

## **ELDRIDGE ELECTRIC AND WATER UTILITY BOARD**

January 4, 2022

5:00 pm

Eldridge Community Center, 400 South 16<sup>th</sup> Avenue

1. Call to order
2. Public Comment
3. Approval of Agenda
4. **Approval of Minutes from December 21, 2021**
  
5. Financial
  - A. **Consideration to Approve Bills Payable**
  
6. Electric Department – Mike Anderson
  - A. PCA discussion
  - B. Utility Manager discussion with possible action
  - C. Department update
  
7. Water Department – Brock Kroeger
  - A. **Water test results**
  - B. **Hydrant Buddy quote**
  - C. Department Update
  
8. Administrative –
  - A. **Covid Pay Resolution**
  
9. Adjournment

**NEXT REGULAR MEETING Tuesday, January 18, 2022 at 5:00pm**

The regular meeting of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on December 21, 2021, at Eldridge Community Center.

Board members present were Brock Kroeger, Mike Anderson, Barb O'Brien, Jim Skadal, and Jim Roseman. Also present were Jacob Rowe, Tony Rupe and Jody Coffman. No visitors.

Public Comment- None

Motion by O'Brien, second by Roseman to approve the agenda. All ayes.

Motion by Skadal second by Anderson to approve the minutes from December 7, 2021. All ayes.

Motion by Skadal second by Anderson to approve the minutes from December 9, 2021. All ayes.

FINANCIAL – Motion by Kroeger to approve bills payable in the amount of \$163,598.56, second by O'Brien. All ayes.

ELECTRIC – Department update: The electric crew is finishing installing wire and streetlights in Townsend and they have installed some new services.

WATER –Department update: The water crew are doing standard operations.

ADMINISTRATIVE –The Board discussed the role of a future Utility Manager. After the discussion Kroeger made a motion to appoint J. Rowe as interim Utility Manager, second by O'Brien. All ayes.

Motion by Anderson to adjourn the meeting at 5:29 P.M., second by Roseman. All ayes.

Respectfully submitted,  
Jody Coffman, Billing Clerk

## Utility Bills Payable for January 4, 2021

TOTAL CHECKS	9,144.25
MidAmerican Wire Transfer- WS4 - Louisa energy charge - CMMPA	145,920.24
Credit Cards	
PAYROLL - DECEMBER 25, 2021	\$32,673.95
TOTAL	187,738.44

VENDOR SET: 01 City of Eldridge  
 BANK: 00 FIRST CENTRAL UTILITY  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	CONNER, JAMES							
I-000202112202611	US REFUND	R	12/20/2021			224265		
630 2033	DEPOSIT REFUNDS PAYABLE	01-6003-17		81.30				81.30
001512	MIDAMERICAN ENERGY COMPANY							
I-520228801	401 S 16 AVE GENERATOR	R	12/20/2021			224266		
600 5-810-6371	UTILITIES	401 S 16 AVE GENERAT		14.53				
I-520257507	853 N 1ST GENERATOR	R	12/20/2021			224266		
600 5-810-6371	UTILITIES	853 N 1ST GENERATOR		14.53				
I-520270575	851 N 1ST WELL #5	R	12/20/2021			224266		
600 5-810-6371	UTILITIES	851 N 1ST WELL #5		126.78				155.84
002227	UNUM LIFE INSURANCE COMPANY OF							
I-202112202610	BENEFITIS	R	12/20/2021			224267		
600 5-810-6150	GROUP INSURANCE	LIFE INSURANCE		112.32				
630 5-820-6150	GROUP INSURANCE	LIFE INSURANCE		173.80				286.12
1	CARLSON, DANIEL							
I-000202112222613	US REFUND	R	12/22/2021			224268		
630 2033	DEPOSIT REFUNDS PAYABLE	01-6113-00		1.86				1.86
000691	VERIZON WIRELESS							
I-9894711014U	WIRELESS	R	12/27/2021			224269		
630 5-820-6373	TELEPHONE	WIRELESS		231.40				
600 5-810-6373	TELEPHONE	WIRELESS		124.26				355.66
1	BOLEY, SHUEREE							
I-000202112282619	US REFUND	R	12/28/2021			224270		
630 2033	DEPOSIT REFUNDS PAYABLE	06-1100-03		139.65				139.65
000459	U.S. POST OFFICE							
I-202112292622	POSTAGE	R	12/29/2021			224271		
630 5-820-6508	POSTAGE	POSTAGE		1,410.13				1,410.13
000131	CINTAS CORPORATION							
I-4106199518U	MATS	R	12/30/2021			224272		
630 5-820-6310	B & G MATERIAL	MATS		42.68				42.68
001789	CLIMATE ENGINEERS-QC							
I-20963	REPAIR HEATER AT OLD TOWER	R	12/30/2021			224273		
600 5-810-6311	WATER PLANT MAINTENANCE	REPAIR HEATER AT OLD		1,197.17				1,197.17
001175	DULTMEIER SALES							
I-3877978	CONNECTOR	R	12/30/2021			224274		
600 5-810-6310	B & G MATERIAL	CONNECTOR		38.76				38.76

VENDOR SET: 01 City of Eldridge  
 BANK: 00 FIRST CENTRAL UTILITY  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000125	FLETCHER-REINHARDT CO.							
I-81260021.003	SPLICE KIT	R	12/30/2021			224275		
630 5-820-6560	INTO INVENTORY		SPLICE KIT	341.23				341.23
000228	IOWA ONE CALL							
I-237302	LOCATES	R	12/30/2021			224276		
630 5-820-6450	OTHER CONTRACTED SERVICES		LOCATES	250.40				250.40
001348	JERRY'S ACE HARDWARE							
I-43850	TOOLS	R	12/30/2021			224277		
600 5-810-6520	BUILDING SUPPLIES		TOOLS	9.59				
I-43975	BATTERIES SURGE PROT PVC PIPE	R	12/30/2021			224277		
600 5-810-63711	ELECTRIC SERVICE		BATTERIES SURGE PROT	51.70				
I-44052	KITCHEN BAGS	R	12/30/2021			224277		
600 5-810-6310	B & G MATERIAL		KITCHEN BAGS	25.98				87.27
000591	LIGHTING MAINTENANCE							
I-10253	REPAIR VFD AT PLANT	R	12/30/2021			224278		
600 5-810-6311	WATER PLANT MAINTENANCE		REPAIR VFD AT PLANT	185.47				185.47
001512	MIDAMERICAN ENERGY COMPANY							
I-520296099	UTILITIES	R	12/30/2021			224279		
630 5-820-6371	UTILITIES		120 E IOWA ST	306.40				
600 5-810-6371	UTILITIES		503 W DONAHUE ST	1,039.01				
600 5-810-6371	UTILITIES		212 N 3RD ST	92.67				1,438.08
000568	PETERSEN PLBG & HTG. CO.							
I-218789D	DAYWORKWATER	R	12/30/2021			224280		
600 5-810-63501	SYSTEM REPAIR		DAYWORKWATER	2,612.50				2,612.50
003828	QC ANALYTICAL SERVICES LLC							
I-2112235	BACTERIA TEST	R	12/30/2021			224281		
600 5-810-6451	WATER TESTING		BACTERIA TEST	160.00				160.00
000254	QUAD CITIES TAS							
I-211210068U	ANSWERING SERVICES	R	12/30/2021			224282		
600 5-810-6373	TELEPHONE		ANSWERING SERVICES	31.16				
630 5-820-6373	TELEPHONE		ANSWERING SERVICES	31.16				62.32
003120	USA BLUE BOOK							
I-807098	HIP BOOTS KLETH	R	12/30/2021			224283		
600 5-810-6181	CLOTHING ALLOWANCE		HIP BOOTS KLETH	178.99				178.99

VENDOR SET: 01 City of Eldridge  
 BANK: 00 FIRST CENTRAL UTILITY  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	HUNGER, CLAY							
I-000202112302623	US REFUND	R	12/30/2021			224284		
630 2033	DEPOSIT REFUNDS PAYABLE		01-6144-02	118.82				118.82

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	20	9,144.25	0.00	9,144.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
600 5-810-6150	GROUP INSURANCE	112.32
600 5-810-6181	CLOTHING ALLOWANCE	178.99
600 5-810-6310	B & G MATERIAL	64.74
600 5-810-6311	WATER PLANT MAINTENANCE	1,382.64
600 5-810-63501	SYSTEM REPAIR	2,612.50
600 5-810-6371	UTILITIES	1,287.52
600 5-810-63711	ELECTRIC SERVICE	51.70
600 5-810-6373	TELEPHONE	155.42
600 5-810-6451	WATER TESTING	160.00
600 5-810-6520	BUILDING SUPPLIES	9.59
	*** FUND TOTAL ***	6,015.42
630 2033	DEPOSIT REFUNDS PAYABLE	341.63
630 5-820-6150	GROUP INSURANCE	173.80
630 5-820-6310	B & G MATERIAL	42.68
630 5-820-6371	UTILITIES	306.40
630 5-820-6373	TELEPHONE	262.56
630 5-820-6450	OTHER CONTRACTED SERVICES	250.40
630 5-820-6508	POSTAGE	1,410.13
630 5-820-6560	INTO INVENTORY	341.23
	*** FUND TOTAL ***	3,128.83

VENDOR SET: 01 City of Eldridge  
BANK: 00 FIRST CENTRAL UTILITY  
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 00 TOTALS:	20	9,144.25	0.00	9,144.25
BANK: 00 TOTALS:	20	9,144.25	0.00	9,144.25
REPORT TOTALS:	20	9,144.25	0.00	9,144.25

Laboratory Report

**Eldridge, City of**  
 Cegan Long  
 305 North 3rd Street  
 Eldridge, IA 52748

**Date Received:** 12/15/21 13:17  
**Date Reported:** 12/27/21 15:18  
**Project:** PWS ID # IA8230008 Eldridge

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
<b>Sample ID: 3214 S. 16th Ave - Routine Grab</b>			<b>Date Sampled: 12/15/21 11:34</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-01</b>			<b>Sampled by: Cegan Long</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
Field Chlorine	2.06	mg/L	12/15/21 11:34	Cegan Lc	SM 4500 Cl G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
<b>Sample ID: 105 E. LeClaire Rd - Routine Grab</b>			<b>Date Sampled: 12/15/21 10:40</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-02</b>			<b>Sampled by: Greg Obrien</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
Field Chlorine	3.06	mg/L	12/15/21 10:40	Greg Obr	SM 4500 Cl G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
<b>Sample ID: 305 N. 3rd St - Routine Grab</b>			<b>Date Sampled: 12/15/21 9:53</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-03</b>			<b>Sampled by: Cegan Long</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
Field Chlorine	3.32	mg/L	12/15/21 9:53	Cegan Lc	SM 4500 Cl G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
<b>Sample ID: 500 W. LeClaire Rd. - Routine Grab</b>			<b>Date Sampled: 12/15/21 9:40</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-04</b>			<b>Sampled by: Cegan Long</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
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Analysis Certified by:



Amy Dobbela For Randall Wanke, Laboratory Director

Randal Wanke, Laboratory Director



Eldridge, City of  
 305 North 3rd Street  
 Eldridge IA, 52748

Project: PWS ID # IA8230008 Eldridge

**Reported:**  
 12/27/21 15:18

Field Chlorine 3.52 mg/L 12/15/21 9:40 Cegan Lc SM 4500 CI G

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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<b>Sample ID: 120 E. Iowa St - Routine Grab</b>			<b>Date Sampled: 12/14/21 12:50</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-05</b>			<b>Sampled by: Cegan Long</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
Field Chlorine	3.60	mg/L	12/14/21 12:50	Cegan Lc	SM 4500 CI G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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<b>Sample ID: 114 Muhr Cir.- Routine Grab</b>			<b>Date Sampled: 12/14/21 12:30</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-06</b>			<b>Sampled by: Greg Obrien</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
Field Chlorine	2.44	mg/L	12/14/21 12:30	Greg Obr	SM 4500 CI G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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<b>Sample ID: 807 Sawgrass Ct. - Routine Grab</b>			<b>Date Sampled: 12/14/21 11:48</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-07</b>			<b>Sampled by: Cegan Long</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
Field Chlorine	2.88	mg/L	12/14/21 11:48	Cegan Lc	SM 4500 CI G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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<b>Sample ID: 919 Rustic View Ct - Routine Grab</b>			<b>Date Sampled: 12/14/21 11:27</b>	<b>Date Received: 12/15/21 13:17</b>		
<b>Lab No.: 21L1529-08</b>			<b>Sampled by: Cegan Long</b>			

**Classical Chemistry Parameters**

Total Coliforms	Pass	MPN/100 mL	12/15/21 13:31	ad	SM 9223B	
Field Chlorine	2.30	mg/L	12/14/21 11:27	Cegan Lc	SM 4500 CI G	

 P Pass  
 \_A Bacteria Absent

# Torqbuddy LLC

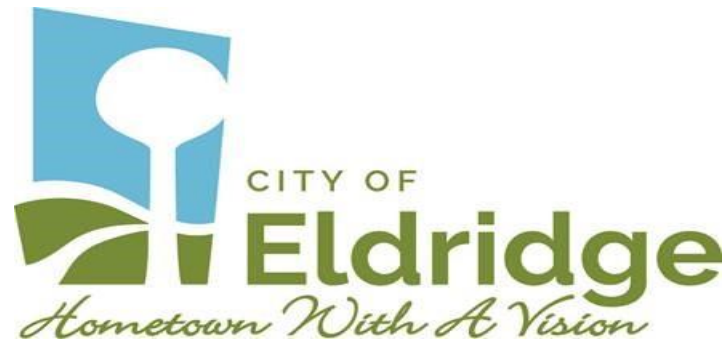
dba HydroVerge  
6795 Orchard Ridge Trail  
Woodbury, MN 55129

Name/Address
City of Eldridge Attn:Greg O'Brien 105 E. Leclair Rd. Eldridge IA 52748

Date	Estimate No.	Project	Terms
12/27/21	122721		Net 30

Item	Description	Quantity	Cost	Total
HB1	Hydrant Buddy Valve Exerciser Incl. 2 batteries	1	4,950.00	4,950.00
GateKey-Long 1099	Gate Valve Key - 78" - 135" Depth Capacity Shipping - NO CHARGE	1	500.00 0.00	500.00 0.00
			<b>Total</b>	<b>\$5,450.00</b>

If you have any questions regarding this quote, please contact Jeff at 952-484-8610.



To: Utility Board

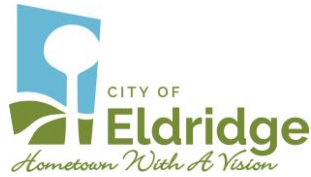
From: Tony Rupe, Assistant City Administrator

Re: Authorizing the Extension of the Families First Coronavirus Response Act Benefits for Covid 19

Date: 12/21/21

The Families First Coronavirus Response Act (FFCRA) was passed by Congress and signed by the President effective April 1, 2020, through December 31, 2020. This Act provided two provisions: 1. the Emergency Pay Sick Leave Act (EPSLA) and 2. the Family and Medical Leave Expansion Act (FMLEA). The EPSLA allows for up to 80 hours of emergency paid sick leave due to various reasons related to COVID-19. The FMLEA expanded FMLA to provide paid time off should an employee be unable to work due to childcare issues.

COVID-19 related illnesses and exposures are still ongoing and affecting some of our employees going into the new year. The federal government did not extend the FFCRA leave but is allowing for organizations to implement a voluntary extension of the leave. If the Council chooses to do so, this extension will allow for the City's employees to continue to self-report any exposures and illness without apprehension due to concerns of how they will get paid. This in turn will keep safety at the highest priority for our workforce and residents and allow for continued service. This extension will allow for employees to carry over any remaining time from the original eighty hours covered by FFCRA for specific situations related to COVID-19. In the event the federal government reissues the FFCRA or there is further federal or state legislation that provides similar benefits, the newly mandated benefits will replace the City's extended FFCRA benefits.



## **Resolution 2022-01 E & W**

### **A RESOLUTION AUTHORIZING THE EXTENSION THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT BENEFITS**

WHEREAS the Utility Board is committed to supporting its employees during this pandemic emergency; and

WHEREAS President Trump signed the Families First Coronavirus Response Act into law March 18, 2020; and

WHEREAS this Act contained a provision entitled Emergency Paid Sick Leave Act which required that employers provide up to eighty hours of paid sick leave to employees affected by the COVID-19 pandemic; and

WHEREAS the Act expired on December 31, 2020, but allows for agencies to voluntarily extend the benefits provided through the Act; and

WHEREAS the Utility Board is temporarily extending the Emergency Paid Sick Leave Act provisions until December 31, 2022.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY**

1. That the Utility Board approve the temporary extension of the Emergency Paid Sick Leave Act providing employees with up to 80 hours of paid sick leave until December 31, 2022.

**PASSED AND APPROVED THIS 4<sup>th</sup> DAY OF JANUARY, 2022.**

Attest:

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Brock Kroeger, Chairman

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Michael Anderson, Secretary