

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:02 P.M. on August 20, 2024, at Eldridge City Hall.

Board members present were Craig Gehrls, Abby Petersen, Rachel Padavich, and Jeff Hamilton. Michael Bristley was present via phone Also, present Nevada Lemke, Ryan Iossi, Collin Wilson, Cegan Long, and Sadie Wagner.

Public Comment – none

Motion by Padavich to approve Agenda. Second by Petersen. All Ayes. Motion Carries.

Motion by Hamilton to approve Utility Board Minutes from August 6, 2024. Second by Padavich. All Ayes. Motion Carries.

Financial-

- A. Motion by Petersen to Approve Bills Payable in the amount of \$81,393.29. Second by Hamilton. All Ayes. Motion Carries.
- B. Update on Dickinson, Bradshaw, Fowler & Fowler & Hagen, P. C. records request. Discussed amongst the board.
- C. Motion by Hamilton to continue leasing the ice machine for City Shop. Second by Padavich. All Ayes. Motion Carries.
- D. Motion by Padavich to table discussion on charging Admin Fee on Utility Bills for covering cost of postage to mail statements. Second by Petersen. All Ayes. Motion Carries.
- E. Motion by Padavich to dispose of Unit #68. Second by Petersen. All Ayes. Motion Carries.

Electric Department-

- A. Outages – none.
- B. Department Update – Given by Line Foremen Collin Wilson. Wilson stated they have been doing general maintenance. They finished a pole change out last week, started some underground projects, scheduled outages, updated steel pedestals, and transitioned some transformers.

Water Department-

- A. Motion by Hamilton to approve Janda quote for repair of Well #2 motor in the amount of \$4,725. Second by Bristley. All Ayes. Motion Carries.
- B. Motion by Bristley to approve purchase of Hydrant Flushing Pressure Testing Kit in the amount of \$4,725.63. Second by Padavich. All Ayes. Motion Carries.

- C. Motion by Petersen to table consideration to approve purchase of Power Tool set for Water Treatment Plant and Department trucks for a total of \$4,984.46 Second by Padavich. All Ayes. Motion Carries.
- D. Motion by Padavich to table recommendation on trade value of current mower towards purchase of a new mower for the Water Treatment Plant. Second by Hamilton. All Ayes. Motion Carries.
- A. Department Update – Given by Water Plant Operator, Cegan Long. Long updated the board on their quotes for new windows and desk at the Water Treatment Plant. Long also stated he passed his distribution grade 2 test and will be pursuing his treatment certification so he can be the signature for the water department in distribution and treatment.

#### Administrative

- A. Department Update – Given by City Administrator, Nevada Lemke. Lemke stated she will be absent from the September 3<sup>rd</sup> meeting due to the Committee of a Whole and the City Council Meeting. She also stated they got the review recommendation back from ISG for the AT&T towers. ISG recommended holding off on negotiating until that contract term is closer. The city sent a counterproposal to Compass for the contract negotiation being handled by Ahlers & Cooney. Compass had proposed to increase from \$1.10 a megawatt hour to \$1.38 and an additional cash deposit on top of the annual deposit for MISO. The deposit would go from \$309,000.00 to \$600,193.00 between the cash and MISO deposit. The city countered by proposing to bring their rate increase to \$1.23 a megawatt hour and base it on one month of a 36-month average instead of two with a three-year agreement rate lock. Lemke also stated that the staff has worked together to work on backflow prevention, to gather all the records they could locate, and put them into a database. Long has been reaching out to different service vendors to receive additional records. There are some monitoring and compliance requirements with the EPA so once the staff has the data together, they can get the report sent in to comply with their backflow prevention monitoring. The lead copper service line replacement project is due to the DNR by October 16<sup>th</sup>, 2024. She stated they have about 30% of the inventory identified. The staff has come together to identify where those service lines are so they can take the next step in reaching out to the residents. Lenny from ISG will be at the September 3<sup>rd</sup> meeting to give an update on the 16<sup>th</sup> Ave Water Tower Project. ISG will also be doing the site visit at the Water Department for the preliminary engineering report from September 4<sup>th</sup> through September 6<sup>th</sup>.

Motion by Petersen to adjourn the meeting at 6:02 P.M. Second by Padavich. All Ayes. Motion Carries.

Sadie Wagner  
Billing Clerk

BILLS PAYABLE						
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
957	INS REIMB	821 5-630-6184	EBS - EMPLOYEE BENEFIT SYSTEMS	PSF - INSURANCE CLAIM FUNDING	WEEKLY	\$150.00
959	WATER	600 5-810-6213	ADP INC	TIME & ATTENDANCE SOFTWARE - PROCESSING FEES	MONTHLY	\$23.84
226183	WATER	600 5-810-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE/WIFI/CELLULAR SVCS	MONTHLY	\$279.20
226183	ELECTRIC	630 5-820-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE/WIFI/CELLULAR SVCS	MONTHLY	\$493.00
226184	ELECTRIC	630 5-820-6560	FLETCHER-REINHARDT CO.	ELECTRICAL SUPPLIES	AS NEEDED	\$14,873.00
226185	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	SHOP MATS - CLEANING SVCS	MONTHLY	\$67.80
226185	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	CITY HALL MATS - CLEANING SVCS	MONTHLY	\$45.11
226186	WATER	600 5-810-6213	IA ASSN. MUNICIPAL UTIL.	JULY-SEPT 2024 SAFETY TRAINING	QUARTERLY	\$1,319.13
226186	ELECTRIC	630 5-820-64401	IA ASSN. MUNICIPAL UTIL.	JULY-SEPT 2024 SAFETY TRAINING	QUARTERLY	\$1,319.13
226186	ELECTRIC	630 5-820-6491	IA ASSN. MUNICIPAL UTIL.	24-25 MUNEEBUCK REBATE PROGRAM	ANNUAL	\$300.00
226187	ELECTRIC	630 5-820-64131	COMMUNITY ACTION OF ESTRN IA	PROJECT SHARE CONTRIBUTION	MONTHLY	\$54.00
226188	ELECTRIC	630 5-820-64401	LOUISA COUNTY TREASURER	PROPERTY TAXES	ANNUAL	\$3,794.00
226189	ELECTRIC	630 5-820-6414	NORTH SCOTT PRESS	UTILITY PUBLISHINGS	MONTHLY	\$387.20
226190	ELECTRIC	630 5-820-64181	ADAIR COUNTY TREASURER	PROPERTY TAXES	ANNUAL	\$2,713.00
226191	ELECTRIC	630 5-820-6411	AHLERS & COONEY P.C.	ELDRIDGE REPRESENTATION - CMPAS CONTRACT	MONTHLY - AS NEEDED	\$1,360.00
226192	ELECTRIC	630 5-820-64181	POLK COUNTY TREASURER	PROPERTY TAXES	ANNUAL	\$2,000.00
226193	ELECTRIC	630 5-820-6507	QUAD CITY SAFETY INC.	SAFETY GLASSES	AS NEEDED	\$102.84
226194	WATER	600 5-810-63711	MENARDS	TANK SPRAYER	AS NEEDED	\$19.94
226194	WATER	600 5-810-63711	MENARDS	WATER TREATMENT PLANT - SAFETY GLASSES, RADIO, SUPP	AS NEEDED	\$102.65
226194	WATER	600 5-810-63711	MENARDS	WATER TREATMENT PLANT SUPPLIES	AS NEEDED	\$244.22
226195	ELECTRIC	630 5-820-6310	A & A AIR COND & REFRIG. INC	ICE MACHINE MONTHLY LEASE PYMNT - CITY SHOP	MONTHLY	\$62.50
226196	WATER	600 5-810-63711	ULINE	AIR FILTRATION SYSTEMS	AS NEEDED	\$6,826.59
226197	WATER	600 5-810-6371	ALLIANT ENERGY CO.	UTILITY UTILITIES	MONTHLY	\$248.94
226198	WATER	600 5-810-6506	CINTAS FIRST AID & SAFETY D89	WATER PLANT FIRST AID KIT - REPLENISH	MONTHLY - AS NEEDED	\$211.37
226198	ELECTRIC	630 5-820-6310	CINTAS FIRST AID & SAFETY D89	CITY SHOP - FIRST AID KIT REPLENISH	MONTHLY - AS NEEDED	\$55.35
226199	WATER	600 5-810-6311	AMAZON CAPITAL SERVICES	WTR PLNT MOLD/MILDEW STAIN REMOVER	AS NEEDED	\$139.98
226199	WATER	600 5-810-6506	AMAZON CAPITAL SERVICES	WATER PLANT CALENDAR - RETURN	N/A	(\$19.25)
226199	WATER	600 5-810-6506	AMAZON CAPITAL SERVICES	WATER DEPARTMENT CHAIRS	AS NEEDED	\$575.54
226199	ELECTRIC	630 5-820-6506	AMAZON CAPITAL SERVICES	UTILITY BILLING CLERK - A-Z FILING FOLDER	AS NEEDED	\$21.58
226200	ELECTRIC	630 5-820-6332	MOLO PETROLEUM LLC	DIESEL EXHAUST FLUID	AS NEEDED	\$106.72
226201	WATER	600 5-810-6752	CAHOY PUMP SERVICE INC.	WELL #2 - PHASE 1 REPAIR INSPECTION	AS NEEDED	\$6,130.00
226202	WATER	600 5-810-6311	ISG I&S GROUP INC.	DESIGN /TECH/SPECS/ PERMITTING - 16TH AVE TOWER	PROJECT BASED	\$3,500.00
226203	INS REIMB	821 5-630-6184	GENESIS MEDICAL CENTER	PSF - INSURANCE CLAIM FUNDING - STYMIEST	ONE TIME	\$144.00
226203	INS REIMB	821 5-630-6184	GENESIS MEDICAL CENTER	PSF - INSURANCE CLAIM FUNDING - STYMIEST	ONE TIME	\$349.86
226203	INS REIMB	821 5-630-6184	GENESIS MEDICAL CENTER	PSF - INSURANCE CLAIM FUNDING - STYMIEST	ONE TIME	\$318.93
226204	WATER	600 5-810-63711	WHITE CAP LP	RED MARKING FLAGS	AS NEEDED	\$337.21
ACH	SPLIT	SPLIT	PAYROLL 8/17/2024	PAYROLL 8/17/2024	BI-WEEKLY	\$25,384.81
TOTAL:						\$74,042.19

CREDIT CARDS						
DEPT	EMPL	FUND	VENDOR	DESCRIPTION	AMOUNT	
WATER	CEGAN LONG	600 5-810-6240	IOWA RURAL WATER ASSOC	FALL WATER CONFERENCE - C LONG	\$235.00	
WATER	CEGAN LONG	600 5-810-63711	BEST BUY	SCADA & SECURITY CAMERA T.U.'S & WALL MOUNTS	\$1,187.64	
WATER	CEGAN LONG	600 5-810-6373	VERIZON WIRELESS	C.LONG - CELLULAR PAYOFF FOR VERIZON ACCT	\$749.07	
ELECTRIC	JEFFERY MARTENS	630 5-820-6414	FACEBOOK	FACEBOOK BOOST - JOURNEYMAN JOB POSTING AD	\$27.00	
ELECTRIC	JEFFERY MARTENS	630 5-820-6414	FACEBOOK	FACEBOOK BOOST - JOURNEYMAN JOB POSTING AD	\$27.00	
ELECTRIC	JEFFERY MARTENS	630 5-820-6414	FACEBOOK	FACEBOOK BOOST - JOURNEYMAN JOB POSTING AD	\$4.03	
ELECTRIC	JEFFERY MARTENS	630 5-820-6414	FACEBOOK	FACEBOOK BOOST - JOURNEYMAN JOB POSTING AD	\$30.00	
ELECTRIC	JEFFERY MARTENS	630 5-820-6414	FACEBOOK	FACEBOOK BOOST - JOURNEYMAN JOB POSTING AD	\$33.00	
ELECTRIC	JEFFERY MARTENS	630 5-820-6414	FACEBOOK	FACEBOOK BOOST - JOURNEYMAN JOB POSTING AD	\$37.00	
WATER	KEITH SCHNECKLOTH	600 5-810-6332	FARM & FLEET	2 BATTERIES - UNIT #30	\$299.98	
WATER	MERSADIE WAGNER	600 5-810-6705	RADWELL INTERNATIONAL	FLOW METERS FOR WATER TREATMENT PLANT	\$4,641.38	
WATER	NEVADA LEMKE	600 5-810-6213	BITTNER YMCA	MONTHLY Y@WORK DUES - WATER (MAR, APR, MAY, JU)	\$80.00	
					BILLS PAYABLE	\$74,042.19
					CREDIT CARDS	\$7,351.10
<b>GRAND TOTAL:</b>					<b>\$81,393.29</b>	