

BOARD AGENDA

November 10, 2021

11:30 A.M.

Eldridge Community Center

1. CALL TO ORDER
2. ROLL CALL
3. VISITORS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES (from previous meeting)
6. BILLS PAYABLE
7. EOM (Reports from Center manager and City Clerk)
8. CUSTOMER EVALUATIONS
9. OLD BUSINESS
 - A. Rental Rates
 - B. Dumpster Enclosure
10. NEW BUSINESS
 - A. Rental rate fee reduction for Alan Shepard Elementary Bingo night
11. PERSONNEL
 - A. New Hires
 1. Ethan Harrison- Skate Staff
 - B. Resignation/Termination
 - C. Wage Adjustments
12. MANAGER REPORT
 - A. Monthly review & happenings
13. ADJOURNMENT

Eldridge Community Center & Skatepark

BOARD MINUTES

DATE:

October 13, 2021

TIME:

11:30 a.m.

IN ATTENDANCE

Tom Knapper, Tracy Harris, Gigi Seibel, Tricia Campbell

ABSENT:

GUESTS: Derek Hamilton, Tony Rupe

APPROVAL OF AGENDA

Tom added New Businesses to the agenda- Adjustment of fees, Tracy added discussion of tree trimming and dumpster enclosure. Gigi made a motion to approve amended agenda, Tracy seconded the motion. Motioned passed.

APPROVAL OF MINUTES

Gigi made a motion to accept the minutes as written. Tricia seconded the motion. Motion passed.

APPROVAL OF BILLS PAYABLE

Tracy motioned to accept bills payable in the amount of \$ 16,112.23. Gigi seconded the motion. Motion passed.

EOM (end-of-month) REPORTS

Derek reported that September was once again a very good month.

CUSTOMER EVALUATIONS

No evaluations were received, Derek commented that he was behind on getting them sent out. Gigi asked that Derek email the file to him, so that she could look at re creating the form.

OLD BUSINESS

- A. Derek reported that HVAC repairs that had previously been discussed have not yet been completed.
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NEW BUSINESS

- A. Adjustment of Rental Fee's- Tom asked Derek to compile information regarding rental fees currently vs our expenses to hold events including labor costs and comparing similar facilities in the area.
- B. Discussion regarding the tree outside of the service door being partially dead & needing to be replaced. Also get pricing on putting in a cement pad to move dumpster further back with an enclosure surrounding it.

Personnel

A. New Hires & Wage adjustments

1. John Drinnon- Event Supervisor \$ 13.00 per Hour
2. Connie Hart- Event Supervisor \$ 13.00 per hour
3. John Blair- Skate Staff \$ 12.00 per hour
4. All current skating staff will be paid \$ 10.00 per hour & Labor Crew wage will be \$ 13.00 per hour

MANAGER'S REPORT

Monthly Review & Happenings

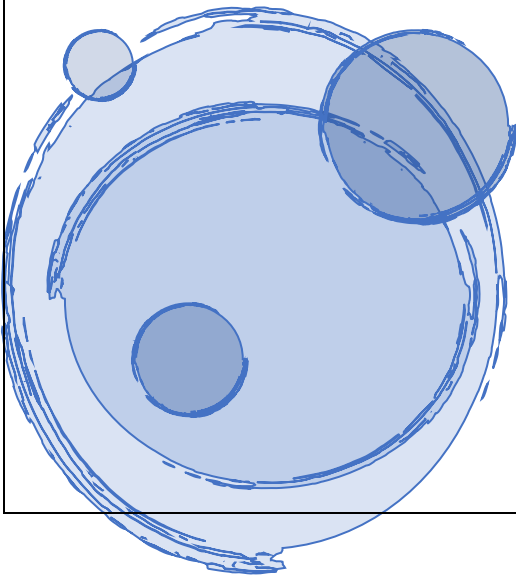
Derek reported that September turned out to once again be very busy with events, school parties and birthday parties happening. Still struggling to find staff. Most Saturday's are booked in 2022, starting to book in 2023.

NEXT MEETING

November 10, 2021 – 11:30 a.m. @ The Eldridge Community Center

Deanna made a motion to adjourn at 12:07p.m. Gigi seconded motion and was passed unanimously.

Respectfully,
Derek Hamilton



11/10/2021

VENDER	DESCRIPTION	FUND
UNUM	BENEFITS	750-5-460-6150
AIRGAS	CARBON DIOXIDE	750-5-460-6507
CENTRAL SCOTT	TELEPHONE	750-5-460-6373
7-G	BEER	750-5-460-6503
SHARED I T	I T SERVICES	750-5-460-6373
VERIZON	CELL PHONE	750-5-460-6373
R. MERKS	GIANT DIE	750-5-460-6507
MIDAMERICAN	UTILITIES	750-5-460-6371
RIVER CITY TURF	FERTILIZER	750-5-460-6310
PAYROLL 10-16-21	PAYROLL	
PAYROLL 10-30-21	PAYROLL	
CARD MEMBER SERVICES	CREDIT CARDS	SEE ATTACHED SHEET
SUBTOTAL		
TOTAL OF CHECK REGISTER		
GRAND TOTAL		

VENDOR SET: 01 City of Eldridge
 BANK: 01 FIRST CENTRAL CITY
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001988	ALLIANT ENERGY CO.							
I-202112062540	UTILITIES 400 S 16TH AVE	R	12/07/2021			150598		
750 5-460-6371	UTILITIES		UTILITIES 400 S 16TH	41.06				
	ACCT# 1403780000							
I-202112062541	UTILITIES 400 S 16TH AVE	R	12/07/2021			150598		
750 5-460-6371	UTILITIES		UTILITIES 400 S 16TH	1,278.93				1,319.99
	ACCT#5985251000							
000131	CINTAS CORPORATION							
I-4102791685	MAT SERVICE	R	12/07/2021			150599		
750 5-460-6507	OPERATING SUPPLIES & MATERIALS		MAT SERVICE	81.87				81.87
000246	DEREK HAMILTON							
I-202112062542	PARTY SUPPLIES	R	12/07/2021			150600		
750 5-460-66013	PARTY SUPPLIES		PARTY SUPPLIES	32.94				
750 5-460-6414	PUBLISHING		PARTY SUPPLIES	22.47				
I-202112062543	MASTER DJ SUBSCRIPTION	R	12/07/2021			150600		
750 5-460-6440	RENTS & PERMITS		MASTER DJ SUBSCRIPTI	158.85				214.26
000063	NORTH SCOTT FOODS							
I-202112062544	CONCESSIONSBANDAIDS	R	12/07/2021			150601		
750 5-460-6507	OPERATING SUPPLIES & MATERIALS		CONCESSIONSBANDAIDS	2.65				
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONSBANDAIDS	7.48				
I-202112062545	CONCESSIONS	R	12/07/2021			150601		
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONS	8.59				
I-202112062546	CONCESSIONS	R	12/07/2021			150601		
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONS	2.98				
I-202112062547	CONCESSIONS	R	12/07/2021			150601		
750 5-460-66013	PARTY SUPPLIES		CONCESSIONS	23.85				
I-202112062548	CONCESSIONS	R	12/07/2021			150601		
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONS	15.57				
I-202112062549	CONCESSIONS	R	12/07/2021			150601		
750 5-460-66013	PARTY SUPPLIES		CONCESSIONS	52.70				
I-202112062550	CONCESSIONS	R	12/07/2021			150601		
750 5-460-66013	PARTY SUPPLIES		CONCESSIONS	63.60				
I-202112062551	CONCESSIONS	R	12/07/2021			150601		
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONS	14.97				
I-202112062552	CONCESSIONS	R	12/07/2021			150601		
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONS	1.00				193.39
000167	PEPSI COLA BOTTLING COMPANY OF							
I-1798373	CONCESSIONS	R	12/07/2021			150602		
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONS	668.79				
I-7111395	CONCESSIONS	R	12/07/2021			150602		
750 5-460-65031	SOFT DRINKS AND SNACKS		CONCESSIONS	848.19				1,516.98

VENDOR SET: 01 City of Eldridge
 BANK: 01 FIRST CENTRAL CITY
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001306	PERFORMANCE FOOD SERVICE- TPC							
I-6815357	CONCESSIONS/PARTY/OPERATING	R	12/07/2021			150603		
750 5-460-6507	OPERATING SUPPLIES & MATERIALS	CONCESSIONS		34.13				
750 5-460-65031	SOFT DRINKS AND SNACKS	CONCESSIONS		241.74				
750 5-460-66013	PARTY SUPPLIES	CONCESSIONS		4.99				
I-6832287	CONCESSIONS/OPERATING	R	12/07/2021			150603		
750 5-460-65031	SOFT DRINKS AND SNACKS	CONCESSIONS		133.05				
750 5-460-6507	OPERATING SUPPLIES & MATERIALS	CONCESSIONS		18.43				
I-6836910	CONCESSIONS/PARTY	R	12/07/2021			150603		
750 5-460-66013	PARTY SUPPLIES	CONCESSIONS/PARTY		31.77				
750 5-460-65031	SOFT DRINKS AND SNACKS	CONCESSIONS/PARTY		202.93				
I-6838201	CONCESSIONS	R	12/07/2021			150603		
750 5-460-65031	SOFT DRINKS AND SNACKS	CONCESSIONS		75.56				742.60
001496	PS3 ENTERPRISES, INC							
I-13152	TOILET RENTAL	R	12/07/2021			150604		
750 5-460-6371	UTILITIES	TOILET RENTAL		4.64				4.64
001781	RC SPORTS							
I-767492-A	SKATES	R	12/07/2021			150605		
750 5-460-66012	NON FOOD RETAIL	SKATES		671.95				671.95

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	8	4,745.68	0.00	4,745.68
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
750 5-460-6371	UTILITIES	1,324.63
750 5-460-6414	PUBLISHING	22.47
750 5-460-6440	RENTS & PERMITS	158.85
750 5-460-65031	SOFT DRINKS AND SNACKS	2,220.85
750 5-460-6507	OPERATING SUPPLIES & MATERIALS	137.08
750 5-460-66012	NON FOOD RETAIL	671.95
750 5-460-66013	PARTY SUPPLIES	209.85
	*** FUND TOTAL ***	4,745.68

CREDIT CARDS

DEREK HAMILTON	\$ 29.92	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013
	\$ 43.92	HY-VEE	ICE CREAM FOR PARTIES	750-5-460-66013
	\$ 132.00	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013
	\$ 85.75	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013
	\$ 14.16	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013
	\$ 19.23	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013
	\$ 35.50	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013
	\$ 27.16	HY-VEE	ICE CREAM FOR PARTIES	750-5-460-66013/750-5-460-6507
	\$ 31.95	HY-VEE	LIMES, TOILET PAPER, ICE CREAM	750-5-460-66013
	\$ 23.96	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013
	\$ 40.97	DOMINO'S	PIZZA FOR PARTIES	750-5-460-66013

\$ 484.52