

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on December 3, 2024, at Eldridge City Hall.

Board members present were Michael Bristley, Abby Petersen, Jeff Hamilton, and Mark Gooding. Racheal Padavich was absent. Also present, Collin Wilson, Cegan Long, Marty O'Boyle, Ryan Iossi, Nevada Lemke, and Sadie Wagner.

Public Comment – None

Motion by Hamilton to approve Agenda. Second by Gooding. All Ayes. Motion Carries.

Motion by Hamilton to approve Utility Board Minutes from November 19, 2024. Second by Petersen. All Ayes. Motion Carries.

Financial & Administrative-

- A. Motion by Hamilton to Approve Bills Payable in the amount of \$206,227.15. Second by Petersen. All Ayes. Motion Carries.
- B. Motion by Gooding to approve Utility Administrative position and training plan. Second by Hamilton. All Ayes. Motion Carries.
- C. Investment Policy for Eldridge Electric & Water Utility. Discussed amongst the board.
- D. Department Update – Given by City Administrator, Nevada Lemke. Lemke stated the council passed the purchasing policy and procedure manual and it will be brought in front of the utility board at their next meeting. Budget season will start soon so department heads will be receiving their budget worksheets next week and those will be due by the first week in January. Negotiations for bargaining unions are currently on hold until the city has a result back from the state which is anticipated in the next two weeks. Once that is received and the city knows the next step in the process they will move forward with the bargaining negotiations. Lastly, she reminded the board to respond to the survey sent out regarding the Board Member Training.

Electric Department-

- A. Outages – One outage reported on November 25 at 12:30 P. M. The crew located two fuses tripped on the 700th block of W Donahue St. 20 customers were affected and power was restored by 12:50 P.M.
- B. Department Update – Given by Line Foreman Collin Wilson. Wilson stated the crew is still working on new service installations. Irby came out with their mobile testing units and tested all the crew's hotline tools, rubber goods, grounds, mechanical jumpers, etc. and out of the 181 items only two needed repairs which Irby took to refurbish. Russel Construction gave an

attentive date of 12/26 and 12/27 to start helping with the cutover at Alan Shepard Elementary in Long Grove. Lastly, Wilson stated he had contacted some engineer consultants to help size the transformer for the upcoming genesis expansion project.

Water Department-

- A. Water Main Breaks – none reported. Long did state the water tower overflowed on November 30. He also stated he set the parameters lower on the alarm system and will continue to monitor the system.
- B. Department Update- Given by Water Operator, Cegan Long. Long stated he made an ultrasonic water meter order and will start implementing the new water meters. Climate Engineers stopped out to replace a sensor on the HVAC, and will replace the second sensor once that part comes in. Climate Engineers is also replacing the blower motor for the HVAC at the Water Plant.

Motion by Petersen to adjourn the meeting at 6:00 P.M. Second by Gooding. All Ayes. Motion Carries.

Sadie Wagner

Billing Clerk

BILLS PAYABLE						
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
1064	INS REIMB	821 5-630-6184	EBS - EMPLOYEE BENEFIT SYS	PSF INS CLAIM FUNDING	WEEKLY	\$ 224.64
1065	ELECTRIC	630 5-820-6503	CENTRAL MUNICIPAL POWER	ENERGY SCHEDULING SVCS	MONTHLY	\$ 110,809.23
226400	ELECTRIC	630 5-820-6508	U.S. POST OFFICE	POSTCARD POSTAGE	MONTHLY	\$ 1,067.93
226401	DEP REFUND	630 2033	WUERTZ MICHAEL	01-6092-03	ONE-TIME	\$ 86.23
226402	DEP REFUND	630 2033	ADAMS HANNAH	01-6146-06	ONE-TIME	\$ 141.57
226403	DEP REFUND	630 2033	YODER RYAN	01-9020-00	ONE-TIME	\$ 142.63
226404	DEP REFUND	630 2033	HILSENBECK BRIAN	01-9031-00	ONE-TIME	\$ 108.97
226405	DEP REFUND	630 2033	PHELPS CALVIN	02-2690-07	ONE-TIME	\$ 81.30
226406	DEP REFUND	630 2033	MOSS KEISHA	02-3160-15	ONE-TIME	\$ 81.44
226407	DEP REFUND	630 2033	SPOHN NICK	03-1651-01	ONE-TIME	\$ 99.83
226408	DEP REFUND	630 2033	WAACK RILEY	04-0640-08	ONE-TIME	\$ 139.95
226409	DEP REFUND	630 2033	JCY PROPERTIES	04-1040-01	ONE-TIME	\$ 68.30
226410	DEP REFUND	630 2033	SANTEE MIKE	05-5524-00	ONE-TIME	\$ 29.45
226412	WATER	600 5-810-6150	DELTA DENTAL	DENTAL/VISION INS PREMIUMS	MONTHLY	\$ 199.29
226412	WATER	600 5-810-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	MONTHLY	\$ 9.00
226412	WATER	600 5-810-6150	DELTA DENTAL	LTD INS PREMIUMS	MONTHLY	\$ 40.87
226412	ELECTRIC	630 5-820-6150	DELTA DENTAL	DENTAL/VISION INS PREMIUMS	MONTHLY	\$ (10.79)
226412	ELECTRIC	630 5-820-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	MONTHLY	\$ 13.00
226412	ELECTRIC	630 5-820-6150	DELTA DENTAL	LTD INS PREMIUMS	MONTHLY	\$ 67.73
226413	WATER	600 5-810-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	MONTHLY	\$ 2,229.30
226413	ELECTRIC	630 5-820-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	MONTHLY	\$ 1,133.59
226414	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	CITY HALL MAT CLEANING SVCS	MONTHLY	\$ 53.98
226415	ELECTRIC	630 5-820-64131	COMM ACTN OF ESTRN IA	PROJECT SHARE	MONTHLY	\$ 104.00
226416	WATER	600 5-810-6520	QUAD CITIES TAS	AFTER HRS ANSWERING SVC	MONTHLY	\$ 33.14
226416	ELECTRIC	630 5-820-6450	QUAD CITIES TAS	AFTER HRS ANSWERING SVC	MONTHLY	\$ 33.16
226417	WATER	600 5-810-63501	RIVERSTONE GROUP INC	BACKFILL ROCK	PROJECT BASED	\$ 298.58
226418	WATER	600 5-810-63711	UTILITY EQUIPMENT CO.	RETURN EQUIP/MATERIALS	ONE-TIME	\$ (83.00)
226418	WATER	600 5-810-63711	UTILITY EQUIPMENT CO.	6 CAP RETURNED/8 FLANGE GASK	AS NEEDED	\$ 216.20
226419	WATER	600 5-810-6331	WEX BANK	FUEL	MONTHLY	\$ 279.43
226419	ELECTRIC	630 5-820-6331	WEX BANK	FUEL	MONTHLY	\$ 292.07
226420	WATER	600 5-810-6373	VERIZON WIRELESS	CELL SVCS	MONTHLY	\$ 103.67
226420	ELECTRIC	630 5-820-6373	VERIZON WIRELESS	CELL SVCS	MONTHLY	\$ 169.42
226421	ELECTRIC	630 5-820-6230	MAQUOKETA MNCPL ELEC UTIL	TREE PRUNING WORKSHOP	AS NEEDED	\$ 116.00
226422	ELECTRIC	635 5-820-6710	LINDQUIST FORD INC	FORD F250/NEW TRUCK	BUDGETED PURCHASE	\$ 45,928.32
226423	WATER	600 5-810-6310	JOHNSON CONTROLS SEC SLTNS	SECURITY SERVICE	PROJECT BASED	\$ 485.17
226424	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	401 S 16TH AVE GENERATOR	MONTHLY	\$ 14.54
226424	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	853 N 1ST GENERATOR	MONTHLY	\$ 34.51
226424	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	851N 1ST ST WELL 5	MONTHLY	\$ 44.73
226424	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	503 W DONAHUE ST	MONTHLY	\$ 199.51
226424	WATER	600 5-810-6371	MIDAMERICAN ENERGY CO	212 N 3RD ST	MONTHLY	\$ 19.90
226424	ELECTRIC	630 5-820-6371	MIDAMERICAN ENERGY CO	120 E IOWA ST	MONTHLY	\$ 42.74
226425	ELECTRIC	630 5-820-6332	MUTUAL WHEEL CO.	PARTS	AS NEEDED	\$ 239.94
226426	ELECTRIC	630 5-820-6332	TITAN MACHINERY	PARTS	AS NEEDED	\$ 32.50
226427	ELECTRIC	630 5-820-6340	ACCESS SYSTEMS LEASING	CITY SHOP COPIER LEASE	MONTHLY	\$ 100.86
226427	ELECTRIC	630 5-820-6340	ACCESS SYSTEMS LEASING	CITY HALL COPIER LEASE	MONTHLY	\$ 175.87
226428	WATER	600 5-810-63711	QUAD CITIES WINWATER CO	MAINTENANCE MATERIALS	AS NEEDED	\$ 73.32
226429	ELECTRIC	630 5-820-6181	INDUSTRIAL SAFETY.COM	GHEER - COAT	AS NEEDED	\$ 348.98
226430	WATER	600 5-810-6506	CINTAS FIRST AID	REFILL WTP FIRST AID	AS NEEDED	\$ 15.09
226430	ELECTRIC	630 5-820-6310	CINTAS FIRST AID	REFILL CITY SHOP FIRST AID	AS NEEDED	\$ 63.07
226431	WATER	600 5-810-63711	MERSCHMAN HARDWARE	DRAIN MATERIALS	AS NEEDED	\$ 10.98
226431	WATER	600 5-810-63711	MERSCHMAN HARDWARE	DRAIN AUGER	AS NEEDED	\$ 22.99
226431	WATER	600 5-810-6501	MERSCHMAN HARDWARE	DISINFECTING BLEACH	AS NEEDED	\$ 27.96
226431	ELECTRIC	630 5-820-6310	MERSCHMAN HARDWARE	TOILET REPAIR	AS NEEDED	\$ 27.99
226431	ELECTRIC	630 5-820-6507	MERSCHMAN HARDWARE	MISC FASTENERS	AS NEEDED	\$ 5.14
226431	ELECTRIC	630 5-820-6507	MERSCHMAN HARDWARE	MARKING PAINT	AS NEEDED	\$ 29.97
226432	ELECTRIC	630 5-820-6416	NERC	QTRLY ASSESSMENT FEES	QTRLY	\$ 761.16
226433	WATER	600 5-810-6311	CAHOY PUMP SERVICE INC.	HS #2 REPAIR & INSTALLATION	PROJECT BASED	\$ 9,604.00
226434	WATER	600 5-810-6240	STYMIEST BRYSON	CDL CLASS A TRAINING	ONE-TIME	\$ 286.09
226435	WATER	600 5-810-6407	ISG I&S GROUP INC.	HYDRAULIC ENGINEERING	PROJECT BASED	\$ 3,245.00
226435	WATER	600 5-810-6407	ISG I&S GROUP INC.	ISG ONSITE CONSULTING	PROJECT BASED	\$ 1,770.05
ACH	SPLIT	SPLIT	PAYROLL 11/23/2024	PAYROLL 11/23/2024	BI-WEEKLY	\$ 23,789.17
TOTAL:						\$ 205,779.66

CREDIT CARDS					
DEPT	EMPLOYEE	FUND	VENDOR	DESCRIPTION	AMOUNT
WATER	CEGAN LONG	600 5-810-6240	IOWA RURAL WATER ASSOC	MEMBERSHIP CREDIT - TRAINING	-\$55.00
WATER	CEGAN LONG	600 5-810-6181	THEISENS OF DAVENPORT	LONG - WINTER COAT	\$127.34
WATER	CEGAN LONG	600 5-810-6181	THEISENS OF DAVENPORT	LONG - COMP TOE BOOTS	\$252.49
ELECTRIC	DEVIN GHEER	630 5-820-6508	COMMERCIAL PRINTERS	SHIPPING FEES - GLOVE TESTING	\$21.74
ELECTRIC	JEFFERY MART	630 5-820-6414	FACEBOOK	JOB POSTING FACEBOOK AD BOOST	\$46.00
ELECTRIC	JEFFERY MART	630 5-820-6414	FACEBOOK	JOB POSTING FACEBOOK AD BOOST	\$46.00
ELECTRIC	JEFFERY MART	630 5-820-6414	FACEBOOK	JOB POSTING FACEBOOK AD BOOST	\$8.92
CREDIT CARDS:					\$447.49
BILLS PAYABLE:					\$205,779.66
GRAND TOTAL:					\$206,227.15