



## **Eldridge, Iowa is seeking a City Administrator**

### **Announcement/Advertisement**

City Administrator, Eldridge, Iowa. (Population 6,726). Progressive and growing community in east central Iowa, located at the junction of U.S. Highway 61 and Interstate 80 and just north of the Quad Cities Metro Area in Scott County, is seeking a leader for the position of city administrator.

Salary range is \$105,000 to \$119,000, depending upon qualifications, with a full range of benefits. The city administrator directly oversees the following municipal departments: city hall, wastewater, streets, parks & recreation, police, code enforcement, zoning, and finance, which includes 33 full time and 76 part time employees and the current annual operating budget (less transfers) of \$17.1 million.

The city administrator is also responsible for supervision of contracts, oversight of city property, oversight of capital improvement projects, and keeping the five-member city council and mayor fully advised of the city's financial condition and overall future needs.

Qualifications include a four- year college degree in public administration, business administration, finance, or related field and experience in a public sector management position, with an emphasis on city finance, budget development, labor relations, strategic planning, and economic development.

Potential candidates can view a community & position profile on the City's website ([www.cityofeldridgeia.org](http://www.cityofeldridgeia.org)). Application materials requested include: cover letter, resume, salary history, and five work related references.

Applications will be accepted until the position has been filled. Confidential applications should be sent to [trupe@cityofeldridgeia.org](mailto:trupe@cityofeldridgeia.org) or mailed to:

City of Eldridge  
Attn: Tony Rupe  
PO Box 375  
Eldridge, IA 52748