



ELDRIDGE ELECTRIC AND WATER UTILITY BOARD

January 10, 2023
5:00 pm
City Hall. 305 N. 3rd Street

1. Call to order
2. Public Comment
3. Approval of Agenda
4. **Approval of Minutes from December 20, 2022**

5. Financial
 - A. **Consideration to Approve Bills Payable**

6. Electric Department – Mike Anderson
 - A. Department update

7. Water Department – Brock Kroeger
 - A. **Water test results**
 - B. Department Update

8. Administrative –
 - A. Department Update

9. Adjournment

NEXT REGULAR MEETING Tuesday, January 24, 2023 at 5:00pm

The regular meeting of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on December 20, 2022, at Eldridge City Hall.

Board members present were Brock Kroeger, Jim Skadal, Mike Anderson, Barb O'Brien, and Jim Roseman. Also present were Jacob Rowe, Tony Rupe, and Jody Coffman. No visitors.

Public Comment- None

Motion by Roseman, second by O'Brien to approve the agenda All ayes.

Motion by Skadal second by Anderson to approve the minutes from December 6, 2022. All ayes.

FINANCIAL – Motion by Kroeger to approve bills payable in the amount of \$225,470.13, second by Skadal. All ayes.

ELECTRIC –

The Board was presented with Resolution 2022-10 E&W Repealing Resolution 2022-08 E&W Establishing Changes to the Electric Department Pay Scale. After a brief discussion Anderson made a motion to pass this resolution, second by Roseman. All ayes.

Rowe gave an update to the PCA, the next quarters PCA will be set at .01614.

Department update: The crew is working new services, IUB checklist and interviews were held for a temporary seasonal laborer.

WATER-

A final recap was made by Rowe for the water main breaks on 11/14/22.

Rowe discussed with the Board the Water Treatment Operator pay scales.

Department update: Valley Construction has tying in the water service at 1st and LeClaire, the crew installed a new butterfly valve for backwashing, T. Olson and D. Stutt are running the water plant and AE Underground is done with the fiber by the water plant.

ADMINISTRATION-

The Board was presented with Resolution E&W 2022-09 Changes to the Regularly Scheduled Meeting Dates for the 2023 Calendar Year. O'Brien made a motion to pass this resolution, second by Roseman. All ayes.

Rowe explained to the Board about a new Public Works Committee being formed and asked that a Board member join, Kroeger volunteered to join this committee.

Department update: The HR Handbook is done awaiting review and a contract has been signed for the Attachment O Document.

At 5:28 P.M. Anderson made a motion to enter a closed session, second by O'Brien. All ayes.

Consideration of closes session pursuant to Iowa Code 21.5(1)I “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”

At 6:01 P.M. O’Brien made a motion to end the closed session, second by Skadal. All ayes.

Motion by Roseman to adjourn the meeting at 6:02 P.M., second by Anderson. All ayes.

Respectfully submitted,
Jody Coffman
Billing Clerk

Utility Bills Payable for JANUARY 10, 2023

AUXIANT	1,710.32
TOTAL CHECKS	134,240.52
MidAmerican Wire Transfer- WS4 -	46,000.00
Louisa energy charge -	55,000.00
CMPMPA	
Credit Cards	
PAYROLL DECEMBER 24, 2022	\$31,185.38
PAYROLL JANUARY 7, 2023	25,371.51
TOTAL	293,507.73

VENDOR SET: 01 City of Eldridge
 BANK: 00 FIRST CENTRAL UTILITY
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000231	COMMUNITY ACTION OF EASTERN IO							
I-202212193337	PROJECT SHARE	R	12/19/2022			224961		
630 5-820-64131	PROJECT SHARE REMITTANCE	PROJECT SHARE		64.00				64.00
000890	DELTA DENTAL							
I-3000200001202301	DENTAL	R	12/19/2022			224962		
600 5-810-6150	GROUP INSURANCE	DELTA DENTAL		121.58				
630 5-820-6150	GROUP INSURANCE	DELTA DENTAL		218.22				339.80
000691	VERIZON WIRELESS							
I-9922564942U	WIRELESS	R	12/19/2022			224963		
630 5-820-6373	TELEPHONE	WIRELESS		230.90				
600 5-810-6373	TELEPHONE	WIRELESS		41.31				272.21
000033	WELLMARK BLUE CROSS							
I-223460037259U	BENEFITS	R	12/19/2022			224964		
600 5-810-6150	GROUP INSURANCE	PREMIUMS		2,393.65				
630 5-820-6150	GROUP INSURANCE	PREMIUMS		4,833.18				7,226.83
000650	WEX BANK							
I-202212193339	FUEL	R	12/19/2022			224965		
630 5-820-6331	VEHICLE OPERATION	FUEL		533.20				
600 5-810-6331	VEHICLE OPERATION	FUEL		446.15				979.35
1	PRESTHOLT, ALEX							
I-000202212293340	US REFUND	R	12/29/2022			224966		
630 2033	DEPOSIT REFUNDS PAYABLE	01-6018-11		75.80				75.80
000459	U.S. POST OFFICE							
I-202212293341	POSTAGE	R	12/29/2022			224967		
630 5-820-6508	POSTAGE	POSTAGE		1,474.94				1,474.94
001034	A & A AIR COND & REFRIGERATION							
I-22DEC12148U	ICE MACHINE	R	1/05/2023			224968		
630 5-820-6504	SHOP EQUIPMENT	ICE MACHINE		66.88				
I-22VOV11148U	ICE MACHINE	R	1/05/2023			224968		
630 5-820-6504	SHOP EQUIPMENT	ICE MACHINE		66.87				133.75
002031	ACCESS SYSTEMS LEASING							
I-33073813U	CITY SHOP COPIER	R	1/05/2023			224969		
630 5-820-6340	OFFICE EQUIPMENT MAINTENANCE	CITY SHOP COPIER		101.73				
I-33099110U	CITY HALL COPIER	R	1/05/2023			224969		
630 5-820-6340	OFFICE EQUIPMENT MAINTENANCE	CITY HALL COPIER		314.30				416.03

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001304	AGVANTAGE FS							
I-B0008525189	DIESEL	R	1/05/2023			224970		
630 5-820-6331	VEHICLE OPERATION	DIESEL		824.10				
I-B0008525191	DIESEL	R	1/05/2023			224970		
600 5-810-6331	VEHICLE OPERATION	DIESEL		1,074.31				1,898.41
002648	AUXIANT							
I-202301053352	INSIRED EMPLOYEES	R	1/05/2023			224971		
600 5-810-6150	GROUP INSURANCE	INSIRED EMPLOYEES		26.36				
630 5-820-6150	GROUP INSURANCE	INSIRED EMPLOYEES		52.26				78.62
000131	CINTAS CORPORATION							
I-4141928229U	MATS	R	1/05/2023			224972		
630 5-820-6310	B & G MATERIAL	MATS		45.49				
I-4141928325U	MATS	R	1/05/2023			224972		
630 5-820-6310	B & G MATERIAL	MATS		42.69				88.18
002442	COBRA HELP							
I-274328U	INSURED EMPLOYEES	R	1/05/2023			224973		
821 5-630-6184	UTILITY INSURANCE REIMBURSEMENT	INSURED EMPLOYEES		5.60				5.60
001175	DULTMEIER SALES							
I-3995698	VAC WAND	R	1/05/2023			224974		
630 5-820-6332	VEHICLE MAINTENANCE	VAC WAND		29.00				29.00
000125	FLETCHER-REINHARDT CO.							
I-S1290392.001	# CU WIRE	R	1/05/2023			224975		
630 5-820-6560	INTO INVENTORY	# CU WIRE		318.33				
I-S1290392.002	4 WAY JUNCTION	R	1/05/2023			224975		
630 5-820-6560	INTO INVENTORY	4 WAY JUNCTION		407.35				
I-S12909392.003	POLE WRAP	R	1/05/2023			224975		
630 5-820-6560	INTO INVENTORY	POLE WRAP		320.38				1,046.06
003226	HAWKINS INC.							
I-6360352	CHLORINE	R	1/05/2023			224976		
600 5-810-6501	TREATMENT MATERIALS	CHLORINE		40.00				
I-6365106	CHLORINE	R	1/05/2023			224976		
600 5-810-6501	TREATMENT MATERIALS	CHLORINE		1,527.57				1,567.57
000228	IOWA ONE CALL							
I-247108	ANSWERING SERVICE	R	1/05/2023			224977		
630 5-820-6450	OTHER CONTRACTED SERVICES	ANSWERING SERVICE		47.80				47.80

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001865	JP GASWAY							
I-1015907-000U	WATER CUPS	R	1/05/2023			224978		
630 5-820-6310	B & G MATERIAL			43.39				43.39
000777	MENARDS							
I-99555	INSOLATION FOR WTR TWR	R	1/05/2023			224979		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL			14.99				
I-99944	SNOWBROOM, BLADE	R	1/05/2023			224979		
630 5-820-6310	B & G MATERIAL			79.85				94.84
002608	MERSCHMAN HARDWARE							
I-48007	HANDWARMERS-GUTTER SCREWS	R	1/05/2023			224980		
630 5-820-6310	B & G MATERIAL			17.39				17.39
001512	MIDAMERICAN ENERGY COMPANY							
I-534153109	UTLITES	R	1/05/2023			224981		
600 5-810-6371	UTILITIES			767.41				
630 5-820-6371	UTILITIES			507.52				1,274.93
003828	QC ANALYTICAL SERVICES LLC							
I-2212207	COLIFORM	R	1/05/2023			224982		
600 5-810-6451	WATER TESTING			168.00				168.00
000935	RESCO							
I-881879-00	BOX PADS / ELBOWS	R	1/05/2023			224983		
630 5-820-6560	INTO INVENTORY			18,890.00				
I-881879-01	ELBOWS	R	1/05/2023			224983		
630 5-820-6560	INTO INVENTORY			720.00				
I-881879-02	GROUND RODS	R	1/05/2023			224983		
630 5-820-6560	INTO INVENTORY			830.00				20,440.00
001982	SHARED IT INC							
I-9981U	IT SERVICES	R	1/05/2023			224984		
600 5-810-6373	TELEPHONE			115.97				
630 5-820-6373	TELEPHONE			115.71				231.68
000415	SHIVE-HATTERY ENGINEERS							
I-2132201011-6	ELD UTILITY BOARD	R	1/05/2023			224985		
600 5-810-6407	GENERAL ENGINEERING			1,636.86				1,636.86
001608	THOMPSON TRUCK & TRAILER							
I-X103128560:01	UNIT 40	R	1/05/2023			224986		
630 5-820-6332	VEHICLE MAINTENANCE			179.98				179.98

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000571	VALLEY CONSTRUCTION CO.							
I-202301053350	1ST & LECLAIRE PAY APP 8	R	1/05/2023			224987		
604 5-810-6780	CAPITAL - SYSTEM		1ST & LECLAIRE PAY A	94,409.50				94,409.50

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	27	134,240.52	0.00	134,240.52
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
600 5-810-6150	GROUP INSURANCE	2,541.59
600 5-810-6331	VEHICLE OPERATION	1,520.46
600 5-810-6371	UTILITIES	767.41
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	14.99
600 5-810-6373	TELEPHONE	157.28
600 5-810-6407	GENERAL ENGINEERING	1,636.86
600 5-810-6451	WATER TESTING	168.00
600 5-810-6501	TREATMENT MATERIALS	1,567.57
	*** FUND TOTAL ***	8,374.16
604 5-810-6780	CAPITAL - SYSTEM	94,409.50
	*** FUND TOTAL ***	94,409.50
630 2033	DEPOSIT REFUNDS PAYABLE	75.80
630 5-820-6150	GROUP INSURANCE	5,103.66
630 5-820-6310	B & G MATERIAL	228.81
630 5-820-6331	VEHICLE OPERATION	1,357.30
630 5-820-6332	VEHICLE MAINTENANCE	208.98
630 5-820-6340	OFFICE EQUIPMENT MAINTENANCE	416.03
630 5-820-6371	UTILITIES	507.52
630 5-820-6373	TELEPHONE	346.61
630 5-820-64131	PROJECT SHARE REMITTANCE	64.00
630 5-820-6450	OTHER CONTRACTED SERVICES	47.80
630 5-820-6504	SHOP EQUIPMENT	133.75
630 5-820-6508	POSTAGE	1,474.94

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
630 5-820-6560	INTO INVENTORY	21,486.06
	*** FUND TOTAL ***	31,451.26
821 5-630-6184	UTILITY INSURANCE REIMBURSEMEN	5.60
	*** FUND TOTAL ***	5.60

VENDOR SET: 01	BANK: 00	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			27	134,240.52	0.00	134,240.52
BANK: 00	TOTALS:		27	134,240.52	0.00	134,240.52
REPORT TOTALS:			27	134,240.52	0.00	134,240.52



1798 Iowa Drive, LeClaire, IA 52753 • qcanalytical.net
 O: 563-289-3373 • Fx: 563-289-5526

INVOICE

Invoice To:

Accounts Payable
 Eldridge, City of
 305 North 3rd Street
 Eldridge, IA 52748

Invoice Number

2212207

Remit To:

Accounts Receivable
 QC Analytical Services, LLC
 1798 Iowa Drive
 LeClaire, IA 52753

Invoiced On:

12/22/22

PO Number

Received

12/13/22

Project

PWS ID # IA8230008 Eldridge

Client

Jake Rowe
 Eldridge, City of

Terms

NET 30

Project Number

Send Invoice to AP

Project Manager

Randall Wanke

Work Order(s)

22L1328

Quantity	Analysis/Description	Matrix	Unit Cost	Extended Cost
8	Total Coliform-Colilert PA [7 day]	Water	\$21.00	\$168.00
8	field data [7 day]	Water	\$0.00	\$0.00

Invoice Total: \$168.00

Customer Note: Please reference this invoice number on remittance of payment