

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:01 P.M. on September 17, 2024, at Eldridge City Hall.

Board members present were Craig Gehrls, Rachel Padavich, Jeff Hamilton, and Michael Bristley. Abby Petersen was present via phone. Also, present Nevada Lemke, Ryan Iossi, Cegan Long, and Sadie Wagner.

Public Comment – none

Motion by Padavich to approve Agenda. Second by Hamilton. All Ayes. Motion Carries.

Motion by Bristley to approve Utility Board Minutes from September 3, 2024. Second by Padavich. All Ayes. Motion Carries.

Financial-

- A. Motion by Padavich to Approve Bills Payable in the amount of \$151,722.97. Second by Bristley. All Ayes. Motion Carries.

Electric Department-

- A. Outages – none.
- B. Department Update – Given by Nevada Lemke. Lemke stated the electric department has been installing new electric services and they almost completed a service upgrade at 750 E LeClaire Rd. Also, Devon Gheer and Dalton Eagle attended the fall electric distribution workshop at IAMU. She also stated a new fiber-optic service from central broadband is set for next Monday at the regulator station at 2600 S 1<sup>st</sup> Street.

Water Department-

- A. Motion by Hamilton to approve a quote from Climate Engineers in the amount of \$1,010 to replace a failed controller component of the HVAC Unit. Second by Padavich. All Ayes. Motion Carries.
- B. Motion by Padavich to approve Henningson Construction quote for Water Treatment Plant at a total of \$3,300 for windows and \$3,400 for an additional workspace/desk. Second by Bristley. All Ayes. Motion Carries.
- C. Discussion on 16<sup>th</sup> Avenue Water Tower painting and logo design contest. Discussed amongst the board.
- D. Motion by Hamilton to approve a quote for instrument calibration from Lino in the amount of \$1,238. Second by Bristley. All Ayes. Motion Carries.

- E. Motion by Hamilton to approve a quote from Cahoy in the amount of \$2,630 to pull and inspect High Service Pump (HSP) #2. Second by Bristley. All Ayes. Motion Carries.
- F. Department Update – Given by Water Plant Operator, Cegan Long. Long stated the lead and copper samples they submitted this year were turned in and passed. Well #2 was installed on the 12<sup>th</sup> and ISG looked at places ideal for a new Well. Long stated their new power tools had come in, and the new mower was ordered. During the ISG visit, they determined that the backwashing cycles didn't need to be as long, going from 22 minutes down to 10 bringing the water loss substantially down. Long also stated he reached out to ACCO about getting rid of fluoride in the water system. ACCO stated a lot of systems that they currently supply are getting rid of fluoride. ISG also recommended adding ventilation from the treatment room to the outside so the water department would be looking into that.

#### Administration

- A. Motion made by Hamilton to approve changing the Utility Board meeting schedule/time from 5:00 PM to 4:30 PM pending a resolution. Second by Bristley. All Ayes. Motion Carries.
- B. Discussion on delinquent utility billing accounts. Discussed amongst the board.
- C. Department Update- Given by Nevada Lemke. Lemke gave a proposal from ISG for the 16<sup>th</sup> Water Tower Reconditioning schedule and a meeting report from the onsite visit ISG did to determine the goals the city has and that the engineering report will answer. They did identify some short-term and long-term goals that the city needs. She also stated that Lenny, with ISG, reached out to Verizon regarding the tower lease agreement. Verizon sent the city a letter of denial and let Lenny know they are going to be looking for new sites. Lenny determined they will look for other sites but that the city is at a point where they could counter with \$1,300 a month. She then stated Precision Concepts is to start installing security cameras at each facility next week. Lemke gave the board an update about the PCA and that she would bring a couple of quarters of the PCA rates to show the board to the next meeting. She also reported the city has come to an agreement with CMPAS after the city's counteroffer, CMPAS met in the middle.

Motion by Bristley to adjourn the meeting at 5:53 P.M. Second by Padavich. All Ayes. Motion Carries.

Sadie Wagner

Billing Clerk

BILLS PAYABLE						
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
986	INS REIMB	821 5-630-6184	EBS - EMPLOYEE BENEFIT SYS	PARTIAL SELF FUNDING - INS CLAIM FUNDING	WEEKLY	\$ 113.93
987	WATER	600 5-810-6150	EBS - EMPLOYEE BENEFIT SYS	PSF INSURANCE - ADMIN FEES	MONTHLY	\$ 62.93
987	ELECTRIC	630 5-820-6150	EBS - EMPLOYEE BENEFIT SYS	PSF INSURANCE - ADMIN FEES	MONTHLY	\$ 55.23
989	ELECTRIC	630 5-820-6501	MIDAMERICAN ENERGY CO	LOUISA CASH REQUEST	MONTHLY	\$ 38,000.00
989	ELECTRIC	630 5-820-6502	MIDAMERICAN ENERGY CO	WALTER SCOTT - WS-4 CASH REQUEST	MONTHLY	\$ 22,000.00
226229	ELECTRIC	630 2033	HAGG BRANDI	UTILITY ACCOUNT - DEPOSIT REFUND	ONE-TIME	\$ 67.72
226230	ELECTRIC	630 2033	MEL FOSTER CO	UTILITY ACCOUNT - DEPOSIT REFUND	ONE-TIME	\$ 70.85
226231	ELECTRIC	630 2033	NAU JAMES	UTILITY ACCOUNT - DEPOSIT REFUND	ONE-TIME	\$ 98.09
226232	ELECTRIC	630 2033	RASMUSSEN RYAN	UTILITY ACCOUNT - DEPOSIT REFUND	ONE-TIME	\$ 115.56
226233	ELECTRIC	630 2033	RIESSEN TAYLAR	UTILITY ACCOUNT - DEPOSIT REFUND	ONE-TIME	\$ 80.01
226234	ELECTRIC	630 2033	SANDOVAL ERICKA	UTILITY ACCOUNT - DEPOSIT REFUND	ONE-TIME	\$ 134.79
226235	ELECTRIC	630 2033	SOEDT LEXI	UTILITY ACCOUNT - DEPOSIT REFUND	ONE-TIME	\$ 28.72
226236	ELECTRIC	630 5-820-6310	A & A AIR COND & REFRIG	ICE MACHINE - LEASE PAYMENT - CITY SHOP	MONTHLY	\$ 62.50
226237	ELECTRIC	630 5-820-6411	AHLERS & COONEY P.C.	GENERAL REP - CMPAS	MONTHLY	\$ 637.00
226238	WATER	600 5-810-6371	ALLIANT ENERGY CO.	UTILITY INVOICE - WATER TOWER	MONTHLY	\$ 239.26
226239	ELECTRIC	630 5-820-6310	ALWAYS CLEAN LLC	CLEANING SVCS - CITY HALL/SHOP	MONTHLY	\$ 300.00
226240	WATER	600 5-810-6401	BOHNSACK & FROMMELT LLP	ACCOUNTING SERVICES	MONTHLY	\$ 500.00
226240	WATER	600 5-810-6401	BOHNSACK & FROMMELT LLP	ACCOUNTING SERVICES	MONTHLY	\$ 750.00
226241	WATER	600 5-810-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE/WIFI SVCS	MONTHLY	\$ 279.20
226241	ELECTRIC	630 5-820-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE/WIFI SVCS	MONTHLY	\$ 493.00
226242	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	SHOP MATS - CLEANING SVCS	MONTHLY	\$ 67.88
226242	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	CITY HALL MATS - CLEANING SVCS	MONTHLY	\$ 45.11
226243	ELECTRIC	630 5-820-65061	COMMERCIAL PRINTERS	PRINTING - UTILITY CHECKS	AS NEEDED	\$ 483.30
226244	ELECTRIC	630 5-820-64181	DALLAS COUNTY TREASURER	TRANSMISSION LINE - PROPERTY TAXES	ANNUALLY	\$ 2,032.00
226245	ELECTRIC	630 5-820-6601	DSI MEDICAL SERVICES INC.	QUARTERLY RANDOM TESTING - EMPLOYEES	QUARTERLY	\$ 97.00
226246	ELECTRIC	630 5-820-6560	FLETCHER-REINHARDT CO.	BATTERY 24V A AMP	AS NEEDED	\$ 346.82
226247	WATER	600 5-810-6705	HACH CO.	FLOURIDE REAGENT/ NITRITE	AS NEEDED	\$ 609.58
226248	WATER	600 5-810-6501	HAWKINS INC.	CHLORINE	AS NEEDED	\$ 1,646.73
226249	ELECTRIC	630 5-820-6450	IOWA ONE CALL	UTILITY LOCATES	MONTHLY	\$ 87.10
226250	WTR PROJ	604 5-810-6407	ISG I&S GROUP INC.	16TH AVENUE WATER TOWER RECOND.	PROJECT BASED	\$ 375.00
226250	WTR PROJ	604 5-810-6407	ISG I&S GROUP INC.	WATER SYSTEM PER PROJECT	PROJECT BASED	\$ 6,241.25
226251	WATER	600 5-810-63501	JANDA MOTOR SERVICES	WELL 2 PREVENTATIVE MAINTENANCE	AS NEEDED	\$ 4,725.00
226252	WATER	600 5-810-63711	MENARDS	PHONE SPLICE	AS NEEDED	\$ 21.96
226252	WATER	600 5-810-63711	MENARDS	SEALANT/TAPE	AS NEEDED	\$ 11.74
226252	WATER	600 5-810-6506	MENARDS	SUPPLIES	AS NEEDED	\$ 136.33
226252	WATER	600 5-810-6506	MENARDS	TABLE/ 4 CHAIRS	AS NEEDED	\$ 144.89
226252	ELECTRIC	630 5-820-6507	MENARDS	BOLT CUTTER/BATTERIES	AS NEEDED	\$ 52.69
226253	ELECTRIC	630 5-820-6414	NORTH SCOTT PRESS	UTILITY BOARD PUBLISHING	MONTHLY	\$ 602.31
226254	WATER	600 5-810-63501	PETERSEN PLBG & HTG. CO.	WELL #4 REPAIRS	AS NEEDED	\$ 1,646.14
226255	ELECTRIC	630 5-820-64181	POTTAWATTAMIE CO TREASURER	PROPERTY TAXES - TRANSMISSION LINE	ANNUALLY	\$ 17,491.00
226256	ELECTRIC	630 5-820-6310	PREMIER PEST MANAGEMENT	CITY SHOP - PEST CONTROL	ANNUALLY	\$ 150.00
226257	WATER	600 5-810-6451	QC ANALYTICAL SERVICES LLC	COLIFORM/FLUORIDE TESTING	MONTHLY	\$ 227.00
226258	WATER	600 5-810-6310	QUAD CITY CONSTR SVCS	WTP REMODEL/CONSTRUCTION	PROJECT BASED	\$ 19,082.40
226259	WATER	600 5-810-6332	ROEDER BROTHERS	5W40 SYNTH OIL	AS NEEDED	\$ 67.99
226260	WATER	600 5-810-6373	SHARED IT INC	IT SERVICES	MONTHLY	\$ 162.45
226260	ELECTRIC	630 5-820-6373	SHARED IT INC	IT SERVICES	MONTHLY	\$ 162.45
226261	ELECTRIC	630 5-820-6457	SKARSHAUG TESTING LAB	GLOVE/SLEEVE TESTING	AS NEEDED	\$ 176.89
226262	ELECTRIC	630 5-820-6332	TEREX GLOBAL GMBH	HETRONIC BATTERY & CHARGES	AS NEEDED	\$ 319.28
226263	WATER	600 5-810-6230	TYLER TECHNOLOGIES	ACCOUNTS PAYABLE TUTORING	AS NEEDED	\$ 120.00
226263	ELECTRIC	630 5-820-6230	TYLER TECHNOLOGIES	ACCOUNTS PAYABLE TUTORING	AS NEEDED	\$ 120.00
226264	ELECTRIC	630 5-820-6508	US POSTAL SERVICE (CMRS-FP)	PO BOX FEE	ANNUALLY	\$ 352.00
226265	WATER	600 5-810-63711	USA BLUE BOOK	TESTING SUPPLIES	AS NEEDED	\$ 663.14
226265	WATER	600 5-810-63711	USA BLUE BOOK	CHEMICALS	AS NEEDED	\$ 281.97
226266	ELECTRIC	630 5-820-6507	VAN METER INDUSTRIAL INC	FLUKE TL75 TEST PROBE	AS NEEDED	\$ 42.39
226267	ELECTRIC	630 5-820-6560	VAN WERT INC	POLYPHASE METER DEMAND	AS NEEDED	\$ 1,557.65
226268	ELECTRIC	630 5-820-6560	WHITE CAP LP	LHRP WOOD HANDLE SSS300 SHOVEL	AS NEEDED	\$ 52.36
226268	ELECTRIC	630 5-820-6560	WHITE CAP LP	ROUND BLADE DRAIN SPADE	AS NEEDED	\$ 36.99
ACH	SPLIT	SPLIT	PAYROLL 9/13/2024	PAYROLL 9/13/2024	BI-WEEKLY	\$ 23,697.82
<b>TOTAL:</b>						<b>\$ 148,225.40</b>

CREDIT CARDS					
DEPT	EMPLOYEE	FUND	VENDOR	DESCRIPTION	AMOUNT
WATER	CEGAN LONG	600-5-810-6181	SKECHERS.COM	SLIP RESISTANT WORK SHOES	\$107.00
WATER	CEGAN LONG	600-5-810-6213	IOWA DNR FEES & PAYMENTS	WATER DISTRIBUTION CERTIFICATION EXAM FEES	\$32.29
WATER	CEGAN LONG	600-5-810-6181	MUCKBOOTCOMPANY.COM	ARCTIC WORK BOOTS & DAILY USE WATERPROOF BOOTS	\$228.71
WATER	CEGAN LONG	600-5-810-63711	HOME DEPOT	WORK BENCH & TOOL CHEST FOR WATER TREAT PLANT	\$1,598.00
WATER	CEGAN LONG	600-5-810-63711	HOME DEPOT	DEEP WELL IMPACT SOCKET SETS - WATER DEPT TRUCKS	\$543.16
ELECTRIC	COLLIN WILSON	630-5-820-6230	IAMU	CLASSES/TRAINING FOR D. EAGLE & D. GHEER	\$840.00
ELECTRIC	DALTON EAGLE	630-5-820-6508	COMMERCIAL PRINTERS	SHIPPING GLOVES & SLEEVE TESTING	\$108.41
ADMIN	JEFF MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - JOURNEYMAN POSITION	\$41.00
ADMIN	NEVADA LEMKE	REDEEMED PTS - \$1050	AMAZON	OWL FOR UB MEETING RECORDINGS - REDEEMED PTS	\$1,049.00
ADMIN	NEVADA LEMKE	REDEEMED PTS - \$1050	FCSB - CREDIT CARD	REDEEMED PTS - 105,000 = \$1,050 FOR UB OWL	-\$1,050.00
CREDIT CARDS					\$3,497.57
BILLS PAYABLE					\$148,225.40
<b>GRAND TOTAL:</b>					<b>\$151,722.97</b>