

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:01 P.M. on July 23, 2024, at Eldridge City Hall.

Board members present were Craig Gehrls, Abby Petersen, Rachael Padavich, Jeff Hamilton and Michael Bristley. Also, present Nevada Lemke, Ryan Iossi, Collin Wilson, Cegan Long, Frank King, and Sadie Wagner.

Public Comment – none

Motion by Petersen to approve Agenda. Second by Padavich. All Ayes. Motion Carries.

Motion by Padavich to approve Utility Board Minutes from July 9, 2024. Second by Bristley. All Ayes. Motion Carries.

Financial-

- A. Motion by Hamilton to Approve Bills Payable in the amount of \$301,945.87. Second by Petersen. All Ayes. Motion Carries.
- B. Motion by Hamilton to table Discussion & Consideration on investing a portion of Utility Funds in T-Bills pending more information. Second by Petersen. All Ayes. Motion Carries.
- C. Motion by Padavich to Approve purchase of cell phone and service transfer for new employee. Second by Hamilton. All Ayes. Motion Carries.
- D. Update on Dickinson, Bradshaw, Fowler & Fowler & Hagen, P. C. records request. Discussed amongst the board.

Electric Department-

- A. Outages – Collin Wilson reported 2 outages. The first outage was reported on July 16th at 10:45 A.M. at 650 E Le Claire Rd, due to the previous night's storms. Power was restored at 11:05 A.M. The second outage was reported July 18th at 750 E Le Claire Rd at 7:00 A.M. due to animal contact. Power restored at 7:15 A.M.
- B. Mi-Tech Services Pole Inspection Results for 7/11/2024- Wilson provided update.
- C. Department Update – Given by Line Foremen Collin Wilson. Wilson stated they have wrapped up their IUB underground inspection for the year 2024 and projects have been scheduled for any corrections that have been found. As of now, Wilson stated they just have their routine work scheduled.

Water Department-

- A. Motion by Petersen to Approve Proposal for SCADA Upgrade from Tri-City Electric in the amount of \$54,866. Second by Padavich. All Ayes. Motion Carries.
- B. Discussion on the proposal from Quad City Construction in the amount of \$4,610 for installation of new windows with screens at the Water Treatment Plant. Tabled pending further information and quotes.
- C. Discussion on the proposal from Quad City Construction in the amount \$7,964 to add second desk/workstation at the WTP. Tabled pending further information and quotes.
- D. Motion by Bristley to Approve purchase of 2 Full Face Respirators with Filters for a total amount of \$6,140. Second by Padavich. All Ayes. Motion Carries.
- E. Update on replacement of Control Box on Chlorine Scale unit recently sent out for repairs. Update provided by Water Operator, Cegan Long. Long stated they received it that day and they plan to put it in on Thursday.
- F. Department Update – Given by Water Plant Operator, Cegan Long. Long stated they sent nitrates, nitrites, and ammonia last week for testing and are currently waiting for the report. They sent fluoride in today. Long stated he asked for a more elaborate explanation on the award they received for the fluoride and got that amongst the 1,209 adjusted systems through 27 states, Eldridge was 1 of 80 in the state of Iowa that received that award. Well #2 was scoped and they are awaiting the report back. The motor is currently being rebuilt. He also stated that customers who have Backflow Prevention on their systems are required to get them tested yearly. He suggested putting out a notice to customers who have RPZs so they are aware they are to test them annually.

Motion by Petersen to adjourn the meeting at 5:59 P.M. Second by Padavich. All Ayes. Motion Carries.

Sadie Wagner
Billing Clerk

BILLS PAYABLE						
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
899	WATER	600 5-810-6213	ADP INC	TIME & ATTENDANCE SOFTWARE FEES	MONTHLY	\$ 26.91
900	ELECTRIC	630 5-820-6503	CENTRAL MUNICIPAL POWER	ENERGY SUPPLY	MONTHLY	\$ 117,700.76
904	ELECTRIC	630 5-820-6501	MIDAMERICAN ENERGY COMPANY	LOUISA CASH REQUEST JULY 204	MONTHLY	\$ 26,000.00
904	ELECTRIC	630 5-820-6502	MIDAMERICAN ENERGY COMPANY	WS-4 CASH REQUEST JULY 2024	MONTHLY	\$ 65,000.00
226097	ELECTRIC	630 5-820-6015	ANDERSON MIKE	ATTENDANCE - 4 UB MEETINGS	BI-ANNUALLY	\$ 120.00
226098	ELECTRIC	630 5-820-6015	BROCK KROEGER	ATTENDANCE - 2 UB MEETINGS	BI-ANNUALLY	\$ 60.00
226099	ELECTRIC	630 5-820-6015	JAMES SKADAL	ATTENDANCE - 8 UB MEETINGS	BI-ANNUALLY	\$ 240.00
226100	ELECTRIC	630 5-820-6015	BARBARA ANN O'BRIEN	ATTENDANCE - 10 UB MEETINGS	BI-ANNUALLY	\$ 300.00
226101	ELECTRIC	630 5-820-6015	PADAVICH RACHAEL	ATTENDANCE - 5 UB MEETINGS	BI-ANNUALLY	\$ 150.00
226102	ELECTRIC	630 5-820-6015	STEWART PAULA	ATTENDANCE - 9 UB MEETINGS	BI-ANNUALLY	\$ 270.00
226103	ELECTRIC	630 5-820-6015	HAMITON JEFF	ATTENDANCE - 2 UB MEETINGS	BI-ANNUALLY	\$ 270.00
226104	ELECTRIC	630 5-820-6015	GEHRLS CRAIG	ATTENDANCE - 9 UB MEETINGS	BI-ANNUALLY	\$ 270.00
226105	ELECTRIC	630 5-820-6015	PETERSEN ABBY	ATTENDANCE - 4 UB MEETINGS	BI-ANNUALLY	\$ 120.00
226106	ELECTRIC	630 5-820-6015	BRISTLEY MICHAEL	ATTENDANCE - 3 UB MEETINGS	BI-ANNUALLY	\$ 90.00
226107	ELECTRIC	630 5-820-6310	A & A AIR COND & REFRIGERATION INC	ICE MACHINE LEASE PAYMENT	MONTHLY	\$ 62.50
226108	WATER	600 5-810-6501	ACCO UNLIMITED CORP.	HYDROX	AS NEEDED	\$ 3,441.75
226109	ELECTRIC	630 5-820-6411	AHLERS & COONEY P.C.	LEGAL SVCS - CMPAS CONTRACT	AS NEEDED	\$ 1,519.00
226110	WATER	600 5-810-6371	ALLIANT ENERGY CO.	UTILITIES	MONTHLY	\$ 204.89
226111	ELECTRIC	630 5-820-6310	ALWAYS CLEAN LLC	CLEANING SERVICES	MONTHLY	\$ 300.00
226112	WATER	600 5-810-6506	AMAZON CAPITAL SERVICES	WATER PLANT CALENDAR	AS NEEDED	\$ 19.25
226113	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	CLEANING SVCS - SHOP MATS	MONTHLY	\$ 67.88
226113	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	CLEANING SVCS - CITY HALL MATS	MONTHLY	\$ 45.11
226114	WATER	600 5-810-6373	CIVICPLUS LLC	SOCIAL MEDIA ARCHIVE SUPSCRIPTION	ANNUALLY	\$ 408.80
226114	ELECTRIC	630 5-820-6373	CIVICPLUS LLC	SOCIAL MEDIA ARCHIVE SUPSCRIPTION	ANNUALLY	\$ 408.80
226115	WATER	600 5-810-6506	DES MOINES STAMP	HAMILTON - SIGNATURE STAMP	ONE TIME	\$ 41.00
226116	ELECTRIC	630 5-820-6601	DSI MEDICAL SERVICES INC.	PREEMPL - DRUG SCREENS - LONG/GHEER	AS NEEDED	\$ 194.00
226117	WATER	600 5-810-6181	G T SPORTS UNLIMITED	WORK SHIRTS - C. LONG	ONE TIME	\$ 60.00
226118	WATER	600 5-810-6501	HAWKINS INC.	CHLORINE	AS NEEDED	\$ 1,645.73
226119	WATER	600 5-810-6213	IOWA DEPARTMENT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE - FY25	ANNUALLY	\$ 737.95
226120	ELECTRIC	630 5-820-6450	IOWA ONE CALL	LOCATES	MONTHLY	\$ 208.10
226121	WATER	600 5-810-6311	ISG I&S GROUP INC.	DESIGN/TECH/SPECS/PERMITTING FEES	MONTHLY	\$ 1,500.00
226122	ELECTRIC	630 5-820-6310	JP GASWAY	SHOP RR/KITCHEN SUPPLIES	AS NEEDED	\$ 138.12
226122	ELECTRIC	630 5-820-6310	JP GASWAY	SHOP RR SUPPLIES	AS NEEDED	\$ 62.36
226123	WATER	600 5-810-6310	MENARDS	COMPRESSOR - BRUSHLESS	AS NEEDED	\$ 715.14
226124	WATER	600 5-810-6332	MERSCHMAN HARDWARE	VAC TRAILER	AS NEEDED	\$ 7.99
226124	WATER	600 5-810-6371	MERSCHMAN HARDWARE	STORAGE TOTE	AS NEEDED	\$ 64.95
226124	WATER	600 5-810-6371	MERSCHMAN HARDWARE	MARK PAINT	AS NEEDED	\$ 7.99
226124	WATER	600 5-810-6371	MERSCHMAN HARDWARE	STORAGE TOTE - STORAGE BOX	AS NEEDED	\$ 47.96
226124	WATER	600 5-810-6371	MERSCHMAN HARDWARE	HOSES	AS NEEDED	\$ 35.98
226124	WATER	600 5-810-6371	MERSCHMAN HARDWARE	PARTS	AS NEEDED	\$ 11.96
226124	WATER	600 5-810-6501	MERSCHMAN HARDWARE	CLOROX	AS NEEDED	\$ 34.95
226124	ELECTRIC	630 5-820-6310	MERSCHMAN HARDWARE	LED	AS NEEDED	\$ 14.99
226125	WATER	600 5-810-6371	METERING & TECHNOLOGY SOLUTIONS	RETURNED 2 - 170 METER	ONE TIME	\$ (663.00)
226125	WATER	600 5-810-6371	METERING & TECHNOLOGY SOLUTIONS	NS FOOTBALL CONCESSIONS METER	ONE TIME	\$ 3,261.89
226126	WATER	600 5-810-6371	MSTS RECIEVABLES LLC	TOOLS	AS NEEDED	\$ 689.21
226127	WATER	600 5-810-6414	NORTH SCOTT PRESS	UTILITY PUBLISHING	MONTHLY	\$ 504.05
226128	WATER	600 5-810-6240	QC ANALYTICAL SERVICES LLC	WATER CONFERENCE - B. STYMIEST CEU'S	ANNUALLY	\$ 150.00
226128	WATER	600 5-810-6451	QC ANALYTICAL SERVICES LLC	PFAS - DRINKING WATER	QUARTERLY	\$ 391.00
226128	WATER	600 5-810-6451	QC ANALYTICAL SERVICES LLC	COLIFORM/FLUORIDE TESTING	MONTHLY	\$ 227.00
226129	WATER	600 5-810-6310	QUAD CITY CONSTRUCTION SERVICES	50% COMPLETION PAYMENT - WTP REMODEL	ONE TIME	\$ 53,908.80
226130	WATER	600 5-810-6373	SHARED IT INC	IT SERVICES	MONTHLY	\$ 146.30
226130	WATER	600 5-810-6373	SHARED IT INC	DEPLOYMENT/10 HRS/ TRAINING	ONE TIME	\$ 235.00
226130	ELECTRIC	630 5-820-6373	SHARED IT INC	IT SERVICES	MONTHLY	\$ 146.30
226130	ELECTRIC	630 5-820-6373	SHARED IT INC	DEPLOYMENT/10 HRS/ TRAINING	ONE TIME	\$ 235.00
226131	INS REIMB	821 5-630-6184	STYMIEST BRYSON	PSF - OUT OF POCKET MED REIMB	ONE TIME	\$ 318.93
226132	WATER	600 5-810-6311	TOTAL MAINTENANCE INC	NEW HOTWATER LINE - WATER PLANT	ONE TIME	\$ 770.00
226133	ELECTRIC	630 5-820-6319	TYLER TECHNOLOGIES	UTILITY BILLING/TRANSACTION FEES	MONTHLY	\$ 495.00
226134	ELECTRIC	630 5-820-6181	COLIN WILSON	CLOTH ALLOW REIMB - C. WILSON	ANNUAL ALLOWANCE \$450	\$ 406.56
ACH	SPLIT	SPLIT	PAYROLL 7/6/2024	PAYROLL 7/6/2024	BI-WEEKLY	\$ 17,161.36
TOTAL:						\$ 301,008.22

CREDIT CARDS					
DEPT	EMPL	FUND	VENDOR	DESCRIPTION	AMOUNT
WATER	CEGAN LONG	600-5-810-6508	COMMERCIAL PRINTERS	SHIPPING FEE - CHLORINE SCALE DISPLAY REPAIRS	\$351.95
ELECTRIC	DEVIN GHEER	630-5-820-6181	RILCO SAFETY SUPPLY	2 PAIRS FR SAFETY JEANS - PPE - D. GHEER	\$210.00
ELECTRIC	DEVIN GHEER	630-5-820-6181	CARHART	3 FR SAFETY T SHIRTS - PPE - D. GHEER	\$224.67
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	JOURNEYMAN LINEMAN JOB POSTING - AD BOOST FEES	\$19.00
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	JOURNEYMAN LINEMAN JOB POSTING - AD BOOST FEES	\$21.00
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	JOURNEYMAN LINEMAN JOB POSTING - AD BOOST FEES	\$24.00
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	JOURNEYMAN LINEMAN JOB POSTING - AD BOOST FEES	\$23.99
WATER	NEVADA LEMKE	600-5-810-6213	IOWA DNR	WATER OPERATOR CERT EXAM FEES - C. LONG	\$63.04
					\$301,008.22
					\$937.65
GRAND TOTAL:					\$301,945.87