

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on November 5, 2024, at Eldridge City Hall.

Board members present were Michael Bristley, Abby Petersen, Rachel Padavich, Jeff Hamilton, and Mark Gooding. Also present, Collin Wilson, Cegan Long, Craig Gehrls, Marty O'Boyle, Chad Jennings, Ryan Iossi, Nevada Lemke, and Sadie Wagner.

Public Comment – Craig Gehrls suggested that the board continue progressing with the T-bills. He also suggested looking into the upgrade from ERP Pro 9 to ERP Pro 10 and whether that will allow city staff to add a line to the utility bills. Chad Jennings commented that he has been working to get a new septic system and wanted to see if there was a possibility to hook into a city sewer line. Lemke stated she would get it to the Public Works Director, and they would reach out to him.

Motion by Padavich to approve Agenda. Second by Petersen. All Ayes. Motion Carries.

Motion by Padavich to approve Utility Board Minutes from October 22, 2024. Second by Petersen. All Ayes. Motion Carries.

Financial-

- A. Motion by Hamilton to Approve Bills Payable in the amount of \$217,474.44. Second by Padavich. All Ayes. Motion Carries.
- B. Motion by Gooding to approve Bond Counsel Engagement Agreement for an amount NTE \$6,000 with Ahlers & Cooney, P.C. for the \$150,000 Series 2024 SRF P&D Loan with a term of 24 months or greater. Second by Padavich. All Ayes. Motion Carries.
- C. Motion by Padavich to approve upgrading Tyler Technologies billing software program from ERP Pro 9 to ERP Pro 10 at a one-time project cost of \$21,780. Second by Petersen. All Ayes. Motion Carries.

Electric Department-

- A. Outages – Two outages were reported. The first was on the 23rd at 3:55 P.M. at 214 W Franklin Street. The outage was caused by animal contact and six customers were affected. Power was restored at 4:15 P.M. The second outage was on the 28th at 207 N 7th Street due to contractors laying fiberoptics and cutting his underground lines. It tripped the transformer resulting in 9 customers being affected. The other 8 were back on within a half hour and they had the last resident restored by 12:30 P.M.

- B. Department Update – Given by Line Foreman Collin Wilson. Wilson stated last week that the crew completed a pole change out at 604 Prairie Vista Drive. The crew has been keeping up with new service installs and have been working on some tree trimming.

Water Department-

- A. Water Main Breaks – One water main break was reported on the 31st at 311 Dammann Drive at 9:30 A.M. The water main was fixed and water restored by 3:00 P.M. An estimate of water loss was 80,000-150,000 gallons and 8 customers were affected.
- B. Water Test Results – Long stated he is still waiting for October’s results to come back.
- C. Motion by Petersen to approve the purchase of PPE for the Water Department to include boots and waders at an amount NTE \$400 from the Clothing Allowance fund line. Second by Padavich. All Ayes. Motion Carries.
- D. Motion by Hamilton to approve adding a full-time employee to the Water Department staff. Second Petersen. All Ayes. Motion Carries.
- E. Discussion on the continued use of artificial fluoride in the City’s water treatment process. Discussed amongst the board.
- F. Department Update- Given by Water Operator, Cegan Long. Long stated windows and the new desk were installed at the water plant. They finished with flushing and switched back to chloramines from free chlorine. He reported they have switched to Wells 3 and 5 due to a SCADA issue with Well #2 and Cegan is working with Tri-City to fix it. Lastly, he reported they worked with ISG on getting their aerator looked at by Vesco. The company will give them some quotes on replacing that aerator.

Administrative-

- A. Motion by Padavich to approve Resolution 2024-11 E&W Fixing Date for a meeting on the Authorization of a Loan and Disbursement Agreement and the issuance of Not to Exceed \$150,000 Water Revenue Capital Loan Notes of the City of Eldridge, Iowa, and providing for publication of notice thereof. Second by Petersen. All Ayes. Motion Carries.
- B. Motion by Petersen to table discussion and consideration on Utility Administrative position and training plan. Second by Padavich. All Ayes. Motion Carries.
- C. Motion by Padavich to table discussion and consideration to adopt Utility Billing Policy & Procedures. Second by Petersen. All Ayes. Motion Carries.
- D. Department Update – Given by City Administrator, Nevada Lemke. Lemke stated they have been working on the lead notifications with 120 Water. She also stated she spoke with the State of

Iowa Treasures office as far as investments and what is allowed under the State Code. They told her they would research that and get back to her. Once she has that she can get an investment policy together and get a draft out to the board so they can take the next step in moving forward with any investments.

Motion by Padavich to adjourn the meeting at 6:49 P.M. Second by Petersen. All Ayes. Motion Carries.

Sadie Wagner

Billing Clerk

BILLS PAYABLE

CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
1016	ELECTRIC	630 5-820-6503	CENTRAL MUNICIPAL POWER	ENERGY SUPPLY	MONTHLY	\$ 144,529.15
1036	INS REIMB	821 5-630-6184	EBS - EMPLOYEE BENEFIT SYST	PSF - INS CLAIM FUNDING	WEEKLY	\$ 534.20
226342	WATER	600 5-810-6150	DELTA DENTAL	DENTAL/VISION INS PREMIUMS	MONTHLY	\$ 233.48
226342	WATER	600 5-810-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	MONTHLY	\$ 10.60
226342	WATER	600 5-810-6150	DELTA DENTAL	LTD INS PREMIUMS	MONTHLY	\$ 46.77
226342	ELECTRIC	630 5-820-6150	DELTA DENTAL	DENTAL/VISION INS PREMIUMS	MONTHLY	\$ 125.95
226342	ELECTRIC	630 5-820-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	MONTHLY	\$ 19.40
226342	ELECTRIC	630 5-820-6150	DELTA DENTAL	LTD INS PREMIUMS	MONTHLY	\$ 91.33
226343	WATER	600 5-810-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	MONTHLY	\$ 2,960.79
226343	ELECTRIC	630 5-820-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	MONTHLY	\$ 2,840.40
226344	ELECTRIC	630 5-820-6508	U.S. POST OFFICE	BILLING POSTCARD POSTAGE	MONTHLY	\$ 1,062.71
226345	ELECTRIC	630 2033	BASSFORD CONSTRUCTION	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 131.12
226346	ELECTRIC	630 2033	BLACKHAWK TRAIL STOR	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 12.91
226347	ELECTRIC	630 2033	COVERDALE JASMINE	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 122.38
226348	ELECTRIC	630 2033	DAEHLER ZACH	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 56.67
226349	ELECTRIC	630 2033	FORE KELLY	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 11.80
226350	ELECTRIC	630 2033	GILBERTSON VICTORIA	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 114.19
226351	ELECTRIC	630 2033	KLEMMENSEN MICHAEL/	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 118.80
226352	ELECTRIC	630 2033	KURZAWINSKI KARAH	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 142.41
226353	ELECTRIC	630 2033	LAISNER CASEY	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 88.04
226354	ELECTRIC	630 2033	SMITH MEGAN E	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 138.74
226355	ELECTRIC	630 2033	THE POTTER'S DELIGHT	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 116.79
226356	ELECTRIC	630 2033	ZAKRZEWSKI MARION	UTILITY ACCT - DEPOSIT REFUND	ONE TIME	\$ 139.57
226357	WATER	600 5-810-63711	120 WATER INC.	LCRI NOTIFICATIONS	ANNUAL	\$ 4,290.16
226358	ELECTRIC	630 5-820-6340	ACCESS SYSTEMS LEASING	CITY SHOP PRINTER	MONTHLY	\$ 94.59
226358	ELECTRIC	630 5-820-6340	ACCESS SYSTEMS LEASING	CITY HALL PRINTER	MONTHLY	\$ 175.87
226359	ELECTRIC	630 5-820-6331	AGVANTAGE FS	DIESEL	AS NEEDED	\$ 1,176.52
226360	ELECTRIC	630 5-820-6310	ALWAYS CLEAN LLC	JANITORIAL SVCS	MONTHLY	\$ 300.00
226361	ELECTRIC	630 5-820-6181	AMAZON CAPITAL SERVICES	GHEER/EAGLE FR SWTSHIRTS	AS NEEDED	\$ 319.98
226361	ELECTRIC	630 5-820-6506	AMAZON CAPITAL SERVICES	FLASHDRIVE - CLOSED SESSIONS	AS NEEDED	\$ 54.99
226362	ELECTRIC	630 5-820-6401	BOHNSACK & FROMMELT	YEAR END AUDIT 6/30/24	ANNUAL	\$ 14,437.50
226363	WATER	600 5-810-6240	CEGAN LONG	DUBUQUE FALL WATER CONF	ONE TIME	\$ 226.58
226364	WATER	600 5-810-6501	HAWKINS INC.	CHLORINE	AS NEEDED	\$ 2,159.64
226364	WATER	600 5-810-6501	HAWKINS INC.	CHLORINE GAS CYLINDER	AS NEEDED	\$ 1,079.82
226365	WATER	600 5-810-6310	HENNINGSEN CONSTR	WINDOWS AND DESK INSTALLATION	PROJECT BASED	\$ 6,700.00
226366	ELECTRIC	630 5-820-6416	IOWA UTILITIES COMM	IUC & OUC FY24 INDUSTRY DIRECT	ANNUAL	\$ 2,131.00
226367	WATER	600 5-810-6310	LIGHTING MAINTENANCE	REPAIR FURNACE	PROJECT BASED	\$ 209.00
226367	WATER	600 5-810-6311	LIGHTING MAINTENANCE	ELECTRICIAN INSPECTION	PROJECT BASED	\$ 156.75
226367	WATER	600 5-810-6311	LIGHTING MAINTENANCE	RAISED OUTLETS AND DISCONNECT	PROJECT BASED	\$ 418.00
226368	WATER	600 5-810-63711	MENARDS	HEATER FOR CHLORINE ROOM	ONE TIME	\$ 79.99
226369	ELECTRIC	630 5-820-6331	MERSCHMAN HARDWARE	PROPANE - FORKLIFT	AS NEEDED	\$ 29.99
226370	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	401 S 16TH AVE GENERATOR	MONTHLY	\$ 15.40
226370	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	853 N 1ST GENERATOR	MONTHLY	\$ 34.40
226370	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	851N 1ST ST WELL 5	MONTHLY	\$ 35.69
226370	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	503 W DONAHUE ST	MONTHLY	\$ 78.88
226370	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	212 N 3RD ST	MONTHLY	\$ 14.54
226370	ELECTRIC	630 5-820-6371	MIDAMERICAN ENERGY CO	120 E IOWA ST	MONTHLY	\$ 15.83
226371	WATER	600 5-810-63501	MUNICIPAL MNGMNT CORP.	SYSTEM LEAK DETECTION	ANNUAL	\$ 2,000.00
226372	WATER	600 5-810-63711	PLUMB SUPPLY	TOOLS FOR WTP & TRUCKS	ONE TIME	\$ 448.91
226373	WATER	600 5-810-6451	QC ANALYTICAL SERVICES	WATER BACTERIAL TESTING	MONTHLY	\$ 200.00
226374	WATER	600 5-810-6520	QUAD CITIES TAS	ANSWERING SERVICES	MONTHLY	\$ 31.80
226374	ELECTRIC	630 5-820-6450	QUAD CITIES TAS	ANSWERING SERVICES	MONTHLY	\$ 31.80
226375	ELECTRIC	630 5-820-6450	REPUBLIC SERVICES #400	DUMPSTER FOR ELECT DEPT	PROJECT BASED	\$ 632.58
226376	ELECTRIC	630 5-820-6560	STUART C IRBY CO	STOCK MOUNTING BRACKET	AS NEEDED	\$ 873.12
226376	ELECTRIC	630 5-820-6560	STUART C IRBY CO	STOCK CONNECTORS	AS NEEDED	\$ 367.81
226377	WATER	600 5-810-6181	ULINE	GLASSES/GLOVES	AS NEEDED	\$ 297.85
226377	WATER	600 5-810-63711	ULINE	STEEL DOLLY	ONE TIME	\$ 170.00
226378	WATER	600 5-810-63711	USA BLUE BOOK	HYDRANT PAINT	AS NEEDED	\$ 81.95
226379	WATER	600 5-810-6373	VERIZON WIRELESS	UTILITY CELLULAR	MONTHLY	\$ 103.67
226379	ELECTRIC	630 5-820-6373	VERIZON WIRELESS	UTILITY CELLULAR	MONTHLY	\$ 169.42
ACH	SPLIT	SPLIT	PAYROLL 10/26/2024	PAYROLL 10/26/2024	BI-WEEKLY	\$ 24,182.21
TOTAL:						\$ 217,474.44