

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:01 P.M. on August 6, 2024, at Eldridge City Hall.

Board members present were Craig Gehrls, Abby Petersen, and Jeff Hamilton. Rachel Padavich and Michael Bristley were absent. Also, present Nevada Lemke, Collin Wilson, Cegan Long, and Sadie Wagner.

Public Comment – none

Motion by Petersen to approve Agenda. Second by Hamilton. All Ayes. Motion Carries.

Motion by Hamilton to approve Utility Board Minutes from July 23, 2024. Second by Petersen. All Ayes.

Motion Carries.

Financial-

- A. Motion by Petersen to Approve Bills Payable in the amount of \$369,129.60. Second by Hamilton. All Ayes. Motion Carries.
- B. Motion by Hamilton to consider investing a portion of Utility Funds in T-Bills. Second by Petersen. All Ayes. Motion Carries.
- C. Update on Dickinson, Bradshaw, Fowler & Fowler & Hagen, P. C. records request. Discussed amongst the board.
- D. Motion by Petersen to table consideration to continue leasing or to approve purchase of ice machine for City Shop. Second by Hamilton. All Ayes. Motion Carries.
- E. Discussion on charging Admin Fee on Utility Bills for covering cost of postage to mail statements. Discussed amongst the board and tabled pending further information.

Electric Department-

- A. Outages – Collin Wilson reported 1 outage. A blip caused by MidAmerican no more than a few minutes long affecting 2,937 customers.
- B. Department Update – Given by Line Foremen Collin Wilson. Wilson stated they finished replacing their rejection poles and are starting another pole replacement today, which will be finished by the end of the week.

Water Department-

- A. Water Test Results – Cegan Long stated everything came back and passed.
- B. Motion by Petersen to approve Cahoy estimate for the repairs and reinstallation of Well #2. Second by Hamilton. All Ayes. Motion Carries.

- C. Motion by Hamilton to approve estimate from Petersen Plumbing for the repair of Well #4. Second by Gehrls. Petersen abstained from voting. All Ayes. Motion Carries.
- D. Motion by Gehrls to table action on the purchase of a new mower for the Water Treatment Plant pending further information. Second by Hamilton. All Ayes. Motion Carries.
- E. Department Update – Given by Water Plant Operator, Cegan Long. Long stated they had a meeting with ISG the previous week about the chlorine burn they conduct yearly. This eliminates the Nitrates and Nitrites within the system. ISG suggested that going forward they expand the duration of the flushing to meet the requirements of testing. He stated they will submit Bac-T and Fluoride testing next month and then the following week start the chlorine burn process.

Administrative

- A. Department Update – Given by, City Administrator, Nevada Lemke. Lemke stated the auditors will be here this Thursday for their site visit and she provided the board with financial reports the auditors will receive. Lemke stated Verizon sent an explanation of their reasoning for wanting to negotiate and she provided the board with a copy of that explanation. She also stated that she provided the estimate to the board on a soil conditioner that was previously budgeted, and the water plant is ready to move forward on the purchase.

Motion by Hamilton to adjourn the meeting at 5:37 P.M. Second by Petersen. All Ayes. Motion Carries.

Sadie Wagner
Billing Clerk

BILLS PAYABLE

CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
919	ELECTRIC	630 5-820-6503	CENTRAL MUNICIPAL POWER	ENERGY SUPPLY	MONTHLY	\$ 159,216.38
930	INS REIMB	821 5-630-6184	EBS - EMPLOYEE BENEFIT SYST	PSF - INS CLAIM FUNDING	WEEKLY	\$ 30.00
931	WATER	600 5-810-6150	EBS - EMPLOYEE BENEFIT SYST	PARTIAL SELF FUNDING - INS BENEFITS	MONTHLY	\$ 28.10
931	ELECTRIC	630 5-820-6150	EBS - EMPLOYEE BENEFIT SYST	PARTIAL SELF FUNDING - INS BENEFITS	WEEKLY	\$ 9.45
941	INS REIMB	821 5-630-6184	EBS - EMPLOYEE BENEFIT SYST	PSF - INS CLAIM FUNDING	MONTHLY	\$ 1,212.83
943	ELECTRIC	630 5-820-6402	FIRST CENTRAL STATE BANK	BANK FEES	N/A	\$ 158.00
944	ELECTRIC	630 5-820-6501	MIDAMERICAN ENERGY CO	LOUISA CASH REQUEST	MONTHLY	\$ 41,000.00
944	ELECTRIC	630 5-820-6502	MIDAMERICAN ENERGY CO	WS4 CASH REQUEST	MONTHLY	\$ 77,000.00
226135	WATER	600 5-810-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	MONTHLY	\$ 1.00
226135	WATER	600 5-810-6150	DELTA DENTAL	LTD INSURANCE PREMIUMS	MONTHLY	\$ 20.29
226135	WATER	600 5-810-6150	DELTA DENTAL	DENTAL/VISION INS PREMIUMS	MONTHLY	\$ 233.16
226135	ELECTRIC	630 5-820-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	MONTHLY	\$ 9.00
226135	ELECTRIC	630 5-820-6150	DELTA DENTAL	LTD INSURANCE PREMIUMS	MONTHLY	\$ 59.52
226135	ELECTRIC	630 5-820-6150	DELTA DENTAL	DENTAL/VISION INS PREMIUMS	MONTHLY	\$ 105.51
226136	INS REIMB	821 5-630-6184	DEPT OF THE TREASURY	2023 PICORI REPORT FEE	ANNUALLY	\$ 25.76
226137	WATER	600 5-810-6150	WELLMARK BLUE CROSS	HEALTH INSURANCE PREMIUMS	MONTHLY	\$ 3,875.94
226137	ELECTRIC	630 5-820-6150	WELLMARK BLUE CROSS	HEALTH INSURANCE PREMIUMS	MONTHLY	\$ 1,820.25
226138	ELECTRIC	630 5-820-6181	EAGLE DALTON	CLOTH ALLOW - REIMB	\$450/YEAR	\$ 225.00
226139	ELECTRIC	630 2033	CURRAN BRANDYN	ACCT DEPOSIT - REFUND	ONE TIME	\$ 59.80
226140	ELECTRIC	630 2033	DEVANEY HERBST SHE	ACCT DEPOSIT - REFUND	ONE TIME	\$ 94.80
226141	ELECTRIC	630 2033	GREEN MIKE	ACCT DEPOSIT - REFUND	ONE TIME	\$ 257.34
226142	ELECTRIC	630 2033	HANSON RUSSEL & JOA	ACCT DEPOSIT - REFUND	ONE TIME	\$ 148.79
226143	ELECTRIC	630 2033	JONES DANIEL	ACCT DEPOSIT - REFUND	ONE TIME	\$ 35.13
226144	ELECTRIC	630 2033	PETERS MARILYN	ACCT DEPOSIT - REFUND	ONE TIME	\$ 208.08
226145	ELECTRIC	630 2033	ROCK BRANDON	ACCT DEPOSIT - REFUND	ONE TIME	\$ 69.65
226146	ELECTRIC	630 2033	STEVENS CAROL	ACCT DEPOSIT - REFUND	ONE TIME	\$ 21.52
226147	ELECTRIC	630 2033	STUBITSCH REBECCA	ACCT DEPOSIT - REFUND	ONE TIME	\$ 128.75
226148	ELECTRIC	630 2033	TYSON ZACH	ACCT DEPOSIT - REFUND	ONE TIME	\$ 141.83
226149	WATER	600 5-810-6331	WEX BANK	FUEL	MONTHLY	\$ 425.44
226149	ELECTRIC	630 5-820-6331	WEX BANK	FUEL	MONTHLY	\$ 311.41
226150	ELECTRIC	630 5-820-6508	U.S. POST OFFICE	POSTAGE- POST CARDS	MONTHLY	\$ 1,095.33
226151	ELECTRIC	630 5-820-6340	ACCESS SYSTEMS LEASING	CITY SHOP COPIER LEASE	MONTHLY	\$ 202.18
226151	ELECTRIC	630 5-820-6340	ACCESS SYSTEMS LEASING	CITY HALL COPIER LEASE	MONTHLY	\$ 175.87
226152	ELECTRIC	630 5-820-6310	ALWAYS CLEAN LLC	OFFICE CLEANING	MONTHLY	\$ 300.00
226153	WATER	600 5-810-63711	AMAZON CAPITAL SERVICES	PRESSURE WASHER WAND	AS NEEDED	\$ 133.99
226153	WATER	600 5-810-6506	AMAZON CAPITAL SERVICES	WALL CALENDAR	AS NEEDED	\$ 21.32
226154	WATER	600 5-810-6401	BOHNSACK & FROMMELT LLP	ACCOUNTING SERVICES	MONTHLY - AS NEEDED	\$ 537.50
226155	ELECTRIC	630 5-820-6450	BORTEC INC	INSTALL NEW SECONDARY	AS NEEDED	\$ 2,100.00
226156	WATER	600 5-810-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE & WIFI SVCS	MONTHLY	\$ 279.20
226156	ELECTRIC	630 5-820-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE & WIFI SVCS	MONTHLY	\$ 493.00
226157	WATER	600 5-810-6310	CLS MUDJACKING	SIDEWALK REPAIRS	AS NEEDED	\$ 1,024.00
226158	ELECTRIC	630 5-820-64131	COMMUNITY ACTION OF EASTERN IA	PROJECT SHARE	AS NEEDED	\$ 52.50
226158	ELECTRIC	630 5-820-64131	COMMUNITY ACTION OF EASTERN IA	PROJECT SHARE	AS NEEDED	\$ 54.00
226158	ELECTRIC	630 5-820-64131	COMMUNITY ACTION OF EASTERN IA	PROJECT SHARE	AS NEEDED	\$ 52.50
226159	WATER	600 5-810-63711	DULTMEIER SALES	CONNECTOR TUBING ELBOW	AS NEEDED	\$ 446.55
226159	WATER	600 5-810-63711	DULTMEIER SALES	BULKHEAD/ PLUG IN ELBOW	AS NEEDED	\$ 50.18
226160	ELECTRIC	630 5-820-6332	EASTERN IOWA TIRE	REAR LOT MACHINE TRAILER	AS NEEDED	\$ 550.00
226161	WATER	600 5-810-6408	EMC INSURANCE COMPANIES	GENERAL LIABILITY INSURANCE	ANNUALLY	\$ 108.09
226161	ELECTRIC	630 5-820-6408	EMC INSURANCE COMPANIES	GENERAL LIABILITY INSURANCE	ANNUALLY	\$ 324.27
226162	WATER	600 5-810-6181	G T SPORTS UNLIMITED	CLOTH ALLOW - LONG	\$450/YEAR	\$ 231.98
226163	WATER	600 5-810-6310	GRAINGER	FUSE	AS NEEDED	\$ 179.64
226164	WATER	600 5-810-63711	HACH CO.	FLOURIDE	AS NEEDED	\$ 699.88
226165	WATER	600 5-810-6501	HAWKINS INC.	CHLORINE	AS NEEDED	\$ 1,645.73
226166	ELECTRIC	630 5-820-6450	IOWA ONE CALL	UTILITY LOCATES	MONTHLY	\$ 409.70
226167	ELECTRIC	630 5-820-6416	IOWA UTILITIES COMMISSION	FY 24 - 4TH QTR ASSESSMENT	QUARTERLY	\$ 29.50
226168	WATER	600 5-810-6407	ISG I&S GROUP INC.	EVALUATION & TRAINING	PROJECT BASED	\$ 460.00
226169	WATER	600 5-810-63711	J & R SUPPLY INC	CONTROLLER BOX	AS NEEDED	\$ 2,814.56
226170	WATER	600 5-810-6310	LIGHTING MAINTENANCE	TROUBLESHOOT-EXHAUST FAN-WELL 5	AS NEEDED	\$ 532.68
226171	WATER	600 5-810-6310	MERSCHMAN HARDWARE	WEED EATER SUPPLIES	AS NEEDED	\$ 37.98
226171	WATER	600 5-810-6310	MERSCHMAN HARDWARE	KEY	AS NEEDED	\$ 14.36
226171	WATER	600 5-810-63711	MERSCHMAN HARDWARE	HOSE	AS NEEDED	\$ 79.98
226171	WATER	600 5-810-63711	MERSCHMAN HARDWARE	HOSE ADAPTER	AS NEEDED	\$ 7.99
226171	ELECTRIC	630 5-820-6504	MERSCHMAN HARDWARE	RAKE BATTERIES	AS NEEDED	\$ 41.98
226172	WATER	600 5-810-6310	METERING & TECH SOLUTIONS	SHERIDAN MEADOWS - METER HEADS	AS NEEDED	\$ 744.77
226173	ELECTRIC	630 5-820-6450	MI-TECH SERVICES INC	POLE INSPECTION	ANNUALLY	\$ 8,672.19

226174	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	401 S 16TH AVE GENERATOR	MONTHLY	\$ 13.79
226174	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	853 N 1ST GENERATOR	MONTHLY	\$ 20.12
226174	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	851N 1ST ST WELL 5	MONTHLY	\$ 23.42
226174	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	503 W DONAHUE ST	MONTHLY	\$ 224.73
226174	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	212 N 3RD ST	MONTHLY	\$ 12.46
226174	ELECTRIC	630 5-820-6371	MIDAMERICAN ENERGY CO	120 E IOWA ST	MONTHLY	\$ 13.79
226175	WATER	600 5-810-6520	MRA	ANNUAL MEMBERSHIP FEES	ANNUALLY	\$ 187.50
226175	ELECTRIC	630 5-820-6450	MRA	ANNUAL MEMBERSHIP FEES	ANNUALLY	\$ 187.50
226176	WATER	600 5-810-6311	PETERSEN PLBG & HTG. CO.	BACKFLOW PREVENTION TEST	ANNUALLY	\$ 854.77
226176	WATER	600 5-810-6311	PETERSEN PLBG & HTG. CO.	BACKFLOW PREVENTION TEST	ANNUALLY	\$ 117.70
226177	WATER	600 5-810-6520	QUAD CITIES TAS	EMERGENCY ANSWERING SERVICE	MONTHLY	\$ 31.40
226177	ELECTRIC	630 5-820-6450	QUAD CITIES TAS	EMERGENCY ANSWERING SERVICE	MONTHLY	\$ 31.40
226178	WATER	600 5-810-63711	QUAD CITIES WINWATER CO	RUBBER GASKET	AS NEEDED	\$ 32.16
226179	WATER	600 5-810-6010	ROBERT HALF	OVERSTREET - TRANSITION FEE	ONE TIME	\$ 1,221.70
226179	ELECTRIC	630 5-820-6010	ROBERT HALF	OVERSTREET - TRANSITION FEE	ONE TIME	\$ 4,886.80
226180	WATER	600 5-810-6373	SHARED IT INC	IT SERVICES	MONTHLY	\$ 158.10
226180	ELECTRIC	630 5-820-6373	SHARED IT INC	IT SERVICES	MONTHLY	\$ 158.10
226181	ELECTRIC	630 5-820-6508	USPS (CMRS-FP)	RELOAD POSTAGE MACHINE	AS NEEDED	\$ 1,000.00
226182	WATER	600 5-810-6373	VERIZON WIRELESS	UTILITY - CELLULAR SVC	MONTHLY	\$ 150.01
226182	ELECTRIC	630 5-820-6373	VERIZON WIRELESS	UTILITY - CELLULAR SVC	MONTHLY	\$ 132.87
ACH	SPLIT	SPLIT	PAYROLL 7/20/2024	PAYROLL 7/20/2024	BI-WEEKLY	\$ 24,301.33
ACH	SPLIT	SPLIT	PAYROLL 8/3/2024	PAYROLL 8/3/2024	BI-WEEKLY	\$ 23,833.82
TOTAL:						\$ 369,129.60