, will be moved to August 8, 2023

Section 5. The regularly scheduled meeting on August 15, 2023, will be moved to August 22, 2023

PASSED AND APPROVED THIS 20th DAY OF December 2022.

ATTEST:

_____
Brock Kroeger, Chairman

_____
Michael Anderson, Secretary