

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on October 22nd, 2024, at Eldridge City Hall.

Board members present were Michael Bristley, Abby Petersen, Rachel Padavich, and Jeff Hamilton. Also present, Lenny Larson, Collin Wilson, Marty O'Boyle, Ryan Iossi, Nevada Lemke and Sadie Wagner.

Public Comment – Marty O'Boyle expressed his concerns about removing fluoride from the City's water supply and notifying the community.

Motion by Hamilton to approve amended Agenda to move item 6 and item 7-B to after item 9-C. Second by Padavich. All Ayes. Motion Carries.

Motion by Padavich to approve Utility Board Minutes from October 8, 2024. Second by Petersen. All Ayes. Motion Carries.

Administrative-

- A. Update from Lenny Larson – ISG Engineering Project Leader. Lenny stated that they had a site visit in September to go over the overall system. They have been sampling the media within the filter to understand what media and stratification are there. He stated that the water tank under the water plant is much larger than what was anticipated, and the city has plenty of storage. He also stated they have a meeting scheduled next Tuesday for someone to come inspect the aerator, once that is completed, they will know what shape it is in. Lenny stated they are going through all documents and data that the city has shared with them and that they plan to sit down with the city staff in November to go over their findings. He also mentioned that Cegan is working with ACCO to vent the caustic out of the building to avoid earlier deterioration. He is also working with J R Supply regarding the chlorine injection system to find out why the plant was set up the way that it is to see if they can make changes to where the chlorine gas is mixed with the water. Lastly, Lenny stated that if the city decided to remove fluoride, ISG could do sampling throughout the city at certain hydrants to determine how quickly it is leaving the system to enable them to better detect water age and how it is moving through the distribution system. This would help calibrate their water model.

Financial –

- A. Motion by Petersen to Approve Bills Payable in the amount of \$80,014.68. Second by Padavich. All Ayes. Motion Carries.

- C. Motion by Petersen to approve consolidating the Utility's bank accounts with the City's bank accounts as recommended in the annual financial audit findings. Second by Padavich. All Ayes. Motion Carries.
- D. Motion by Padavich to approve a proposal from PFM to perform a Revenue Requirements Analysis for the Water Department in the amount of \$7,000 with an additional option of a Cost-of-Service Study for an additional \$13,000. Second by Hamilton. All Ayes. Motion Carries.
- E. Discussion on implementing a Utility Billing Policy to establish delinquent billing and aged debt/collections procedures. Possible utility policies were discussed amongst the board and city staff.

Electric Department-

- A. Outages – none.
- B. PCA Update – Given by Nevada Lemke. She shared with the board a graph of the PCA going back to quarter 2 of 2022 and an explanation of the PCA and why it is charged or credited to the city residents.
- C. Motion by Padavich to approve wage increase for Dalton Eagle from \$32.99/hr to \$35.63/hr as a result of completing Module A of the IAMU apprenticeship program and pursuant to the terms of the CBA. Second by Petersen. All Ayes. Motion Carries.
- D. Department Update – Given by Line Foreman Collin Wilson. Wilson stated they are continuing their routine maintenance and wrapping up their underground projects before the weather becomes cold and will start their overhead work in the winter. He also stated they are caught up with new services being installed for new builds.

Water Department-

- A. Motion by Hamilton to approve replacing high service pump #2 in the amount of \$5,083.00 plus power connect fees from LMI. Second by Petersen. All Ayes. Motion Carries.
- B. Motion by Hamilton to approve a quote from Cahoy for the repair of high service pump #2 at a cost of \$6,234. Second by Padavich. All Ayes. Motion Carries.
- C. Department Update- Given by Water Operator Cegan Long. Long stated that ACCO would have an analysis from the filter media samples back within a couple of days. On October 16th the water operators dealt with a potential water main break at Hardee's. They found that Hardee's irrigation system broke and it was not the city's portion. He also stated that tomorrow was their last day of flushing with the expectation they may need to flush an extra couple of days but still plan to be finished by the end of October. Cegan also made a statement about a part-time

employee, Gary Moore, who has recently moved that he would like to see return. He expressed how much they appreciated him as an employee. Lastly, he stated they had a meeting with Van Wert regarding upgrading the city water meters going forward to make meter reading easier on both the Utility Billing Clerk and the Water Operators conducting the reads.

Motion by Padavich to adjourn the meeting at 6:16 P.M., to go into closed session pursuant to Iowa Code 21.5(1)a "To review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds." Second by Petersen. A roll call vote was taken. Bristley Aye. Petersen Aye. Padavich Aye. Hamilton Aye.

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board resumed open session at 6:42 P.M.

Financial-

C. Motion by Padavich to approve payment in the amount of \$ 7,455 to Dickinson, Bradshaw, Legal firm for legal services. Second by Petersen. All Ayes. Motion Carries.

Motion by Padavich to adjourn the meeting at 6:43 P.M. Second by Hamilton. All Ayes. Motion Carries.

Sadie Wagner
Billing Clerk

BILLS PAYABLE

CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
1017	ELECTRIC	630 5-820-6601	IOWA WORKFORCE DEV	UNEMPLOYMENT CLAIM - COFFMAN	ONE TIME	\$ 36.00
226322	WATER	600 5-810-6506	AMAZON CAPITAL SERVICES	PRINTER INK FOR TREATMENT LAB	AS NEEDED	\$ 259.40
226323	WATER	600 5-810-6373	CENTRAL SCOTT TELEPHONE	WIFI/TELEPHONE SVCS	MONTHLY	\$ 279.71
226323	ELECTRIC	630 5-820-6373	CENTRAL SCOTT TELEPHONE	WIFI/TELEPHONE SVCS	MONTHLY	\$ 493.00
226324	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	CLEANING SVC - SHOP MATS	MONTHLY	\$ 82.62
226324	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	CLEANING SVC - CITY HALL MATS	MONTHLY	\$ 53.98
226325	WATER	600 5-810-6506	CINTAS FIRST AID & SFTY	FIRST AID KIT REFILLS	MONTHLY	\$ 22.88
226326	WATER	600 5-810-6311	CLIMATE ENGINEERS-QC	HVAC SYSTEM MAINT	AS NEEDED	\$ 261.49
226329	ELECTRIC	630 5-820-6560	FLETCHER-REINHARDT CO.	ELECTRIC PARTS	AS NEEDED	\$ 3,632.93
226330	WATER	600 5-810-6501	HAWKINS INC.	CHLORINE GAS CYLINDERS	AS NEEDED	\$ 2,185.64
226331	ELECTRIC	630 5-820-6450	IOWA ONE CALL	UTILITY LOCATES	MONTHLY	\$ 438.60
226332	WATER PROJ	604 5-810-6407	ISG I&S GROUP INC.	16TH AVE TOWER REHAB	PROJECT	\$ 5,867.99
226332	WATER PROJ	604 5-810-6407	ISG I&S GROUP INC.	WATER SYSTEM PER/HYDRAULIC	PROJECT	\$ 35,493.98
226333	WATER	600 5-810-63501	LIGHTING MAINTENANCE	WELL #2 ELECTRICAL WORK	AS NEEDED	\$ 264.58
226334	WATER	600 5-810-63711	MENARDS	PUC PIPE FOR TREATMENT PLANT	AS NEEDED	\$ 12.96
226335	WATER	600 5-810-63711	PLEASANT VALLEY REDI-MIX	CONCRETE REPLACEMENT	AS NEEDED	\$ 164.33
226336	WATER	600 5-810-6181	PLUMB SUPPLY	PPE - GLOVES	AS NEEDED	\$ 37.91
226336	WATER	600 5-810-63711	PLUMB SUPPLY	HT IMPACT WRENCH & 2 DRILL SETS	AS NEEDED	\$ 588.94
226336	WATER	600 5-810-63711	PLUMB SUPPLY	PIPE WRENCH, DRILL BITS, FLEX SET	AS NEEDED	\$ 431.88
226337	WATER	600 5-810-6451	QC ANALYTICAL SERVICES LLC	MONTHLY WATER TESTING	MONTHLY	\$ 282.00
226338	ELECTRIC	630 5-820-6450	REPUBLIC SERVICES #400	CONTAINER DELIVERY	AS NEEDED	\$ 159.00
226339	WATER	600 5-810-63711	USA BLUE BOOK	HANDHELD FIELD TESTING	AS NEEDED	\$ 426.04
226339	WATER	600 5-810-63711	USA BLUE BOOK	HYDRANT FLOW DIFFUSER	AS NEEDED	\$ 2,331.95
226339	WATER	600 5-810-63711	USA BLUE BOOK	RED HYDRANT PAINT	AS NEEDED	\$ 163.90
226339	WATER	600 5-810-63711	USA BLUE BOOK	HYDRANT REPAIR WRENCH	AS NEEDED	\$ 70.95
226340	WATER	600 5-810-6331	WEX BANK	FUEL	MONTHLY	\$ 368.99
226340	ELECTRIC	630 5-820-6331	WEX BANK	FUEL	MONTHLY	\$ 240.56
226341	ELECTRIC	630 5-820-64131	COMMUNITY ACT OF EA IA	PROJECT SHARE	MONTHLY	\$ 54.00
ACH	SPLIT	SPLIT	PAYROLL 10/12/2024	PAYROLL 10/12/2024	BI-WEEKLY	\$ 23,988.57
TOTAL:						\$ 78,694.78

CREDIT CARDS

DEPT	EMPLOYEE	FUND	VENDOR	DESCRIPTION	AMOUNT
WATER	BRYSON STYMIEST	600-5-810-6520	FARM & FLEET	IMPACT REDUCING ADAPTER	\$11.33
WATER	CEGAN LONG	600-5-810-63711	HOME DEPOT	HAND TOOLS FOR WTP	\$793.61
ELECTRIC	DALTON EAGLE	630-5-820-6240	CENEX - BIG 10 MART	DIESEL FOR TRIP/TRAINING	\$52.89
ELECTRIC	DALTON EAGLE	630-5-820-6240	WENDY'S	EAGLE - TRAINING MEAL	\$11.01
ELECTRIC	DALTON EAGLE	630-5-820-6240	SARKU JAPAN	EAGLE & GHEER - TRAINING MEAL	\$36.59
ELECTRIC	DALTON EAGLE	630-5-820-6240	CASEYS	EAGLE - TRAINING BREAKFAST	\$3.49
ELECTRIC	DALTON EAGLE	630-5-820-6240	MOJITO'S	EAGLE & GHEER - TRAINING MEAL	\$33.07
ELECTRIC	DALTON EAGLE	630-5-820-6240	BEST WESTERN PREMIER	LODGING/HOTEL FOR TRAINING	\$283.70
ELECTRIC	DEVIN GHEER	630-5-820-6240	WENDY'S	GHEER - TRAINING MEAL	\$13.85
ELECTRIC	DEVIN GHEER	630-5-820-6240	OUTBACK	GHEER & EAGLE - TRAINING MEAL	\$72.69
ELECTRIC	DEVIN GHEER	630-5-820-6240	CASEYS	GHEER - TRAINING BREAKFAST	\$7.67
CREDIT CARDS					\$1,319.90
BILLS PAYABLE					\$78,694.78
GRAND TOTAL:					\$80,014.68